

KNOWSTONE PARISH COUNCIL

A meeting of Knowstone Parish Council will be held via ZOOM on **Tuesday 27th April 2021 at 7.30 p.m.** **All Councillors are summoned; members of the public are welcome.**

Meeting link: <https://zoom.us/j/92298641586> Meeting ID: 922 9864 1586

To join by phone ring 0208 080 6591 or 0208 080 6592 and enter Meeting ID when prompted.

Prayers

AGENDA

1. **Apologies for absence**
2. **Declarations of Interest** (re. matters appearing on this agenda)
3. (i) **Approve Minutes** of the last meeting held on 23rd March 2021

(ii) To agree to the following proposed amendment to Minute 20/139(d)(iii) (23rd February Parish Council meeting), adding the words in italics:

“It was RESOLVED that KPC will sign, as landowner, the RPA rolling extension application for HLS funding ***to the Moors Management Association*** for a further year
4. (a) **Correspondence (not covered elsewhere on the agenda).**
To note receipt of the following:
 - DALC Newsletter #14 dated 18.03.21 – training opportunities;
 - Parish Online Newsletter – March Edition;
 - DALC Newsletter #15 dated 26.03.21 – Remote meetings update;
 - Email dated 26.03.21 from Devon Communities Together re. Devon Climate Emergency Council Support Network – Survey Findings and 1st Meeting;
 - DALC Newsletter #16 2021 dated 31.03.21 – Decision Making from the 7th May;
 - DALC Newsletter #17 2021 dated 1.04.21 – Practitioners Guide 2021;
 - Email from Mick Harrison, OPCC dated 7.04.21 – Watch out for scams related to the 2021 Census;
 - Email dated 10.04.21 from the secretary of the Moors Management Association forwarding Notice of proposal to carry out an operation requiring Natural England’s consent;
 - Email dated 12.04.21 from resident re. Batsworthy Wind Turbines, outcome of the NDC Strategy and Resources meeting;
 - Community Risk Management Plan For Devon and Somerset Fire and Rescue Service - consultation poster dated 9.04.21;
 - Email from DCT dated 12.04.21 – Resilience Forum Updates and Resources;
 - DALC Newsletter #18 2021 dated 12.04.21 – Guidance for the period of national mourning;
 - Email from Alison Marshall, Internal Auditor dated 17.04.21 with Internal Audit report, completed AGAR form and invoice;
 - DALC Newsletter #19 2021 dated 20.04.21 – Legal updates;(b) **To note any correspondence received after the preparation of the agenda.**
5. **Public Questions** (*limited to 20 minutes*) **Members of the public are allowed to speak only on a topic that is on this agenda; please contact the clerk for any other matter to be considered for inclusion on the agenda at a future meeting of the council.**
6. **Finance**

(a) to agree to settle the following accounts:
 - Wendy Sweet (Clerk’s pay) £249.21
 - DALC (annual membership renewal) £55.46 (incl £6.46 VAT)

- Came & Company (insurance renewal) £218.00
 - Matt Ridd – installation of wooden stakes, Haresdown £1,100.00
 - Alison Marshall – Internal Audit £100.00
- (b) To resolve to agree accounts for year ending 31st March 2021 (previously circulated)
- (c) To resolve to complete and submit Certificate of Exemption regarding this year's External Audit.
- (d) To resolve to agree Section 1 of the Annual Audit Return 2020/21 Part 2, previously circulated, and for the Chairman to sign it at a later date when safe to do so.
- (e) To resolve to agree Section 2 of the Annual Audit Return 2020/21 Part 2, previously circulated, and for the Chairman to sign it at a later date when safe to do so.
7. **Repair of Roachill buildout** – to agree to the repair of the damaged buildout by a volunteer who resides in Roachill. Cost of materials - approximately £20.
8. **Civic Pride** – update. To discuss setting up a Working Group.
9. **Litter Picking**
- (i) Update on obtaining loan of litter picking equipment from NDC:
 - (ii) To agree to sign up to “The Great British Spring Clean 2021” as per Keep Britain Tidy’s email dated 24.03.21, previously circulated.
10. **Planning**
- (i) Applications notified since last meeting - None
 - (ii) Applications notified since the preparation of the agenda.
 - (iii) Note applications determined since the last Council meeting
 - (iv) Other planning matters
11. **Third Party Reports** (if present):
- a) District Councillor
 - b) County Councillor
12. **Members Reports**
- a) Highways – Cllr Barrett
 - b) Footpaths & Beaples Stone – Cllr Pomfret
 - (i) Consider quote from Matt Ridd to repair stile on footpath into field behind Rose Cottage
 - c) Moors Management Association – Cllr Maidment
 - d) Police Report – Cllr Howe
 - e) Welcome Pack - Cllr Maidment
 - f) Emergency Plan – Cllr Parry
 - g) Parish Hall – Cllr Howe
 - h) PCC Report – Cllr Howe
13. **Business at the Chairman’s discretion** – no decision making to take place during this item
14. **To confirm date, time and venue of the next meeting** – Tuesday 25th May 2021, being the Annual Meeting of the Council, at 7.30 p.m. in the Parish Hall

Wendy Sweet

Clerk, Knowstone Parish Council

Parish Clerk: **Wendy Sweet**, South Riding, Roachill, South Molton, EX36 4EB

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22nd April 2021