

KNOWSTONE PARISH COUNCIL – A meeting of Knowstone Parish Council will be held in the Parish Hall, Knowstone on: **Tuesday 28th January 2020 at 7.30pm. All Councillors are summoned; members of the public are welcome.**

Prayers

AGENDA

1. **Apologies for absence**
2. **Declarations of Interest** (re. matters appearing on this agenda)
3. **Approve Minutes** of the last meeting (held on 26th November 2019)
4. **Correspondence** (not covered elsewhere on the agenda)
 - Email dated 27.11.19 from Devon Countryside Access Forum seeking new members;
 - Email to and response from South West Water re. mains drainage connection;
 - Email dated 9.12.19 from Batsworthy Cross Wind Farm CBF re. Updated Fund Criteria;
 - Email dated 12.12.19 from Environment Agency re. Whitemoor Equestrian Centre;
 - Email dated 18.12.19 re. An Invitation from the Office of the Police & Crime Commissioner;
 - Email dated 19.12.19 – Highways Update from DCC;
 - Email dated 10.01.20 from Rural Housing Enabler at DCT with publicity information about the Housing Needs Survey for East Anstey, West Anstey, Knowstone and Molland;
 - Email dated 16.01.20 from Cllr G Bell re. Parish & Town Climate Emergencies;
 - Email dated 17.01.20 – Parish Online News & Update;
 - Email dated 18.01.20 from NDC – Climate Action week;
 - Email dated 20.01.20 re. Devon County Council (Traffic Management) Permit Scheme Order 2020;
 - **Note any correspondence received after the preparation of the agenda.**
5. **Public Questions** (*limited to 20 minutes*) **Members of the public are invited to speak only on a topic that is on this agenda; please contact the clerk for any other matter to be considered for inclusion on the agenda at a future meeting of the council.**
6. **Finance**
 - a) Financial Report by RFO. Review accounts and bank reconciliation to date and expenditure to date against budget, previously circulated.
 - b) Note receipt of £2628.00 from Haresdown and Knowstone Moors Management Association.
 - c) Accounts to settle:

• Wendy Sweet – pay (£129.03) & expenses (£1.23)	£130.26
• Wendy Vigus – website updating	£51.00
• Knowstone Parish Hall – donation	£200.00
• Parish Online renewal	£36.00 (inc. VAT)
• St Peter’s grant for graveyard upkeep	£200.00
 - d) **Draft Budget 2020/2021** To consider and approve the budget and agree parish precept for 2020/21.
 - e) Discuss/approve quote received from Richard Grant Memorials for repainting inscription on stone at Beaples Stone at a cost of £95.40 plus VAT.
7. **Training** – to agree the attendance by the clerk and councillor/s at DALC’s Planning seminar on 16th March 2020 at the Amory Centre, South Molton at a cost of £40.00 (plus VAT) per delegate.

8. **Planning**
 - a) Applications notified since last meeting
 - b) Applications determined since last meeting
 - (i) **Ref. 70687** - Conversion of mixed residential and agricultural barn to full residential occupation - West Hill, Knowstone EX36 4RT - approved
 - (ii) **Ref. 70688** - Change of use of land together with construction of manege with perimeter fencing for private use at West Hill, Knowstone EX36 4RT - approved
 - (iii) **Ref. 70603** – Prior approval for change of use of agricultural building to a dwellinghouse (Class Q (A&B) - approved
 - c) Applications received after preparation of the agenda
 - d) Pre-Application Presentation by Mr Geoff Clapp re. small scale development of a parcel of land in Roachill (*limited to 20 minutes*)
9. **East Hill Farm - Update**
10. **Third Party Reports** (if present):
 - a) District Councillor
 - b) County Councillor
11. **Members Reports**
 - a) Highways – Cllr Filmer-Bennett
 - b) Footpaths & Beaples Stone – Cllr J Pomfret
 - c) Police – Cllr Moore
 - d) Moors Management – Cllr Moore
 - e) Parish Hall – Cllr Howe
 - f) PCC – Cllr Howe
 - g) Snow Warden – Cllr Stanbury
 - h) Potential Air Ambulance night landing site – Cllr Moore
12. **Business at the Chairman’s discretion** – no decision making to take place during this item
13. **To confirm date & time of the next meeting** – 25th February 2020 at 7.30 p.m.

Wendy Sweet
Clerk Knowstone Parish Council

23rd January 2020

Parish Clerk: **Wendy Sweet**, South Riding, Roachill, South Molton, EX36 4EB
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