

KNOWSTONE PARISH COUNCIL

A meeting of Knowstone Parish Council will be held on **Tuesday 23rd November 2021 at 7.30 p.m. in Knowstone Parish Hall. All Councillors are summoned; members of the public are welcome.**

Prayers

AGENDA

1. **Apologies for absence**
2. **Co-option of new member**
 - (i) Consider Co-option of Natasha Vukic. Brief statement to be made by the prospective councillor;
 - (ii) Consent to co-option and co-option acceptance form to be signed by new councillor, if appointed;
 - (iii) To agree attendance on appropriate training course for new councillor.
3. **Declarations of Interest** (re. matters appearing on this agenda)
4. **Approve Minutes** of the last meeting held on 26th October 2021
5. **Correspondence (not covered elsewhere on the agenda).**

To note receipt of the following:

 - Email from South West Heritage Trust dated 21.10.21 – Funding for the North Devon Record Office;
 - CPRE e-bulletin dated 21.1.21;
 - DALC Newsletter #62 dated 22.10.21;
 - Email from North Devon and Torrington Councils dated 22.10.21 – Free ‘Transition to a Low Carbon Future’ workshop;
 - Email from OPCC dated 27.10.21 – Operation Snap – More ‘really poor’ driving captured on video;
 - Email from Maria Bailey, Service Manager, Strategic Development & Planning dated 27.10.21 – Invitation to attend Parish/Town Meetings;
 - Email from DCT dated 28.10.21 – Invitation for Devon’s second Local Councillor Climate Emergency Support Network, 30th November;
 - Parish Online Newsletter dated 29.10.21;
 - DALC Newsletter #63 dated 29.10.21;
 - Email from Kennford Tarmacadam Ltd dated 29.10.21 – 01-02 December 2021 – Road Closure – Batsworthy Cross to Beaples Moor, Knowstone;
 - DALC Newsletter #64 dated 01.11.21 – Budgeting;
 - Email dated 03.11.21 from parishioner re. Lay-by parking;
 - Email dated 03.11.21 from DCC Highways re. Temporary Traffic Notice – Batsworthy Cross to Beaples Moor Cross, Knowstone, 1 – 2 December 2021;
 - DALC Newsletter #65 dated 03.11.21 – News bulletin;
 - Email dated 04.11.21 – NDC’s Parish Forum of 14 October 2021 – Notes and presentations;
 - Email dated 04.11.21 – A Public Announcement from Heart of the South West Trading Standard on Avian Influenza;
 - DALC Newsletter #66 dated 04.11.21 – Neighbourhood planning webinars;
 - Devon Climate Emergency November Newsletter;
 - DALC Newsletter #67 dated 09.11.21 – Are you ready for winter;
 - DALC Newsletter #68 dated 10.11.21;
 - DALC Newsletter #69 dated 11.11.21 – DCC Autumn briefings with Cllr John Hart;
 - Email dated 11.11.21 from Mick Harrison, OPCC – New Police and Crime Plan;
 - Email dated 15.11.21 from Devon & Somerset Fire & Rescue re. Consultation: Devon and Somerset Fire and Rescue Service - draft Community Risk Management;

- Email dated 15.11.21 from Alun Griffiths Public Liaison Officer for the North Devon Link Road work;
 - **Note correspondence received after the preparation of the agenda.**
6. **Public Questions** (*limited to 20 minutes*) **Members of the public are allowed to speak on a topic that is on this agenda; please contact the clerk for any other matter to be considered for inclusion on the agenda at a future meeting of the council.**
7. **Finance**
- (a) To agree accounts to date and bank reconciliation, previously circulated. Review expenditure to date against budget and projected expenditure to year end, previously circulated.
- (b) To note receipt of VAT reclaim totalling £198.89.
- (c) To agree to settle the following accounts:
- Wendy Sweet - Clerk's pay (Oct/Nov) & Working from Home Allowance £136.05
 - Wendy Sweet – Clerk's pay (Nov/Dec) & Working from Home Allowance £123.60
 - Website Development (website upgrade) £200.00
 - Ridd & Son (Beaples Stone maintenance) £180.00
 - CPRE – annual membership £36.00
8. Budget 2022/2023 preparation – review draft budget for 2022/23, previously circulated and agree provisional Precept figure.
9. **Planning**
- (a) Applications notified since last meeting
- (i) **Ref: 74150** – Repair and re-roofing of existing outbuilding at East Hole Farm Knowstone EX36 4RY
- (ii) **Ref: 74327** – Removal of condition 3 (occupancy restriction) attached to planning permission 7448 (outline application for proposed agricultural workers dwelling) at Great Wadham Farmhouse, Knowstone EX36 4RS
- (b) Applications notified since the preparation of the agenda.
10. **Third Party Reports** (if present):
- a) District Councillor
- b) County Councillor
11. **Members Reports**
- a) Highways – Cllr Barrett
- b) Footpaths & Beaples Stone – Cllr Pomfret
- c) Moors Management Association – Cllr Maidment
- (i) Talk by James Siggs, Treasurer of MMA, on RPA payments.
- d) Welcome Pack - Cllr Maidment
- e) Emergency Plan – Cllr Parry
- f) Parish Hall – Cllr Barrett
- g) PCC Report – Cllr Barrett
12. **Business at the Chairman's discretion** – no decision making to take place during this item
13. **To confirm date, time and venue of the next meeting** – Tuesday 25th January 2022 at 7.30 p.m. in the Parish Hall

Wendy Sweet

Clerk, Knowstone Parish Council

18th November 2021

Parish Clerk: **Wendy Sweet**, South Riding, Roachill, South Molton, EX36 4EB (Tel: 01398 341692 / 07786652753 – email: parishclerk@knowstone.org.uk)