

## KNOWSTONE PARISH COUNCIL

The annual meeting of Knowstone Parish Council will be held on **Tuesday 24th May 2022 at 7.30 p.m. in Knowstone Parish Hall. All Councillors are summoned; members of the public are welcome.**

### Prayers

### AGENDA

1. **Election of Chairman**
2. **Election of Vice Chairman**
3. **Declaration of Acceptance of Offices**
4. **Apologies for absence**
5. **Declarations of Interest** (re. matters appearing on this agenda)
6. **Approve Minutes** of the last meeting held on 26th April 2022
7. **Appointment of members to serve on Parish Committees:** Parish Hall, Moors Management Association
8. **Allocation of Roles** amongst members: Footpaths & Beaples Stone, Planning, Highways, Snow Warden, Police liaison, Emergency Plan, Road Warden
9. **Correspondence (not covered elsewhere on the agenda).**  
To note receipt of the following:
  - Parish Online Newsletter – April Edition dated 28.04.22;
  - Devon Climate Emergency May Newsletter dated 4.05.22
  - DALC #22 2022 E-bulletin dated 4.05.22;
  - Email dated 9.05.22 from NDC re. Jubilee waste and recycling collections;
  - DALC #23 2022 E-bulletin dated 11.05.22;
  - Email from NDC dated 17.05.22 – Code of Conduct Training;
  - DALC #24 2022 E-bulletin dated 18.05.22;
  - Email from NDLR @ Alun Griffiths dated 18.05.22 – Borners Bridge - Update;
  - **Note correspondence received after the preparation of the agenda.**
10. **Public Questions** (*limited to 20 minutes*) **Members of the public are allowed to speak on a topic that is on this agenda; please contact the clerk for any other matter to be considered for inclusion on the agenda at a future meeting of the council.**
11. **Finance**
  - (a) To agree to settle the following accounts:
    - Wendy Sweet - Clerk's pay & back pay (£163.62) & WFH allowance (£24.00) £187.62
    - Knowstone Parish Hall (donation / hall hire) £200.00
  - (b) Insurance – to agree to renew insurance policy via Gallagher at a cost of £619.65.
12. **Review and agree Risk Assessment**, previously circulated
13. **Electric Vehicle Charging Point** – update from Cllr Clarke.
14. **Planning**
  - (a) Applications notified since last meeting – **Ref. 75017** Extensions and alterations to dwelling at Sunnymead, Knowstone, South Molton Devon EX36 4EB
  - (b) Applications notified since the preparation of the agenda.
  - (c) Other planning matters

15. **Third Party Reports** (if present):
  - a) District Councillor
  - b) County Councillor
  
16. **Review the Council's and staff subscriptions** to other bodies:
  - DALC (Devon Association of Local Councils)
  - SLCC (Society of Local Council Clerks)
  - CPRE (Council for the Protection of Rural England)
  - Parish Online.
  
17. **Members Reports**
  - a) Highways
    - (i) Discuss options on how to resolve problem of the damaged signpost at Holy Moor;
    - (ii) Discuss options on how to resolve problem of cars driving too fast through Roachill.
  - b) Footpaths & Beaples Stone – Cllr Pomfret
  - c) Moors Management Association – Cllr Maidment
  - d) Welcome Pack - Cllr Maidment
  - e) Emergency Plan – Cllr Parry
  - f) Parish Hall
  
18. **Casual vacancy for a Parish Councillor**
  
19. **Business at the Chairman's discretion** – no decision making to take place during this item
  
20. **To agree dates & times of meetings** in the coming year

*Wendy Sweet*

Clerk, Knowstone Parish Council

18th May 2022

Parish Clerk: **Wendy Sweet**, South Riding, Roachill, South Molton, EX36 4EB  
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