

## KNOWSTONE PARISH COUNCIL

A meeting of Knowstone Parish Council will be held on **Tuesday 28th September 2021 at 7.30 p.m. in Knowstone Parish Hall. All Councillors are summoned; members of the public are welcome.**

### Prayers

### AGENDA

1. **Apologies for absence**
2. **Declarations of Interest** (re. matters appearing on this agenda)
3. **Approve Minutes** of the last meeting held on 24th August 2021
4. **Correspondence (not covered elsewhere on the agenda).**

To note receipt of the following:

  - DALC Newsletter #49 2021 dated 24.08.21 – AGM Notice – 6 October 2021;
  - Email dated 25.08.21 from Highway Services Manager, DCC re. Highways Parish and Town Council Events 2021;
  - Email dated 26.08.21 from Selaine Saxby, MP re. North Devon Climate Summit;
  - Parish Online Newsletter – August Edition;
  - Email from R Howe dated 6.09.21 re. Exe Valley Bus;
  - CPRE September eBulletin dated 7.09.21;
  - Email dated 8.09.21 from OPCC – Bed watch;
  - DALC Newsletter #50 2021 dated 9.09.21;
  - Email dated 14.09.21 from OPCC - Devon and Cornwall Police are recruiting now for Special Constables;
  - DALC Newsletter #51 2021 dated 14.09.21 - DALC AGM and Conference 2021;
  - DALC Newsletter #52 2021 dated 16.09.21;
  - Email dated 16.09.21 from OPCC - Devon and Cornwall Police and Crime Panel;
  - DALC Newsletter #53 2021 dated 17.09.21 - DALC AGM and Conference 2021;
  - Email dated 18.09.21 from CPRE – Campaigns update September 2021;
  - DALC Newsletter #54 2021 dated 20.09.21 – Details of AGM and Conference 2021;
  - Email dated 21.09.21 from Came & Company Local Council Insurance - New name - same people, same service;
  - To note any correspondence received after the preparation of the agenda.
5. **Public Questions** (*limited to 20 minutes*) **Members of the public are allowed to speak on a topic that is on this agenda; please contact the clerk for any other matter to be considered for inclusion on the agenda at a future meeting of the council.**
6. **Finance**
  - (a) To agree accounts to date and bank reconciliation, previously circulated
  - (b) To agree to settle the following accounts:
    - Wendy Sweet (Clerk's pay) £148.85
7. **Internal Audit** – To appoint Alison Marshal as Internal Auditor for 2021-2022.
8. **Planning**
  - (i) Applications notified since last meeting

(a) Ref: 73890 – Extension to dwelling at Beaples Hill Farm, Knowstone EX36 4RZ.

(ii) Applications notified since the preparation of the agenda.

(iii) Other planning matters

9. **Third Party Reports** (if present):

- a) District Councillor
- b) County Councillor

10. **Members Reports**

- a) Highways – Cllr Barrett
- b) Footpaths & Beaples Stone – Cllr Pomfret
- c) Moors Management Association – Cllr Maidment
- d) Welcome Pack - Cllr Maidment
- e) Emergency Plan – Cllr Parry
- f) Parish Hall – Cllr Barrett
- g) PCC Report – Cllr Barrett

11. **Casual vacancy for a Parish Councillor**

12. **Business at the Chairman’s discretion** – no decision making to take place during this item

13. **To confirm date, time and venue of the next meeting** – Tuesday 26th October 2021 at 7.30 p.m. in the Parish Hall

*Wendy Sweet*

Clerk, Knowstone Parish Council

22nd September 2021

Parish Clerk: **Wendy Sweet**, South Riding, Roachill, South Molton, EX36 4EB  
(Tel: 01398 341692 / 07786652753 – email: [parishclerk@knowstone.org.uk](mailto:parishclerk@knowstone.org.uk))