

KNOWSTONE PARISH COUNCIL

A meeting of Knowstone Parish Council will be held via ZOOM on **Tuesday 24th November 2020 at 7.30 p.m.** **All Councillors are summoned; members of the public are welcome.**

Meeting link: <https://zoom.us/j/96817828695> Meeting ID: 968 1782 8695
To join by phone ring 0208 080 6591 and enter Meeting ID when prompted.

Prayers

AGENDA

1. **To appoint a Chairman**
2. **To appoint a Vice Chairman**
3. **Co-option of new member** Co-option of additional member
 - (i) Consider Co-option of Andrew Parry. Brief statement to be made by the prospective councillor;
 - (ii) Co-option acceptance form to be signed by new councillor, if appointed;
 - (iii) To agree attendance on appropriate training course for new councillor.
4. **Apologies for absence**
5. **Declarations of Interest** (re. matters appearing on this agenda)
6. **Approve Minutes** of the last meeting held on 27th October 2020
7. **Correspondence (not covered elsewhere on the agenda).**

To note receipt of the following:

 - Devon CPRE Autumn 2020 Newsletter;
 - Letter dated 18.10.20 from The Pensions Regulator acknowledging re-declaration of compliance;
 - Email dated 3.11.20 from OPCC re. Police Budget Survey;
 - Email dated 5.11.20 from NDC re. Community Support during 2nd lockdown;
 - Email dated 12.11.20 from DCC re. Avian Influenza Information;
 - Email dated 13.11.20 - Devon CPRE's November's e-Bulletin - Are You Concerned About a Planning Application Near You?;
 - Email dated 17.11.20 from OPCC re. North Devon Councillor Advocate scheme to include all parish councils;
 - Email dated 18.11.20 from DCC re. Interim Devon Carbon Plan Consultation Comms Pack
 - **Note any correspondence received after the preparation of the agenda.**
8. **Public Questions** (*limited to 20 minutes*) **Members of the public are encouraged to submit any questions, relating to items on this agenda, they may have in advance of the meeting via the Clerk.**
9. **East Hill Farm** - to appoint two Trustees to be shown on property title registers at H.M. Land Registry to replace J Filmer-Bennett and T Moore as per Crosse Wyatt's letters
10. **Finance**
 - (a) to review accounts to date, previously circulated
 - (b) to settle the following accounts:
 - Wendy Sweet (pay £277.64 & exes £60.70) £338.34
 - R Ridd – annual maintenance of Beaples Stone area £100.00

- Wendy Sweet (pay for Nov/Dec – cheque to be dated 31.12.20) £161.85

(c) To agree to make a donation of £50 to North Devon Record Office in response to their email and letter dated 11.11.20

(d) To agree to grant £300 to Knowstone PCC towards the cost of maintaining the parish section of the churchyard as per the secretary's email dated 11.11.20.

11. **Budget 2021/2022 preparation** – review draft budget for 20/21, previously circulated, and agree provisional Precept figure.
12. **Planning**
 - (i) Applications notified since last meeting – **Ref: 72027** Erection of agricultural building for dry storage, machinery storage and livestock use together with retrospective creation of access & agricultural track (amended plans & description) at Land at Ash Mill EX36 4RT
 - (ii) Applications notified since the preparation of the agenda.
 - (iii) Applications determined since the last Council meeting – **Ref: 71951** Change of use of land from agricultural to mixed use of agricultural and equestrian at Moortown Barton, Knowstone
 - (iv) Other planning matters
13. **Third Party Reports** (if present):
 - a) District Councillor
 - b) County Councillor
14. **Members Reports**
 - a) Highways – Cllr Barrett
 - b) Snow Warden – Cllr Stanbury
 - c) Footpaths & Beaples Stone – Cllr J Pomfret
 - d) Police Report – Chairman
 - (i) Appoint new Councillor Advocate representative
 - e) Welcome Pack update: Cllr Maidment
 - f) Parish Hall – Cllr Howe
 - g) PCC Report – Cllr Howe
15. **Moors Management Association (MMA)**
 - (a) To appoint replacement KPC representative
 - (b) Report of Moors Management Association Special Committee meeting held on 16th November and discuss questions for KPC raised by MMA at the meeting
16. **Business at the Chairman's discretion** – no decision making to take place during this item
17. **To confirm date & time of the next meeting** – Tuesday 26th January 2021 at 7.30 p.m.

Wendy Sweet

Clerk, Knowstone Parish Council

18th November 2020

Parish Clerk: **Wendy Sweet**, South Riding, Roachill, South Molton, EX36 4EB
(Tel: 01398 341692 / 07786652753 – email: parishclerk@knowstone.org.uk)