

Following the Local Government and Accountability Act 2014 the Council now has a policy on filming and recording of Local Council meetings which will be on view in the Meeting Room as appropriate. Those attending meetings are deemed to have consented to the filming, recording or broadcasting of meetings. Those exercising the rights to film, record and broadcast must respect the rights of other people attending under the Data Protection Act 1998. Members of the public may not wish to be recorded and the Chair of the meeting will ensure insofar as is possible that any request not to be recorded will be respected.

## **Knowstone Parish Council**

Parish Clerk: Mrs Jane Mills, BA (Hons) FSLCC  
Email [parishclerk@knowstone.org.uk](mailto:parishclerk@knowstone.org.uk)

To: Cllrs J Pomfret, (Chair) Clarke, McGregor, Maidment,  
and Stanbury

You are hereby summoned to attend a Meeting of Knowstone Parish Council, which will be held on **Tuesday 3<sup>rd</sup> February 2026** at 7.30pm, at Knowstone Village Hall, for the purpose of transacting the following business. In accordance with The Public Bodies (Admissions to Meetings) Act 1960 members of the public are welcome to attend.

*M J Mills*

**Mrs Jane Mills BA (Hons) FSLCC**  
Parish Clerk

Date of issue: 28<sup>th</sup> January 2026

### **AGENDA**

- 1 To resolve to co-opt a new councillor to fill the current vacancy**  
(Signing of acceptance of office)
- 2 Apologies**  
(Please make any apologies known to the Clerk by email before 5pm on the day of the meeting)
- 3 Declarations of interest**  
To receive declarations of personal interests and disclosable pecuniary interests (DPIs) in respect of items on this agenda. Members are reminded that all interests should be declared at the beginning of the meeting and prior to the item being discussed.
- 4 To agree the agenda, as published**
- 5 To confirm and sign the Minutes of the Meeting of the Parish Council held November 25<sup>th</sup> 2025**(herewith)
- 6 County Councillor Report**  
To receive a report from the County Councillor.
- 7 District Councillor Report**  
To receive a report from the District Councillor.

**8 Public Participation**

In accordance with Standing Order 3 (f) members of the public are permitted to make representations and ask questions, the period set aside shall not exceed 15 minutes. It should be noted that answers will generally not be given at the meeting where the questions are delivered, each member of the public is entitled to speak once.

**9 To receive a report from the Parish Clerk (herewith)**

**To include financial information, bank reconciliation and payments**

**10 To consider Action Points (herewith)**

**11 To consider Assertion 10, websites and email**

**12 To review policies (herewith)**

- **Standing Orders**
- **Financial Regulations**
- **Statement of Internal Control**
- **General & Financial Risk assessment**
- **Asset Register**

**13 To consider an update on the emergency plan**

**14 To consider replacement of Parish Noticeboards**

**15 To consider Parish Footpaths Survey**

**16 To consider new road sign for moor to stop long vehicles turning left in village**

**17 Update on picnic areas**

**18 To consider Parish Pumps**

**19 To receive Councillor reports**

- a. Highways Cllr McGregor**
- b. Footpaths & Beaples Stone – Cllr Pomfret**
- c. Moors Management Association – Cllr Maidment**
- d. Welcome Pack - Cllr Maidment**
- e. Emergency Plan – Pomfret, Maidment & the Clerk**
- f. Parish Hall – Cllr Pomfret**
- g. Police Advocate – Cllr Pomfret**
- h. Snow Warden – Cllr Stan**
- To agree the date of the next meeting**
- Proposed 24<sup>th</sup> March 2026**