

**KNOWSTONE PARISH COUNCIL** – A meeting of Knowstone Parish Council will be held in the Parish Hall, Knowstone on: **Tuesday 25th June 2019 at 7.30pm. All Councillors are summoned: members of the public are welcome.**

Prayers

## AGENDA

1. **Apologies for absence**
2. **Co-option of additional members**
  - (i) Consider Co-option of additional members – Debbie Maidment and John Stanbury  
Brief statement to be made by each prospective councillor;
  - (ii) Co-option acceptance forms to be signed by new councillors;
  - (iii) To agree attendance on appropriate training course for new councillors
3. **Allocation of councillor roles** – Emergency Plan, Welcome Pack, Snow Warden
4. **Declarations of Interest** (re. matters appearing on this agenda)
5. **Approve Minutes** of the last meeting (held on 14th May 2019)
6. **Correspondence** (not covered elsewhere on the agenda)
  - Note receipt of DALC News 2019 #11 dated 20.05.19;
  - Note receipt of email from Scott Walker, DCF with Batsworthy Cross Fund Statement 2019 – hard copy available at meeting;
  - Note receipt of Latest news from the ICO dated 6.06.19;
  - Note receipt of Code of Conduct training presentation from NDDC Corporate & Community Services Department;
  - Note receipt of Campaigns update from CPRE dated 8.06.19;
  - Note receipt of June Police & Crime Commissioner’s Briefing dated 10.06.19;
  - Note receipt of email from Devon Air Ambulance with information sheet;
  - Note any correspondence received after the preparation of the agenda.
7. **Public Questions** (*limited to 20 minutes*) **Members of the public are invited to speak only on a topic that is on this agenda; please contact the clerk for any other matter to be considered for inclusion on the agenda at a future meeting of the council.**
8. **Finance:**
  - a) Review Accounts and Bank reconciliation to date, previously circulated
  - b) Accounts to settle:
    - Wendy Sweet – pay and back pay (£242.09) & expenses (£31.64)      £273.49
    - J Poole Plant Hire & Groundworks      £276.00
9. **Planning**
  - a) Applications received after preparation of the agenda
  - b) Applications notified since last meeting
    - (i) **Ref. 66790:** Change of use of land to allow for the erection of manège for private use at Ford Farm, Knowstone
    - (ii) **Ref. 66812:** Listed building consent to concrete area to existing yard and hard landscaping for existing barn conversion at West Bowden, Knowstone
    - (iii) **Ref. 66838:** Prior Approval For A Proposed Larger Home Extension In Respect Of Extension To Rear Which Extends 8m Beyond The Rear Wall, 4m To Ridge And 2.45m To Eaves at Ford Farm, Knowstone
  - c) West Hill – update

- d) East Hill
  - (i) To agree to write to DCC solicitor regarding S106 re. transfer of land and money to KPC;
  - (ii) To agree to make an informal site visit and formation of a Working Group.
  
- 10. **Third Party Reports** (if present):
  - a) District Councillor
  - b) County Councillor
  
- 11. **Members Reports**
  - a) Highways – Cllr Filmer-Bennett
    - (i) To agree to repair Roachill walls at a cost of £190.26 as per quote, previously circulated.
  - b) Footpaths & Beaples Stone – Cllr J Pomfret
  - c) Police Report – Cllr Moore
  - d) Parish Pound – Cllr Howe
    - (i) To agree to create a War Memorial in the Parish Pound subject to the appropriate planning permissions.
  - e) Parish Hall – Cllr Howe
  - f) PCC Report – Cllr Howe
  
- 12. **Business at the Chairman’s discretion** – no decision making to take place during this item
  
- 13. **To confirm date & time of the next meeting** – 23rd July 2019 at 7.30 p.m.

*Wendy Sweet*

Clerk Knowstone Parish Council

19th June 2019

Parish Clerk: **Wendy Sweet**, South Riding, Roachill, South Molton, EX36 4EB  
(Tel: 01398 341692 – email: [parishclerk@knowstone.org.uk](mailto:parishclerk@knowstone.org.uk))

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