

Following the Local Government and Accountability Act 2014 the Council now has a policy on filming and recording of Local Council meetings which will be on view in the Meeting Room as appropriate. Those attending meetings are deemed to have consented to the filming, recording or broadcasting of meetings. Those exercising the rights to film, record and broadcast must respect the rights of other people attending under the Data Protection Act 1998. Members of the public may not wish to be recorded and the Chair of the meeting will ensure insofar as is possible that any request not to be recorded will be respected.

## **Knowstone Parish Council**

Parish Clerk: Mrs Jane Mills, BA (Hons) FSLCC

Email [parishclerk@knowstone.org.uk](mailto:parishclerk@knowstone.org.uk)

To: Cllrs J Pomfret, (Chair) Clarke, McGregor, Maidment,  
and Stanbury

You are hereby summoned to attend a Meeting of Knowstone Parish Council,  
which will be held on **Tuesday 23<sup>rd</sup> September 2025** at 7.30pm, at  
Knowstone Village Hall, for the purpose of transacting the following business.

In accordance with The Public Bodies (Admissions to Meetings) Act 1960  
members of the public are welcome to attend.

*M J Mills*

**Mrs Jane Mills BA (Hons) FSLCC**

Parish Clerk

Date of issue: 17<sup>th</sup> September 2025

### **AGENDA**

- 1 Apologies**  
(Please make any apologies known to the Clerk by email before 5pm on the day of the meeting)
- 2 Declarations of interest**  
To receive declarations of personal interests and disclosable pecuniary interests (DPIs) in respect of items on this agenda. Members are reminded that all interests should be declared at the beginning of the meeting and prior to the item being discussed.
- 3 To agree the agenda, between Part A and Part B (confidential information) (herewith)**
- 4 To confirm and sign the Minutes of the Meeting of the Parish Council held 22<sup>nd</sup> July 2025 (herewith)**
- 5 County Councillor Report**  
To receive a report from the County Councillor.
- 6 District Councillor Report**  
To receive a report from the District Councillor.

**7 Public Participation**

In accordance with Standing Order 3 (f) members of the public are permitted to make representations and ask questions, the period set aside shall not exceed 15 minutes. It should be noted that answers will generally not be given at the meeting where the questions are delivered, each member of the public is entitled to speak once.

- 8 To receive a report from the Parish Clerk (herewith)  
To include financial information, bank reconciliation and payments**
- 9 To consider Action Points (herewith)**
- 10 To consider Assertion 10, web and email (reports herewith)**
- 11 To consider a What's App policy (herewith)**
- 12 To consider ideas for capital projects and items for the budget.**
- 13 To consider recruitment of an additional councillor**
- 14 To consider planning application: 80725  
Proposal and Location: Removal of existing oil tank enclosure and erection of garage and covered oil tank enclosure at Rosemary Cottage Knowstone South Molton Devon EX36 4RY  
To note that the council responded to application 80645 through delegated authority**
- 15 To receive Councillor reports**
- a. Highways Cllr McGregor**
  - b. Footpaths & Beaples Stone – Cllr Pomfret**
  - c. Moors Management Association – Cllr Maidment**
  - d. Welcome Pack - Cllr Maidment**
  - e. Emergency Plan – Pomfret, Maidment & the Clerk**
  - f. Parish Hall – Cllr Pomfret**
  - g. Police Advocate – Cllr Pomfret**
  - h. Snow Warden – Cllr Stanbury**

**Part B – Confidential Matters**

- 16            Exclusion of Press and Public**  
**In accordance with the Public Bodies (Admission to Meetings) Act 1960, the Council will resolve to exclude the press and public from the meeting during consideration of the following items, due to the confidential nature of the business to be transacted.**
- 17            To consider staff matters**
- 18            To resolve to re-admit the press and public**