

## KNOWSTONE PARISH COUNCIL

The annual meeting of Knowstone Parish Council will be held on **Tuesday 26th July 2022 at 7.30 p.m. in Knowstone Parish Hall. All Councillors are summoned; members of the public are welcome.**

### Prayers

### AGENDA

1. **Declaration of Acceptance of Office by Vice Chairman**
2. **Co-option of new member**
  - (i) Consider Co-option of Chris Dey. Brief statement to be made by the prospective councillor.
  - (ii) Consent to co-option and co-option acceptance form to be signed by new councillor, if appointed.
  - (iii) To agree attendance on appropriate training course for new councillor.
3. **Apologies for absence**
4. **Declarations of Interest** (re. matters appearing on this agenda)
5. **Approve Minutes** of the last meeting held on 24th May 2022
6. **Appointment of members to serve on Parish Committees:** Parish Hall, Moors Management Association
7. **Allocation of Roles** amongst members: Footpaths & Beaples Stone, Planning, Highways, Snow Warden, Police liaison, Emergency Plan, Road Warden
8. **Review the Council's and staff subscriptions** to other bodies:
  - DALC (Devon Association of Local Councils)
  - SLCC (Society of Local Council Clerks)
  - CPRE (Council for the Protection of Rural England)
  - Parish Online.
9. **Correspondence (not covered elsewhere on the agenda).**

To note receipt of the following:

  - Parish Online Newsletter – May Edition dated 26.05.22;
  - DALC #25 2022 E-bulletin dated 25.05.22;
  - Email dated 30.05.22 from Go North Devon Ltd re. donation towards Go North Devon Cancer Care Car Service;
  - DALC #26 2022 E-bulletin dated 1.06.22;
  - Email from Griffiths dated 3.06.22 re. NDLR Traffic & News Bulletin - May 2022;
  - DALC #27 2022 E-bulletin dated 8.06.22;
  - Email dated 11.06.22 from parishioner thanking the council for Jubilee mug;
  - Email dated 14.06.22 from Information Commissioner's Office – Latest News;
  - DALC #28 2022 E-bulletin dated 15.06.22;
  - DALC #29 2022 E-bulletin dated 22.06.22;
  - DALC #30 2022 E-bulletin dated 29.06.22;
  - Email dated 30.06.22 from the Secretary of the Moors Management Association re. Vehicles parked on the moor;
  - Devon Climate Emergency – July Newsletter;
  - Email dated 1.07.22 from NDC re. Climate and Environment grants from North Devon Council;
  - Email dated 1.07.22 from parishioner re. planning ref. 74775 Stonelands Cross;
  - Email from DALC dated 4.07.22 – DALC Annual Report 21/22;
  - DALC #31 2022 E-bulletin dated 6.07.22;
  - DALC #32 2022 E-bulletin dated 13.07.22;

- **Note correspondence received after the preparation of the agenda.**
10. **Public Questions** (*limited to 20 minutes*) **Members of the public are allowed to speak on a topic that is on this agenda; please contact the clerk for any other matter to be considered for inclusion on the agenda at a future meeting of the council.**
  11. **Finance**
    - (a) To agree accounts to date for 22-23 and bank reconciliation.
    - (b) To agree to settle the following accounts:
 

• Wendy Sweet - Clerk's pay (£201.66), expenses (£84.94) & WFH allowance (£48.00)	£334.60
• W Sweet – reimbursement for plants & hanging planter for E Knowstone sign	£119.58
• SLCC membership	£70.00
  12. **Electric Vehicle Charging Point** – update from Cllr Clarke.
  13. **Correspondence from Crosse Wyatt**
    - (a) Letter dated 15.06.22 re. Notice of application to register Easement (previously circulated) – discuss and agree response (suggested draft response previously circulated by the Clerk).
    - (b) Letter dated 15.06.22 re Land at East Hill Farm, Knowstone (previously circulated) – discuss and agree response (suggested draft response previously circulated by the Clerk).
  14. **Removal of dying Ash trees at Wiston Cross** Agree timescale and process.
  15. **Planning**
    - (a) Applications notified since last meeting – **Ref. 75477** Erection of a livestock building at Land at Great Wadham Knowstone EX36 4RS
    - (b) Applications notified since the preparation of the agenda.
    - (c) Other planning matters
  16. **Third Party Reports** (if present):
    - a) District Councillor
    - b) County Councillor
  17. **Members Reports**
    - (a) Highways
      - (i) Discuss problem of cars driving too fast through Roachill as raised in parishioner's email dated 14.07.22, previously circulated.
      - (ii) To agree to pay for repair of signpost at the top of Holy Moor.
    - (b) Footpaths & Beaples Stone – Cllr Pomfret
      - (i) Follow up on concerns raised in parishioner's letter dated 6.06.22 re. walker deviating from the footpath, previously circulated.
    - (c) Moors Management Association – Cllr Maidment
    - (d) Welcome Pack - Cllr Maidment
    - (e) Emergency Plan – Cllr Parry
    - (f) Parish Hall
  18. **Business at the Chairman's discretion** – no decision making to take place during this item
  19. **To confirm date, time & venue of next meeting** – Tuesday, 27th September at 7.30 p.m. in the Parish Hall

*Wendy Sweet*

Clerk, Knowstone Parish Council

20th July 2022

Parish Clerk: **Wendy Sweet**, South Riding, Roachill, South Molton, EX36 4EB  
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