

## KNOWSTONE PARISH COUNCIL

A meeting of Knowstone Parish Council will be held on **Tuesday 25th January 2022 at 7.30 p.m. in Knowstone Parish Hall. All Councillors are summoned; members of the public are welcome.**

### Prayers

### AGENDA

1. **Apologies for absence**
2. **Declarations of Interest** (re. matters appearing on this agenda)
3. **Approve Minutes** of the last meeting held on 23rd November 2021
4. **Correspondence (not covered elsewhere on the agenda).**

To note receipt of the following:

  - DALC Newsletter #70 2021 dated 17.11.21;
  - DALC Newsletter #71 2021 dated 24.11.21;
  - DALC Newsletter #72 2021 dated 25.11.21 – Civility and Respect Project;
  - Email dated 01.12.21 from Mick Harrison, OPCC - Vision Zero South West fund 34 road safety projects across Devon & Cornwall;
  - DALC Newsletter #73 2021 dated 01.12.21;
  - Emails dated 02.12.21 and 17.12.21 from D/Cllr Pearson – Litter workshop;
  - DALC Newsletter #74 2021 dated 02.12.21 – Upcoming Events and Training;
  - Email from CPRE dated 05.12.21 – Campaigns Update December 2021;
  - DALC Newsletter #75 2021 dated 08.12.21;
  - Email dated 08.12.21 from DCC Highways - Parish and Town Council Conferences;
  - Email dated 08.12.21 from DALC – Recording of DCC Autumn Briefing with John Hart (North Devon Parishes);
  - DALC Newsletter #76 2021 dated 09.12.21 – New Covid-19 restrictions;
  - Email dated 14.12.21 from Mick Harrison, OPCC – Easy Read Police and Crime Plan 2021 – 25;
  - Devon Climate Emergency – December Newsletter dated 14.12.21;
  - DALC Newsletter #77 2021 dated 15.12.21;
  - Email dated 16.12.21 from DCC – Snow Warden update;
  - Email dated 20.12.21 from Mick Harrison, OPCC - How do you go about reporting an incident and what will happen to that information if you do?;
  - DALC Newsletter #01 2022 dated 05.01.22;
  - Email dated 08.01.22 from CPRE – Campaigns Update;
  - Email from parishioner re. Camper van issue etc at Sidemoor Picnic area;
  - DALC Newsletter #02 2022 dated 10.01.22 – Member Survey 2022;
  - Devon Climate Emergency Newsletter dated 11.01.22;
  - DALC Newsletter #03 2022 dated 12.01.22;
  - North Devon Link Road Newsletter, 13 January 2022; from Alun Griffiths Ltd;
  - Ebulletin dated 13.01.22 from CPRE;
  - DALC Newsletter #04 2022 dated 17.01.22;
  - Email dated 17.001.22 from CPRE - Planning Surgery reminder: Wednesday 26th January
  - **Note correspondence received after the preparation of the agenda.**
5. **Public Questions** (*limited to 20 minutes*) **Members of the public are allowed to speak on a topic that is on this agenda; please contact the clerk for any other matter to be considered for inclusion on the agenda at a future meeting of the council.**

6. **Finance**

(a) To review accounts to date and bank reconciliation, previously circulated.

(b) To note receipt of £2,628.00 from Hare's Down and Knowstone Moors Management Association.

(c) To agree to settle the following accounts:

• Wendy Sweet - Clerk's pay (Dec/Jan), holiday pay, Working from Home Allowance & expenses (£3.75)	£166.78
• Wendy Vigus – website updating	£114.00
• Parish Online – annual subscription	£36.00
• DALC – Good Councillor 1 webinar on 12/01/22	£18.00

(d) Consider request for donation from Citizens Advice Torridge, North, Mid and West Devon as per their email dated 16.12.21 previously circulated.

7. **Queen's Platinum Jubilee** – discuss ways the Council could commemorate this event.

8. **Budget 2022/2023** – agree budget for 2022/23, previously circulated and agree Precept figure.

9. **Electric Vehicle Charging Point** – discuss Cllr Clarke's suggestion that a charging point is installed within the boundary of the Parish Hall.

10. **Annual Parish Meeting** - discuss and agree date and format of Annual Parish Meeting 2022

11. **Planning**

(a) Applications notified since last meeting - None

(b) Applications notified since the preparation of the agenda.

(c) Other planning matters.

12. **Third Party Reports** (if present):

a) District Councillor

b) County Councillor

13. **Members Reports**

a) Highways

b) Footpaths & Beaples Stone – Cllr Pomfret

c) Moors Management Association – Cllr Maidment

d) Welcome Pack - Cllr Maidment

e) Emergency Plan – Cllr Parry

f) Parish Hall

g) PCC Report

14. **Casual vacancy for a Parish Councillor**

15. **Business at the Chairman's discretion** – no decision making to take place during this item

16. **To confirm date, time and venue of the next meeting** – Tuesday 22nd February 2022 at 7.30 p.m. in the Parish Hall

*Wendy Sweet*

Clerk, Knowstone Parish Council

19th January 2022

Parish Clerk: **Wendy Sweet**, South Riding, Roachill, South Molton, EX36 4EB  
(Tel: 01398 341692 / 07786652753 – email: [parishclerk@knowstone.org.uk](mailto:parishclerk@knowstone.org.uk))