

KNOWSTONE PARISH HALL COMMITTEE MEETING

Minutes of Meeting held on 14th July 2014 @ 8pm

Present: Mr Dykes (Chair), Mr Reynolds, Mrs Smith, Mrs Vigus (Secretary)

Apologies: Mr Stanbury, Mrs Bere, Mrs Bray, Mr Smith

Minutes: Signed by Mr Dykes as a true record with one amendment only to spelling of Johnathon Poole (under garden tidy up).

Matters Arising:

Garden tidy up: Groundworks have been completed satisfactorily by Johnathon Poole. Mr Dykes to coordinate garden tidy up to be undertaken by the committee either 26th or 27th July.

Parking sign: No update in Mrs Bray's absence. To be raised at next meeting.

2015 dance dates: Mr Dykes is to purchase a 2015 diary to confirm dance dates for next year.

Fundraising: Date for quiz confirmed as 22nd August (same format as last year).

Dishwasher: Mr Dykes confirmed that a grant for £500 has been received from the Norman Family Charitable Trust. Dishwasher has been delivered and will be fitted at the start of August. Mr Dykes reiterated that he had struck a good deal with a local company to reduce price from £750 to £500. Mr Dykes has written a letter of thanks to charity. All correspondence given to secretary for filing.

Painting outside of hall: Work to be undertaken later in year or early part of 2015.

Gutters: John Locke has yet to sort gutters.

Lightbulbs: Still awaiting John Locke to sort lightbulbs. Mr Dykes has approached Parish Church Committee to find out if they wish to split the cost of purchasing a scaffold tower. Mr Dykes to follow up.

Risk assessment: Action for Mr Dykes.

Finance:

No urgent finance issues to discuss. Finances to be updated at next meeting.

Income

£40.00	Monday Keep Fit sessions
£35.00	Wednesday Keep Fit sessions
£72.60	Coffee mornings
£144.00	Dance on 21 st June
£35.00	Aid for Samburu ferret racing on 11 th July
£40.00	Two events in hall

= £366.60

In her absence Mrs Bray highlighted need to fundraise to boost funds.

AOB

Groundworks: For the time being Mr Dykes retained invoices for groundworks as a project worksheet needs to be completed to show how grant money was spent (Big Lottery).

Upcoming events in hall:

Noted that there is very little in the diary for the summer.

Devon Doctors – Wednesday 16th July

Quiz night – 22nd August

Children's party – 30th August

Meeting ended at 8.40pm

Date of next meeting: Monday 1st September 2014 @ 8pm