

KNOWSTONE PARISH COUNCIL

A meeting of Knowstone Parish Council will be held on **Tuesday 26th September 2023 at 7.30 p.m. in Knowstone Parish Hall. All Councillors are summoned; members of the public are welcome.**

Prayers

AGENDA

1. **Apologies for absence**
2. **Declarations of Interest** (re. matters appearing on this agenda)
3. **Approve Minutes** of the last scheduled meeting held on 25th July 2023.
4. **Correspondence (not covered elsewhere on the agenda).**

To note receipt of the following:

 - Email from NDDC Planning acknowledging Comments for 77079 dated 26.07.23
 - Email from Lloyds Bank dated 27.07.23
 - North Devon Link Road - A361 - Newsletter July 2023 dates 28.07.23
 - Notification of next Police/Councillor liaison meeting on 4th October dated 30.07.23
 - North Devon Link Road Traffic Bulletin dated 31.07.23
 - Request for consultation on 77431 at Sunnymead, Knowstone, Devon EX36 4EB dated 01.08.23
 - Email from Environment Agency regarding Hinkley Point discharge permit dated 01.08.23
 - RSN Rural Funding Digest - August 2023 Edition da 02.08.23
 - National Association of Local Councils newsletter dated 02.08.23
 - Devon Climate Emergency newsletter dated 02.08.23
 - DALC E-bulletin #33 dated 02.08.23
 - Go North Devon's Ring & Ride and Shopmobility Services closure notification dated 03.08.23
 - Parish Online Newsletter #42 dated 08.08.23
 - Latest news from the Royal Devon: August 2023 dated 08.08.23
 - DALC E-Bulletin #34 dated 09.08.23
 - Email detailing Stagecoach Southwest Bus Service Changes for September 2023 dated 09.08.23
 - Email detailing "DATE CHANGE Temporary Traffic Notice - Road from Batsworthy Cross to Beaples Moor Cross, Knowstone (TTRO2352420)" dated 16.08.23
 - DALC E-Bulletin #35 dated 16.08.23
 - Email from Councillor Advocate OPCC "Invitation to the Violence Seminar on Tuesday, September 19, 2023" dated 18.08.23
 - Email from Moors Management dated 22.08.23 re 5th September Moors Management meeting
 - DALC E-Bulletin #36 dated 23.08.23
 - Email from HMRC regarding Successful Receipt of Online Submission for Reference 070/BA54842 dated 25.08.23
 - Email from Moors Management re work to be done by DWT on Knowstone Moors dated 28.08.23
 - Email Invitation to attend DALC's AGM on 27th September dated 29.08.23
 - Email from Moors Management with agenda for their meeting on 5th September dated 29.08.23
 - Email from OPCC detailing Survey regarding support for victims of crime dated 30.08.23
 - DALC E-Bulletin #37 dated 30.08.23
 - Parish Online newsletter #43 dated 31.08.23
 - Email from Devon County Highways Community Liaison Team dated 31.08.23
 - North Devon Link Road Traffic Bulletin dated 31.08.23
 - DALC E-Bulletin #38 dated 07.09.23
 - Email with draft minutes of Moors Management Meeting 5th Sep dated 07.09.23
 - North Devon Link Road Traffic Bulletin dated 08.09.23
 - Email regarding Parliamentary Petition on Dental Provision in North Devon dated 12.09.23
 - DALC E-Bulletin #39 dated 13.09.23
 - Email from CPRE regarding Hedgelife Help Out dated 16.09.23
 - CPRE September e-bulletin dated 18.09.23

- Email about the Slow Ways Walking Network dated 19.09.23
 - **Note correspondence received after the preparation of the agenda.**
5. **Public Questions** (*limited to 20 minutes*) **Members of the public are allowed to speak on a topic that is on this agenda; please contact the clerk for any other matter to be considered for inclusion on the agenda at a future meeting of the council.**
6. **Finance**
- (a) To agree to settle the following accounts:
- John Morgan Work at Beaples Stone £105
7. **Internal Audit Report**
- Reallocate examination of points raised by Internal Auditor as clerk no longer available:
- cyber security added to insurance policy if not already in place;
 - clearer explanation regarding difference in budget and precept requested,
 - extraordinary meetings are called by chairman/2 councillors so agenda signed by them not the clerk;
 - separate Freedom of information policy / publication scheme as indicated in the council's S/O's,
 - Privacy policy to be renamed Privacy and GDPR policy,
 - Standalone Complaints Policy recommended,
 - Consider internet banking for making payments instead of using cheques.
8. **Planning**
- (a) Applications notified since last meeting;
- (i) **Ref: 77606** – Great Wadham. Repair and renovation works to Farmhouse and associated works including the repair and re-use of outbuildings
- (ii) **Ref: 77607** – Great Wadham. Listed building consent for the repair and renovation works to Farmhouse and associated works including the repair and re-use of outbuildings
- (b) Applications notified since the preparation of the agenda.
- (c) Other planning matters
9. **Third Party Reports** (if present):
- a) District Councillor
- b) County Councillor
10. **Members Reports**
- (a) Highways – Cllr Dey
- (b) Footpaths & Beaples Stone – Cllr Pomfret
- (c) Moors Management Association – Cllr Maidment
- (d) Welcome Pack - Cllr Maidment
- (e) Emergency Plan – Cllr Parry
- (i) Purchase of a generator for the hall plus associated fitting - update.
- (f) Parish Hall – Cllr Pomfret
- (g) Police Liaison –
- (h) Snow Warden – Cllr Stanbury
11. **Business at the Chairman's discretion** – no decision making to take place during this item
12. **To confirm date, time & venue of the next meeting** – Tuesday, 28th November 2023 at 7.30 p.m. in the Parish Hall

John Pomfret

Chairman, Knowstone Parish Council

20th September 2023