

# KNOWSTONE PARISH COUNCIL

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## Minutes of the meeting of the Council on 26th October 2021 held in Knowstone Parish Hall

**Present:** Cllr D Barrett, Cllr D Maidment, Cllr A Parry, Cllr J Pomfret (Chairman), Cllr J Stanbury

In attendance: W Sweet (Clerk)

**21/91 Apologies for absence** – Cllr Clarke, D/Cllr Ley, C/Cllr Yabsley

**21/92 Declarations of Interest** (re. matters appearing on this agenda) - None

**21/93 Approve Minutes** It was RESOLVED to accept the minutes of the meeting held on 28th September 2021 – Cllr Maidment proposed, Cllr Barrett seconded, all agreed.

**21/94 Correspondence (not covered elsewhere on the agenda).**

Receipt of the following correspondence was NOTED.

- Email dated 24.09.21 from WSP UK Limited re. Ash Dieback – Oakfordbridge Road Closures.
- Email dated 29.09.21 from North Devon Council – New way to report an alleged planning breach.
- DALC Newsletter #57 – Autumn Events and Training.
- Email dated 30.09.21 from OPCC – Have your say on potential changes to firearms licensing. Cllr Barrett reported that he had shared this survey on the Knowstone FB page.
- DALC Newsletter #58 2021 dated 1.10.21.
- Email dated 2.10.21 from Save Our Hospital Services – Please help to save Link Centre mental health services.
- Email dated 4.10.21 from Gallagher (previously Came & Company).
- Email dated 5.10.21 from OPCC – Road Safety – Call for Ideas.
- Email dated 5.10.21 from NDC – Invitation from North Devon Council to attend a Virtual Parish Forum on 14th October 2021.
- Email dated 7.10.21 from Website Development Ltd – Drupal Version Upgrade – this was regarding extra work they had undertaken upgrading the website to ensure it remains secure and continues to receive security update. The clerk reported that their invoice for £200 had now been received but not in time to be included on this meeting's agenda. The Clerk was asked to contact Website Development to say that this invoice will be honoured but in future any work needs to be signed off by the Council before it commences.
- DALC Newsletter #59 2021 dated 7.10.21;
- Email dated 9.10.21 from CPRE – Campaigns Update October 2021;
- Email dated 12.10.21 from TCPA – Introduction to the Town and Country Planning Association;
- Parish & Town Council Highways Newsletter – Winter 2021 (dated 13.10.21);
- DALC Newsletter #60 2021 dated 14.10.21 – AGM and Conference;
- Email dated 14.10.21 from DCC – Devon Highways Snow Warden update;
- DALC Newsletter #61 2021 dated 15.10.21 – News Bulletin;
- Email dated 15.10.21 from OPCC – News from Vision Zero;
- Email dated 18.10.21 from CPRE – Full results of Devon Best Churchyard competition 2021. St Peter's Knowstone had been awarded a Certificate of Merit.

The following correspondence received after the preparation of the agenda was NOTED.

- Email dated 20.10.21 from SOHS North Devon group re. update on please help save the link centres mental health services;
- Email dated 26.10.21 from DCC Highways re. Highways Parish & Town Council Conferences 2021 which are taking place virtually over two days.

**21/95 Public Questions**

(i) The Chairman had been contacted by a resident concerned about the motorhome which has been parked

*Approved*

in the stone store layby near the millennium stone for a couple of weeks. He has spoken to the person in the vehicle who said he was planning to stay there until March. It was AGREED that it is KPC's responsibility to inform the appropriate authority (DCC) and the Clerk will do this and inform C/Cllr Yabsley.

(ii) Following up on the issue raised at last month's meeting re. live music at the Tapas bar, the Chairman had checked its online presence but found nothing to indicate that they are planning to have another live music event.

**21/96 Civic Pride** – The Clerk reported that a selection of spring bulbs had been bought and distributed to the four volunteers who are looking after the Council's planters. Two of the Council's litter pickers have been lent to two residents in Knowstone.

### **21/97 Finance**

(a) Receipt of £2038.00 from NDC being the final 50% precept payment was NOTED.

(b) It was RESOLVED to settle the following accounts, Cllr Barrett proposed, Cllr Maidment seconded, all agreed:

- |   |         |
|---|---------|
| • Wendy Sweet - Clerk's pay (£87.28), holiday pay (£99.60) & expenses (£1.90) | £188.78 |
| • Wendy Sweet – reimbursement for bulbs                                       | £49.45  |
| • Cllr A Parry – reimbursement of postage costs                               | £69.96  |

(c) It was RESOLVED to pay the Clerk £6.00 per week Working from Home Allowance with effect from 1st November 2021, Cllr Parry proposed, Cllr Stanbury seconded, all agreed.

### **21/98 Planning**

(i) Applications notified since last meeting - None

(ii) Applications notified since the preparation of the agenda – Ref. 74150 Repair and reroofing of outbuilding at East Hole Farm, Knowstone EX36 4RY. The Clerk will request an extension to the deadline for receipt of a response from the Case Officer so the application can be discussed at the next Council meeting.

(iii) Applications determined since the last Council meeting – Ref. 73890 Extension to dwelling Beaples Hill Farm, Knowstone EX36 4RZ - approved.

### **21/99 Third Party Reports**

- a) District Councillor – not present
- b) County Councillor – not present

### **21/100 Members Reports**

a) **Highways** – Cllr Barrett had not heard back yet from C/Cllr Yabsley re. horse warning signs. Fly tipping in the layby on the road running along Haresdown Moor has been reported to NDC. Cllr Barrett will report the damage to the signpost at Holy Moor Cross where one of the fingers has dropped off. It was also pointed out that when it was replaced the new post did not include the name of the junction. Cllr Maidment reported that several people had mentioned to her in connection with the roadworks at Bonners Bridge that some drivers coming to the A361 from MVF only go as far as the laybys to do a U-turn rather than going up to the roundabout to turn.

b) **Footpaths & Beaples Stone** – Cllr Pomfret reported that he had shown a picture of the suggested metal gateway with a pedestrian gate built into it to replace the dismantlable stile into the field behind Rose Cottage to the landowner but it was not acceptable to him. He had also spoken to another landowner about the stile behind Marilyn Cottage being replaced with a gate but he was not keen for it to be done.

c) **Moors Management Association** – Cllr Maidment reported that MMA have bought walkie talkies which the Council could borrow if ever needed. The fly tipping on Haresdown had been notified to DWT. The Association's Treasurer, James Siggs, will come and speak to the council at the next meeting about the RPA payments.

d) **Welcome Pack** - Cllr Maidment nothing to report. Cllr Parry said he would pass some amended copies of the Emergency Plan letter plus questionnaires with SAE to Cllr Maidment to be included with future deliveries of the Welcome Pack.

e) **Emergency Plan** – Cllr Parry reported that 106 letters had been delivered. So far, he has received 35 responses, 2 of which were blank. Half of all responses are interested in taking part in CPR training. He has collated the information onto a spreadsheet. It was AGREED the Chairman and the Clerk will have access to the information. The data gathered will only be used in connection with the Emergency Plan. Cllr Barrett gave a vote of thanks to Cllr Parry for all his work on the Emergency Plan and said he would put a reminder to respond on FB. The Clerk will contract the CPR trainer for his availability to undertake the training.

f) **Parish Hall** – Cllr Barrett reported that the committee had met on 12th October. Activities in the hall are still a bit limited; there will be no dances for the foreseeable future. A Christmas afternoon tea will be held on 4th December. There was concern about vehicles parking within 2m of the gas tank which invalidates the hall's insurance. Film night may resume from next February although the Mason Arms would no longer be offering the meal deal. Calor Gas has installed a new gas tank, put gas in it and told the hall committee that the pipework should have been replaced and if this is not done by a certain time they will stop supplying gas. Plans have been ongoing to replace the gas tank with a cage containing 4 large cylinders near the door of the hall.

g) **PCC Report** – Cllr Barrett – there had been a baptism on the previous Sunday which was well attended. There will be a Remembrance Service on 14th November; weather permitting it will be held by Mr Chapple's grave. Details of other upcoming services will be put on the Knowstone FB page and website. There is going to be a big meeting early in November to discuss the way forward for the Edgemoor Group of churches and progressing the recruitment of a new rector. There will be an Edgemoor Group service in Anstey Hall on 31st October at 10.00 a.m. A carol service will take place in Knowstone in December - details to follow in 'In Touch' and on the website.

**21/101 Casual vacancy for a Parish Councillor** – an expression of interest has been received.

**21/102 Business at the Chairman's discretion** – None

**21/103 The date, time and venue of the next meeting** were confirmed as Tuesday 23rd November 2021 at 7.30 p.m. in the Parish Hall

The meeting closed at 20.22.