

KNOWSTONE PARISH COUNCIL

A meeting of Knowstone Parish Council will be held on **Tuesday 28th March 2023 at 7.30 p.m. in Knowstone Parish Hall. All Councillors are summoned; members of the public are welcome.**

Prayers

AGENDA

1. **Apologies for absence**
2. **Declarations of Interest** (re. matters appearing on this agenda)
3. **Approve Minutes** of the last scheduled meeting held on 24th January 2023.
4. **Correspondence (not covered elsewhere on the agenda).**

To note receipt of the following:

 - Vision Zero email
 - DALC E-bulletin #04 2023 dated 25.01.23;
 - Email from Devon & Cornwall police re. scams affecting the hospitality sector
 - Email dated 27.01.23 from NDC re. Climate week;
 - Email dated 31.01.23 from Website Development with new details;
 - Parish Online Newsletter dated 1.02.23;
 - DALC E-bulletin #05 2023 dated 1.02.23;
 - Devon Climate Emergency Newsletter dated 3.02.23;
 - DALC E-bulletin #06 2023 dated 8.02.23;
 - Councillor Advocate Update February 2023 from OPCC dated 8.02.23;
 - DALC E-bulletin #07 2023 dated 15.02.23;
 - DALC E-bulletin #08 2023 dated 22.02.23;
 - Email dated 24.02.23 from Hedgehogs R Us re. Hedgehogs Highways Project;
 - DALC E-bulletin #09 2023 dated 1.03.23;
 - Email dated 2.02.23 from DCC re. having right photo ID to vote in May;
 - Letter from Crosse Wyatt dated 3.03.23;
 - Email from Devon Climate Emergency dated 3.03.23 – March Newsletter;
 - Parish Online Newsletter dated 8.03.23;
 - DALC E-bulletin #10 2023 dated 8.03.23;
 - Email dated 9.03.23 from CPRE – March e-bulletin;
 - DALC E-bulletin #11 2023 dated 15.03.23;
 - Email dated 17.03.23 from South West Heritage Trust - Invitation to NDRO event;
 - **Note correspondence received after the preparation of the agenda.**
5. **Public Questions** (*limited to 20 minutes*) **Members of the public are allowed to speak on a topic that is on this agenda; please contact the clerk for any other matter to be considered for inclusion on the agenda at a future meeting of the council.**
6. **Finance**
 - (a) To agree accounts to date for 22-23 and bank reconciliation, previously circulated.
 - (b) To ratify the following payments
 - £541.80 to Jag Signs.
 - (c) To agree to settle the following accounts:
 - Wendy Sweet - Clerk's pay (£172.73), WFH allowance (£48.00) & expenses, including ink cartridges (£60.36) £281.09
 - Website Development £234.00

- John W Morgan Garden Services (1st cut at Beaples Stone, Oct 22) £35.00
- Crosse Wyatt, Solicitors £1,142.00

(d) To agree to donate £750 to Parish Hall for the Coronation celebrations as per request received from committee chair.

7. **Electric Vehicle Charging Point** – update
8. **Annual Parish Meeting** – note change of date from 16th to 18th May 2023. The guest speaker will be Selaine Saxby MP.
9. **Archive Parish Council Minutes** – to agree to archive parish council minutes from 1963 to 2015 at the North Devon Record Office, Barnstaple Library.
10. **Batsworthy Fund meeting** – report back
11. **Planning**
 - (a) Applications notified since last meeting;
 - (b) Applications notified since the preparation of the agenda.
 - (c) Other planning matters
12. **Third Party Reports** (if present):
 - a) District Councillor
 - b) County Councillor
13. **Members Reports**
 - (a) Highways – Cllr Dey
 - (i) Holy Moor Cross road sign repair update – Cllr Pomfret
 - (ii) Road Warden report – Cllr Pomfret
 - (b) Footpaths & Beaples Stone – Cllr Parry
 - (i) Repair of gate post at top of Shapcott Lane, adjacent to East Knowstone sign - update.
 - (c) Moors Management Association – Cllr Maidment
 - (d) Welcome Pack - Cllr Maidment
 - (e) Emergency Plan – Cllr Parry
 - (i) Purchase of a generator for the hall plus associated fitting - update.
 - (f) Parish Hall – Cllr Pomfret
 - (g) Police Liaison – Cllr Vukic
 - (h) Snow Warden – Cllr Stanbury
 - (i) Discuss possible purchase of grit bin for Crosside Hill as per correspondence with C/Cllr Yabsley and for other locations within the Parish.
14. **Business at the Chairman’s discretion** – no decision making to take place during this item
15. **To confirm date, time & venue of next meeting (annual meeting of the Parish Council)** – Tuesday, 23rd May 2023 at 7.30 p.m. in the Parish Hall

Wendy Sweet

Clerk, Knowstone Parish Council

22nd March 2023

Parish Clerk: **Wendy Sweet**, South Riding, Roachill, South Molton, EX36 4EB
 (Tel: 01398 341692 / 07786652753 – email: parishclerk@knowstone.org.uk)