

KNOWSTONE PARISH HALL COMMITTEE MEETING

Minutes of Meeting held on 1st June 2015 @ 8pm

Present: John Smith (Chair), Ken Dykes (Vice Chair), Sheila Bray (Treasurer), Wendy Vigus (Secretary), Tim Browse, Michele Browse, Rosie Bere, Andrew Bere, Trevor Reynolds, Olwen Smith

1. Apologies: Ian Brooks

2. Approve minutes: Minutes from 13.04.15 were approved.

3. Co-opting:

Charity commission list has been updated by SB to include new committee members. It was noted that Kim Wooton is listed as a trustee. JS is to approach Kim to discuss her future involvement. No further co-opting required as PCC members do not need to be co-opted and the new committee members were co-opted at the AGM.

4. Correspondence: None

5. Finance:

a. Income / outgoing summary from treasurer

<u>Income</u>		<u>Outgoings</u>	
£90.01	Dance 18.04.15	£55.20	Electrical PAT test
£170.00	Election	£5.26	Calor gas (x2)
		£94.16	PPL license
£260.01		£154.62	

SB has supplied meter readings to EDF. New monthly payment will be £133.

South West Water bill of £59.20 to be paid on 1st July.

OS and SB to investigate community building joint license (PPL and PRS).

SB to chase invoice for parking sign.

As of 01.05.15 the current account totalled £1838.26.

b. Additional income / outgoings handed over at meeting

<u>Income</u>		<u>Outgoings</u>	
£15	15 th April Dance Club	£1	Plastic cups
£15	29 th April Dance Club	£4	Raffle books x 4
£20	16 th May Garden Club sale	4.99	Hobby horse
£7.50	25 th May Garden Club	£1	Washing up liquid
£12	9 th May PCC coffee morning	£3	Raffle books
£74.30	Coffee mornings		
£30	Wednesday Tai Chi		
£114.60	Film night 30.04.15		
= £288.40		= £13.99	

6. Grant Report

TB provided update on conversations with BT and Mole Valley / Europasat regards installing WiFi. It was agreed that of the two options BT was a better deal with fewer set up charges and unlimited broadband. Agreed by all that further research is needed as monthly on-going costs

would be c. £40 and the demand for WiFi needs to be more fully understood before proceeding. TB was thanked for his hard work to date.

The committee would like IB to feedback on a potential 'third' option of microwaving.

WV is to enquire if Bishops Nympton, Oakford and Yeo Mill village halls have WiFi. Similarly JS is to approach Kings Nympton village hall.

TB and MB showed the committee a draft questionnaire asking for feedback on future village hall activities. It was proposed to distribute this at the village fun day in August. All agreed that this was a good idea. TB / MB are to include an additional question to ascertain the desire amongst villagers for WiFi. It was suggested that a further questionnaire could be given to the Masons Arms to understand if customers would use the hall if it had WiFi (i.e. for business meetings).

7. Solar PV Tech update

JS reported that the project handover took place on 1st June. Light has been replaced, wiring completed and the scaffolding is to be removed asap. A folder containing all the details of the installation (e.g. insurance, schematic of system, warranties, electrical testing) is to be photocopied and a copy kept in the hall. JS reported that the hall received a D energy rating which was sufficient to achieve the top tariff.

The FIT payments will come from Good Energy and should start in 5-6 weeks time. JS is to be responsible for meter readings. Noted that there is one meter for solar panels which is separate to the two used by EDF meter readings. It was also noted that one benefit of having WiFi would be automatic meter readings and monitoring performance of the individual panels.

JS informed all that it is hoped the Parish Council would approve payment for the installation of the solar panels at their next meeting (9th June). All agreed that they were happy for the invoice to be submitted to the Parish Council.

8. Hall maintenance issues

- a. Parking sign has been made and KD has varnished it. Agreed to site it on the railings at the top of the ramp. KD is to keep chain previously purchased in storage as there is currently less of an issue with people parking by the gas tank.
- b. KD reported that Tim Thompson is unable to paint hall in June due to his workload but is hoping to complete it pre Christmas.
- c. KD reported that the loose slate has been repaired. Spares are now in the storage shed.
- d. WV provided an update on garden works in IB's absence. Noted that some expense is likely for boards to create 'terraces' and shrubs. IB to feedback. KD has sprayed nettles and brambles around hall.

9. Hall facilities / equipment

- a. Committee approved £37 for KD to purchase 1200mm by 900mm whiteboard with stand.

10. Hall activities / fundraising

- a. Film night on 30th April was a success with 41 people partaking in meal deal at the Masons Arms and 13 adults @ £4 and 6 children aged under 12 @ £2.50 paying on door. Total taken was £231 minus £116.40 costs leaving profit of £114.60. MB informed the committee that the next film will potentially be 29th October followed by one in November and January.

- b. KD fed back that the number of dance clubs will be reduced due to falling attendance. KD stated that £1060 has been raised jointly by West Anstey and Knowstone dance clubs for Exeter Leukaemia Fund. Agreed to formulate action plan for dances and dance clubs.
- c. KD informed the committee that he had requested no pedal cars at a recent children's party and the booking did not take place. KD informed the committee that he will request information on nature of booking when accepting future events.
- d. KD and WV provided overview of Hobby Horse race night taking place on 18th July. RB is to provide KD with information regards how the bar has been run at previous events.
- e. Meeting took place on 26th May to discuss Village Fun Day on 29th August.
- f. JS is to approach the Exmoor Society to ascertain willingness to give a talk in Jan 2016.
- g. Noted that the next quiz will take place on 16th October.
- h. KD highlighted that the hall has been booked for a talk on Extraordinary Knowstonians on 22nd June.
- i. JS noted that the Annual Parish meeting went well.

11. Matters for inclusion at next meeting: None

12. Date of next meeting: 20th July 2015 at 8pm

Meeting closed at 9.35pm