

## KNOWSTONE PARISH COUNCIL

A meeting of Knowstone Parish Council will be held via ZOOM on: **Tuesday 27th October 2020 at 7.30 p.m. All Councillors are summoned; members of the public are welcome.**

Meeting link: <https://zoom.us/j/98435969832> Meeting ID: 984 3596 9832

To join by phone ring 0208 080 6591 and enter Meeting ID when prompted.

### Prayers

### AGENDA

1. **Apologies for absence**
2. **Declarations of Interest** (re. matters appearing on this agenda)
3. **Approve Minutes** of the last meeting held on 22nd September 2020
4. **Correspondence (not covered elsewhere on the agenda).**  
To note receipt of the following:
  - Freedom of information request dated 26.09.20 relating to supporting documents for agenda item 15, KPC meeting 22.09.20;
  - Email dated 2.10.2020 from OPCC re. Barnstaple's new 'Temp' Police Station now open;
  - Email dated 6.10.2020 from PCC re. Results of recent Road Safety survey.
  - **Note any correspondence received after the preparation of the agenda.**
5. **Public Questions** (*limited to 20 minutes*) **Members of the public are encouraged to submit any questions, relating to items on this agenda, they may have in advance of the meeting via the Clerk.**
6. **East Hill Farm**
  - (i) appoint Trustee to replace J Filmer-Bennett
  - (ii) update re. use of land as an air ambulance night landing site
7. **Finance**
  - (a) to agree accounts to date, previously circulated and review expenditure against budget to date;
  - (b) to settle the following accounts:

|   |         |
|---|---------|
| • Wendy Sweet (pay £264.56, back pay £94.86 & exes £1.56) | £360.98 |
| • Wendy Vigus – website updating                          | £108.00 |
  - (c) To agree to renew McAfee subscription for one year at a cost of £69.99 **or** for two years at a cost of 119.99. Cover for laptop ends on 12.11.2020.
  - (d) To agree to add two councillors to the bank account as cheque signatories to bring total number of cheque signatories back up to five.
8. **Internal Audit** - To appoint Alison Marshall as Internal Auditor for 2020-2021.
9. **Standing Orders** – to resolve to adopt mandatory clauses from NALC Model Standing Orders 2018 as previously circulated.
10. **Planning**
  - (i) Applications notified since last meeting
  - (a) **Ref. 72163** - Change of use of building from agricultural to equestrian and installation of a horse walker at Moortown Barton Knowstone South Molton Devon EX36 4RZ

(b) **Ref. 72208** - Installation of a Non Domestic Biomass boiler at Pounceys, Knowstone  
EX36 4SB

(ii) Applications notified since the preparation of the agenda

(iii) Other planning matters

(a) Update re. Oaklands Poultry Farm

11. **Third Party Reports** (if present):

a) District Councillor

b) County Councillor

12. **Members Reports**

a) Highways – Cllr Barrett

b) Footpaths & Beaples Stone – Cllr J Pomfret

c) Welcome Pack update: Cllr Maidment

d) Parish Hall – Cllr Howe

e) PCC Report – Cllr Howe

13. **Moors Management** – discuss and agree next steps as per Cllr Moore’s briefing note, previously circulated.

14. **Casual Vacancy for a Parish Councillor**

15. **Business at the Chairman’s discretion** – no decision making to take place during this item

16. **To confirm date & time of the next meeting** – Tuesday 24th November 2020 at 7.30 p.m.

Wendy Sweet

Clerk, Knowstone Parish Council

20th October 2020

Parish Clerk: **Wendy Sweet**, South Riding, Roachill, South Molton, EX36 4EB  
(Tel: 01398 341692 / 07786652753 – email: [parishclerk@knowstone.org.uk](mailto:parishclerk@knowstone.org.uk))