

KNOWSTONE PARISH COUNCIL

A meeting of Knowstone Parish Council will be held on **Tuesday 22nd November 2022 at 7.30 p.m. in Knowstone Parish Hall. All Councillors are summoned; members of the public are welcome.**

Prayers

AGENDA

1. **Apologies for absence**
2. **Declarations of Interest** (re. matters appearing on this agenda)
3. **Approve Minutes** of the last meeting held on 27th September 2022 and the Extraordinary Council meeting held on 13th October 2022.
4. **Correspondence (not covered elsewhere on the agenda).**
To note receipt of the following:
 - DALC #47 2022 E-bulletin dated 28.09.22;
 - Email dated 4.10.22 from Devon and Somerset Fire and Rescue Service – Fire Service Consultation;
 - Email dated 4.10.22 from DCT - Devon Community Resilience Forum Newsletter - October 2022;
 - Email dated 7.10.22 - Devon Climate Emergency October Newsletter;
 - Email dated 10.10.22 from Cornwall & Devon Police - Vision Zero South West road safety e-briefing;
 - Email dated 17.10.22 from Devon CPRE - October e-bulletin;
 - DALC #50 2022 E-bulletin dated 19.10.22;
 - Email dated 20.10.22 from Devon Highways – Snow Warden update
 - DALC #51 2022 E-bulletin dated 26.10.22;
 - Email dated 31.10.22 from Lucy Back, Sworders - Ref planning application: 76007;
 - DALC #52 2022 E-bulletin dated 2.11.22;
 - Email dated 2.11.22 from the Rural Services Network - Rural Funding Digest - November 2022 Edition;
 - DALC #53 2022 E-bulletin dated 9.11.22;
 - DALC #54 2022 E-bulletin dated 16.11.22.
 - **Note correspondence received after the preparation of the agenda.**
5. **Public Questions** (*limited to 20 minutes*) **Members of the public are allowed to speak on a topic that is on this agenda; please contact the clerk for any other matter to be considered for inclusion on the agenda at a future meeting of the council.**
6. **Finance**
 - (a) To agree accounts to date for 22-23 and bank reconciliation, previously circulated.
 - (b) To note receipt of £2,038.00 being second precept payment.
 - (c) To agree to settle the following accounts:

• Wendy Sweet - Clerk's pay (£154.57), holiday pay (£72.85) & WFH allowance (£48.00)	£275.42
• Wendy Sweet – reimbursement for McAfee renewal (for 2 years)	£119.99
• Cllr John Pomfret – reimbursement for de-fib batteries	£24.06
7. **Budget 2023/2024 preparation** – review draft budget for 2023/24, previously circulated and agree provisional Precept figure
8. **Internal Audit** – To appoint Alison Marshal as Internal Auditor for 2022-2023.

9. **Electric Vehicle Charging Point** – update from Cllr Clarke.
10. **Removal of dying Ash trees at Wiston Cross** – update
11. **Planning**
 - (a) Applications notified since last meeting
 - (b) Applications notified since the preparation of the agenda.
 - (c) Other planning matters
12. **Third Party Reports** (if present):
 - a) District Councillor
 - b) County Councillor
13. **Members Reports**
 - (a) Highways – Cllr Dey
 - (i) Holy Moor Cross road sign update - Cllr Pomfret. To agree expenditure of £440 plus VAT to repair sign.
 - (b) Footpaths & Beaples Stone – Cllr Parry
 - (c) Moors Management Association – Cllr Maidment
 - (d) Welcome Pack - Cllr Maidment
 - (e) Emergency Plan – Cllr Parry
 - (i) To agree expenditure to purchase a generator for the hall plus associated fitting costs.
 - (f) Parish Hall – Cllr Pomfret
 - (g) Police Liaison – Cllr Vukic
 - (h) Snow Warden – Cllr Stanbury
14. **Business at the Chairman’s discretion** – no decision making to take place during this item
15. **To confirm date, time & venue of next meeting** – Tuesday, 24th January 2023 at 7.30 p.m. in the Parish Hall

Wendy Sweet

Clerk, Knowstone Parish Council

16th November 2022

Parish Clerk: **Wendy Sweet**, South Riding, Roachill, South Molton, EX36 4EB
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