

KNOWSTONE PARISH COUNCIL

A meeting of Knowstone Parish Council will be held on **Tuesday 26th March 2024 at 7.30 p.m. in Knowstone Parish Hall. All Councillors are summoned; members of the public are welcome.**

Prayers

AGENDA

1. **Apologies for absence**
2. **Declarations of Interest** (re. matters appearing on this agenda)
3. **Approve Minutes** of the last meeting held on 23rd January 2024
4. **Correspondence (not covered elsewhere on the agenda).**

To note receipt of the following:

24/01/2024	Temporary Traffic Notice TTRO2455353– Road on Beaples Moor
24/01/2024	Email from Friends of the Log cabin Diner re defibrillator (with invoice)
25/01/2024	Email re footbridge on footpath 6. Repair/replacement to be done in due course
26/01/2024	Email re Election Act Summary of Changes
26/01/2024	Email from DCC re devolution proposals
26/01/2024	Email from D&C Police. Devon & Cornwall one of safest areas in country
29/01/2024	NDDC Planning applications received and decided
30/01/2024	A361 Traffic Bulletin
31/01/2024	Email from Bishops Nympton Clerk re gritting. (Back in NDC priority list)
01/02/2024	Email from Selaine Saxby re People's Postcode Lottery Funding
05/02/2024	NDDC Planning applications received and decided
05/02/2024	Acceptance from North Devon Ring & Ride to speak at Annual Meeting of Parish on May 23rd
06/02/2024	Invoice from W Vigus for minuting Services
06/02/2024	A361 Traffic Bulletin
07/02/2024	CPRE e-bulletin
08/02/2024	HMRC acknowledgement of Employee submission
09/02/2024	A361 Traffic Bulletin
12/02/2024	NDDC Planning applications received and decided
15/02/2024	Invoice from Senior Internet for Website Hosting and management
19/02/2024	NDDC Planning applications received and decided
20/02/2024	A361 Traffic Bulletin
22/02/2024	Email from Devon Communities Together -
23/02/2024	Email re enforcement case 10615 Tower Farm
26/02/2024	NDDC Planning applications received and decided
26/02/2024	Email from NDC re Wilder Communities drop in event
28/02/2024	Email from Devon Communities Together re Community Asset Map
01/03/2024	Devon Highways traffic notice re Knowstone Mill Bridge closure
04/03/2024	NDDC Planning applications received and decided
04/03/2024	Email from Batsworthy Wind Farm Fund re applications now open
04/03/2024	Invoice from DALC re online Councillor Training
05/03/2024	Email from Devon Communities Together – Village Halls Audit data
05/03/2024	A361 Traffic Bulletin
11/03/2024	NDDC Planning applications received and decided
11/03/2024	Email re Northern Devon Community Mediation
13/03/2024	Confirmation email from NDDC planning re comment submission for 78368
13/03/2024	Request for consultation on planning application 78290
13/03/2024	Email from Devon Community Foundation with council survey
15/03/2024	Confirmation email from Alison Marshall re 2024 audit required items

18/03/2024	NDDC Planning applications received and decided
18/03/2024	Email from OPCC regarding Councillor Advocate for Parish
18/03/2024	Email re Surface Dressing Programme – Knowstone Parish

- **Note correspondence received after the preparation of the agenda.**

5. **Public Questions** (*limited to 20 minutes*) **Members of the public are allowed to speak on a topic that is on this agenda; please contact the clerk for any other matter to be considered for inclusion on the agenda at a future meeting of the council.**

Discussion of Public Questions raised at last meeting.

6. **Finance**

- (a) To review accounts to date for 23-24 and bank reconciliation, previously circulated.
- (b) To discuss reimbursement for replacement Battery and pads for defibrillator at Log Cabin Diner.
- (c) Update on Parish Noticeboards Repair/Replacement
- (d) To agree to settle the following accounts:

Wendy Vigus – minute taking and production (January meeting)	£59.14
DALC invoice re online training for Cllr McGregor	£18.00
Senior Internet – Website Hosting & Support Package	£234.00

- (e) Update by Chairman on progress towards digital banking.

7. **Budget 2024/2025 preparation** – Clarify agreed budget for 2024/25, previously circulated, in respect of Clerk's wage figure.

8. **Electric Vehicle Charging Point** – update.

9. **Planning**

- (a) Applications notified since last meeting
 - Ref 78368** – The Stables, Roachill Farm
Discuss and agree Knowstone Parish Council's response and comments.
 - Ref 78290** – Extension to dwelling at Luckett Wood
Discuss and agree Knowstone Parish Council's response and comments.
- (b) Applications notified since the preparation of the agenda.
- (c) Other planning matters
 - Ref 78266** Tower Farm. Note response from Planning Officer regarding outstanding enforcement issue.

10. **Third Party Reports** (if present):

- a) District Councillor
- b) County Councillor

11. **Members Reports**

- (a) Highways – Cllr Dey –
- (b) Footpaths & Beaples Stone – Cllr Parry
- (c) Moors Management Association – Cllr Maidment
- (d) Welcome Pack - Cllr Maidment
- (e) Emergency Plan – Cllr Parry
 - (i) Update re. purchase of a generator for the hall plus associated fitting costs.
- (f) Parish Hall – Cllr Pomfret
- (g) Police Liaison –
- (h) Snow Warden – Cllr Stanbury

12. **Business at the Chairman's discretion** – no decision making to take place during this item
Update from Chairman re search for Clerk.
Confirmed date for Annual Meeting of the Parish is Thursday 23rd May 2024.
13. **To confirm date, time & venue of next meeting** – Tuesday, 28th May 2024 at 7.30 p.m. in the Parish Hall

John Pomfret

Acting Clerk, Knowstone Parish Council

19th March 2024

Acting Parish Clerk: **John Pomfret**, East Crosside Farm, Knowstone, South Molton, EX36 4RT
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