

KNOWSTONE PARISH COUNCIL – A meeting of Knowstone Parish Council will be held in the Parish Hall, Knowstone on: **Tuesday 26th November 2019 at 7.30pm. All Councillors are summoned; members of the public are welcome.**

Prayers

AGENDA

1. **Apologies for absence**
2. **Declarations of Interest** (re. matters appearing on this agenda)
3. **Approve Minutes** of the last meeting (held on 22nd October 2019)
4. **Correspondence** (not covered elsewhere on the agenda)
 - Email dated 22.10.19 from DCC – Highways Newsletter – Winter Special Edition;
 - Email dated 22.10.19 from South West Heritage Trust – Funding for the North Devon Record Office;
 - Email dated 24.10.19 from DCC - Devon Climate Emergency: Devon Carbon Plan process is launched – residents called on to give their ideas;
 - Email dated 29.10.19 from North Devon Council Lead for Environment – Free home energy visits;
 - Email dated 30.10.19 from DCC re. Devon Climate Emergency;
 - Email from DCC dated 31.10.19 - Devon Local Flood Risk Management Strategy Update - October 2019 Strategy Newsletter
 - Email dated 1.11.19 from TNMWD Citizens Advice – Quarterly Newsletter;
 - Email dated from Devon Communities Together - Council Emergency Plan Preparation & Big Energy Saving Network Programme;
 - Email dated 7.11.19 – DALC Newsletter 25;
 - **Note any correspondence received after the preparation of the agenda.**
5. **Public Questions** (*limited to 20 minutes*) **Members of the public are invited to speak only on a topic that is on this agenda; please contact the clerk for any other matter to be considered for inclusion on the agenda at a future meeting of the council.**
6. **Finance**
 - a) Financial Report by RFO. Agree accounts and bank reconciliation to date and expenditure to date against budget, previously circulated.
 - b) Note receipt of £2038.37 from NDC – final 50% of precept & grants.
 - c) Accounts to settle:

• Wendy Sweet – pay (£145.86) & expenses (£2.43)	£148.29
• Fremington Parish Council (councillor training)	£60.00
• CPRE renewal	£36.00
• Peter Turner (framing of HMS Eggesford photo)	£35.00
• Crosse Wyatt – initial work re. East Hill	£70.00
• Wendy Sweet – pay (Nov – Dec – to be paid 28.12.19)	£145.86
 - d) **Budget 2020/2021 preparation** – review and discuss draft budget for 20/21, previously circulated, and provisional Precept figure.
7. **Planning**
 - a) Applications notified since last meeting
 - (i) **Ref. 70687** - Conversion of mixed residential and agricultural barn to full residential occupation - West Hill, Knowstone EX36 4RT

(ii) **Ref. 70688** - Change of use of land together with construction of manege with perimeter fencing for private use at West Hill, Knowstone EX36 4RT

- b) Applications determined since last meeting
- c) Applications received after preparation of the agenda

8. **East Hill Farm**

- (i) Update
- (ii) To nominate four councillors to be trustees to be shown on property title registers at H.M. Land Registry as per letter dated 8.11.19 from Crosse Wyatt.

9. **Proposed cuts to the Devon and Somerset Fire and Rescue Service** - discuss KPC's response to email dated 8.11.19 from Cllr Chris Sleep, Mayor of Lynton and Lynmouth Town Council, asking parish and town councils to join forces to resist the proposed cuts to the Fire & Rescue Service.

10. **Third Party Reports** (if present):

- a) District Councillor
- b) County Councillor

11. **Members Reports**

- a) Highways – Cllr Filmer-Bennett
- b) Footpaths & Beaples Stone – Cllr J Pomfret
- c) Police – Cllr Moore
- d) Moors Management – Cllr Moore
- e) Parish Hall – Cllr Howe
- f) PCC – Cllr Howe
- g) Snow Warden – Cllr Stanbury

12. **Business at the Chairman's discretion** – no decision making to take place during this item

13. **To confirm date & time of the next meeting** – 28th January 2020 at 7.30 p.m.

Wendy Sweet

Clerk Knowstone Parish Council

14th November 2019

Parish Clerk: **Wendy Sweet**, South Riding, Roachill, South Molton, EX36 4EB
(Tel: 01398 341692 – email: parishclerk@knowstone.org.uk)