Minutes of Parish Hall meeting held on Tuesday 4th September 2018

1. PRESENT: Reg Howe  (Chairman), Sheila Bray (Treasurer), Wendy Sweet, Jeremy

    Filmer-Bennett, Phil Dey, Cath Whatcott

2. APOLOGIES FOR ABSENCE: Ken Dykes (Vice-Chairman)

3. MINUTES OF LAST MEETING: Minutes of 12th July were reviewed and accepted

4. MATTERS ARISING:

    a) Arts & Craft judge: Reg to ask Ken Hildrew to officiate at 2019 Fair & Show

    b) Judges of other competitions: Wendy to speak to them re 2019 Fair & Show

    c) Replacement Marquee: Meeting reviewed information provided by Ken re an 8mX5m

        marquee (cost £399.99). Concern expressed over robustness bearing in mind it has to

        sit on the tarmac at end of hall car park. Who is supplier? Can we see one? Can weights

        be attached? If concerns satisfied we should buy one, funds permitting.

    d) Morris Men: Jeremy to contact them on 5th September

    e) Hall opening: Jeremy to ask Caroline Quentin

    f) Curtains: Being finished by Heathcotes? Reg to speak to Ken for current status

5. TREASURER'S REPORT

    a) Current Balance: £25140 including grant towards disabled toilet (£17K)

    b) Accounting System: Use system currently employed by the PCC

    c) Sheila to contact BT re wifi costs

6. REVIEW OF UPCOMING HALL ACTIVITIES/ BUILDING WORKS

    a) Start Date Monday 17 September

    b) Duration: 5-6 weeks

    c) Contractor: John Lock

    d) Preparation: Books/ book shelves to be moved into committee room

    e) Original Hall Construction documents: Handed to Hall Committee by John Lock. These

        will be passed to Thelma Willmetts (village archivist) by Sheila

    d) Filing Cabinets: The contents of the committee room filing cabinets will be reviewed by

        the Parish Council archive working group to separate Council documents and Hall

        documents. Important reference documents to be retained (in line with local authorities

        code of practice)

    e) Film Nights: Concern expressed over lack of progress with hand over of responsibility

        for organising Film Nights. Phil will liaise with Tiff Nicholson and Tim & Michele Browse

Meeting closed at 8.35pm. Next meeting (Annual General Meeting) scheduled for Tuesday

2nd October.

Reg Howe (Chairman and stand in Secretary)