

KNOWSTONE PARISH COUNCIL

A meeting of Knowstone Parish Council will be held via ZOOM on: **Tuesday 22nd September 2020 at 7.30 p.m. All Councillors are summoned; members of the public are welcome.**

Meeting link: <https://zoom.us/j/91391030941> Meeting ID: 913 9103 0941
To join by phone ring 0208 080 6591 and enter Meeting ID when prompted.

Prayers

AGENDA

1. **Apologies for absence**
2. **Declarations of Interest** (re. matters appearing on this agenda)
3. **Approve Minutes** of the last meeting held on 25th August 2020 and Extraordinary Council meeting held on 8th September 2020
4. **Nomination** and election of Vice Chairman
5. **Allocation of roles** previously undertaken by Cllr Filmer-Bennett
6. **Correspondence (not covered elsewhere on the agenda).**
To note receipt of the following:
 - Email from DCC dated 28.08.20 re. Essential tree safety work on the North Devon Link Road;
 - Email from OPCC dated 9.09.20 re. survey on road safety now open;
 - Email from OPCC dated 10.09.20 with link to its Annual Report;
 - Email from OPCC dated 12.09.20 attaching its Rural Affairs Autumn Newsletter
 - **Note any correspondence received after the preparation of the agenda.**
7. **Public Questions** (*limited to 20 minutes*) **Members of the public are encouraged to submit any questions, relating to items on this agenda, they may have in advance of the meeting via the Clerk.**
8. **East Hill Farm** – update
9. **Finance**
 - (a) to review accounts to date, previously circulated.
 - (b) to settle the following accounts:
 - Wendy Sweet (pay for period 20/7 – 13/09) £299.76
 - (c) Following the Chairman's annual appraisal with the Parish Clerk on 14th September, it is resolved to increase the Clerk's pay to SCP 16, back dated to 1st April 2020, reflecting the performance of the Clerk during the past year.
10. **Standing Orders Working Group** - update
11. **Website Compliance** – update from the Clerk. Agree Compliance statement, previously circulated.
12. **Planning**
 - (i) Applications notified since last meeting – None
 - (ii) Applications notified since the preparation of the agenda
 - (iii) Other planning matters

13. **Third Party Reports** (if present):
 - a) District Councillor
 - b) County Councillor

14. **Members Reports**
 - a) Highways – Cllr Moore
 - (i) outstanding issue of gully in East Knowstone.
 - b) Footpaths & Beaples Stone – Cllr J Pomfret
 - c) Welcome Pack update: Cllr Maidment
 - d) Police Report – Cllr Moore
 - e) Parish Hall – Cllr Howe
 - f) PCC Report – Cllr Howe

15. **Moors Management** – discuss Knowstone Parish Council’s membership

16. **Parish Meeting** - update

17. **Business at the Chairman’s discretion** – no decision making to take place during this item

18. **To confirm date & time of the next meeting** – Tuesday 27th October 2020 at 7.30 p.m.

Wendy Sweet
Clerk, Knowstone Parish Council

17th September 2020

Parish Clerk: **Wendy Sweet**, South Riding, Roachill, South Molton, EX36 4EB
(Tel: 01398 341692 / 07786652753 – email: parishclerk@knowstone.org.uk)