

KNOWSTONE PARISH COUNCIL

A meeting of Knowstone Parish Council will be held on **Tuesday 27th September 2022 at 7.30 p.m. in Knowstone Parish Hall. All Councillors are summoned; members of the public are welcome.**

Before the meeting is opened a minute's silence will be observed in memory of HM Queen Elizabeth II.

Prayers

AGENDA

1. **Apologies for absence**
2. **Declarations of Interest** (re. matters appearing on this agenda)
3. **Approve Minutes** of the last meeting held on 26th July 2022 and the Extraordinary Council meeting held on 26th August 2022.
4. **Correspondence (not covered elsewhere on the agenda).**

To note receipt of the following:

 - DALC #33 2022 E-bulletin dated 20.07.22;;
 - DALC #34 2022 E-bulletin dated 27.07.22;
 - Parish Online Newsletter July 2022 dated 28.07.22;
 - Devon Climate Emergency August Newsletter dated 1.08.22;
 - Email dated 3.08.22 from DALC re. Annual General Meeting;
 - Parish & Town Council Highways Newsletter - Summer 2022 dated 3.08.22;
 - DALC #35 2022 E-bulletin dated 5.08.22;
 - Email dated 17.08.22 from DCT re. North Devon Community Emergency Planning and Flood Warden Training - Monday 19th September;
 - DALC #36 2022 E-bulletin dated 19.08.22;
 - DALC #37 2022 E-bulletin dated 19.08.22;
 - Farming survey from the Rural Affairs Policing Team dated 23.08.22;
 - DALC #38 2022 E-bulletin dated 24.08.22;
 - Email dated 31.08.22 from DALC re. Annual General Meeting, 5th October;
 - DALC #39 2022 E-bulletin dated 31.08.22;
 - Email dated 1.09.22 from OPCC - DCC Will Kerr selected as preferred candidate for next Chief Constable;
 - Email dated 1.09.22 from DCT re. Village Halls Audit;
 - DALC #40 2022 E-bulletin dated 7.09.22;
 - DALC #41 2022 E-bulletin dated 8.09.22;
 - Email dated 8.09.22 from NDC Chief Executive re. Her Majesty The Queen;
 - DALC #42 2022 E-bulletin dated 9.09.22;
 - Emails dated 09.09.22 and 10.09.22 re. Local Proclamation for King Charles III;
 - Email dated 12.09.22 from NDC re. Service of Commemoration and Thanksgiving for Her Late Majesty Queen Elizabeth II – Sunday 18 September 2022;
 - DALC #46 2022 E-bulletin dated 21.09.22;
 - **Note correspondence received after the preparation of the agenda.**
5. **Public Questions** (*limited to 20 minutes*) **Members of the public are allowed to speak on a topic that is on this agenda; please contact the clerk for any other matter to be considered for inclusion on the agenda at a future meeting of the council.**
6. **Finance**
 - (a) To agree accounts to date for 22-23 and bank reconciliation.

- (b) Review expenditure against budget to date, previously circulated.
- (c) To agree to settle the following accounts:
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|--|---------|
| • Wendy Sweet - Clerk's pay (£206.73) & WFH allowance (£48.00) | £254.73 |
| • Wendy Vigus – website updating | £95.00 |
| • R Rudd – Beaples Stone maintenance for 10 months | £250.00 |
7. **Electric Vehicle Charging Point** – update from Cllr Clarke.
8. **Review and adopt Statement of Internal Controls** – previously circulated.
9. **Review Standing Orders and Financial Regulations**
10. **Removal of dying Ash trees at Wiston Cross** – update
11. **Planning**
- (a) Applications notified since last meeting
- (i) **Ref. 75875** Proposed shed for the housing of young livestock at Land at Great Wadham, Knowstone, South Molton EX36 4RS
- (ii) **Ref. 75948** Erection of an agricultural storage building at Little Kidland Road From Knowstone Mill Bridge To Little Kidland Knowstone Devon EX36 4RT
- (b) Applications notified since the preparation of the agenda.
- (c) Other planning matters
12. **Third Party Reports** (if present):
- a) District Councillor
- b) County Councillor
13. **Members Reports**
- (a) Highways – Cllr Dey
- (i) Update on correspondence sent to Highways Officer re. cars driving too fast through Roachill as agreed at the last meeting.
- (ii) Update on the repair of the signpost at the top of Holy Moor.
- (b) Footpaths & Beaples Stone – Cllr Parry
- (c) Moors Management Association – Cllr Maidment
- (d) Welcome Pack - Cllr Maidment
- (e) Emergency Plan – Cllr Parry
- (f) Parish Hall – Cllr Pomfret
- (g) Police Liaison – Cllr Vukic
- (h) Snow Warden – Cllr Stanbury
14. **Business at the Chairman's discretion** – no decision making to take place during this item
15. **To confirm date, time & venue of next meeting** – Tuesday, 22nd November at 7.30 p.m. in the Parish Hall

Wendy Sweet

Clerk, Knowstone Parish Council

22nd September 2022