

KNOWSTONE PARISH COUNCIL – A meeting of Knowstone Parish Council will be held in the Parish Hall, Knowstone on: **Tuesday 24th September 2019 at 7.30pm. All Councillors are summoned; members of the public are welcome.**

Prayers

AGENDA

1. **Apologies for absence**
2. **Co-option of additional member**
 - (i) Consider Co-option of additional member – John Stanbury
Brief statement to be made by each prospective councillor;
 - (ii) Co-option acceptance forms to be signed by new councillor;
 - (iii) To agree attendance on appropriate training course for new councillor
3. **Declarations of Interest** (re. matters appearing on this agenda)
4. **Approve Minutes** of the last meeting (held on 27th August 2019)
5. **Correspondence** (not covered elsewhere on the agenda)
 - North Devon Council weekly newsletters dated 9.09.19 and 16.09.19;
 - Email from CPRE dated 29.08.19 Priority Member's Invitation. Planning Workshop for Town & Parish Councils, 15th October 2019, Hatherleigh;
 - ICO Advice dated 3.09.19;
 - Email dated 4.09.19 from OPCC re. Councillor Advocate seminar Wrap Up;
 - Emails dated 5.09.19 and 7.09.19 from Jane Faust re. Batsworthy Wind Turbines;
 - Email dated 5.09.19 - Update from Extinction Rebellion North Devon;
 - Email dated 9.09.19 Invitation to Devon County Council, Highways Parish & Town Council Conference 2019 (various dates & locations);
 - Email dated 9.09.19 from OPCC attaching September councillor advocate update report;
 - DALC Newsletter#18 dated 12.09.19;
 - CPRE Campaigns Update September 2019;
 - Note any correspondence received after the preparation of the agenda.
6. **Public Questions** (*limited to 20 minutes*) **Members of the public are invited to speak only on a topic that is on this agenda; please contact the clerk for any other matter to be considered for inclusion on the agenda at a future meeting of the council.**
7. **HMS Eggesford** – update by Mrs Rosemary Newton regarding its association with Knowstone and request to Knowstone Parish Council to pay for the cost of framing a photo of the ship for public display.
8. **Finance**
 - a) Financial Report by RFO. Review and agree accounts and bank reconciliation to date, previously circulated. Review and approve expenditure to date against budget.
 - b) Accounts to settle:
 - Wendy Sweet – pay (£170.17) & expenses (£18.60) £188.77
 - Wendy Vigus – website updating £51.00
9. **Planning**
 - a) Applications notified since last meeting
 - (i) Ref. 70424 – Rakino, Road From Roachill Cross To Wiston Cross, Roachill EX36 4EB – Erection of timber garage

- (ii) Ref.70434 - West Bowden, Knowstone EX36 4RP - Change of roof finish from sheeting to natural slate
 - b) Applications determined since last meeting
 - c) Applications received after preparation of the agenda
 - d) Agree attendance at Planning Training by councillors – 15th October - CPRE free workshop in Hatherleigh 10.00 a.m. – 1.00 p.m., 21st November DALC planning course at Cheriton Bishop, 6.30 p.m. – 8.30 p.m., £40 plus VAT
10. East Hill Farm Working Group report
- (i) To agree solicitors to approach for advice and quotes re. transfer of S106 land to the Council
11. **Third Party Reports** (if present):
- a) District Councillor
 - b) County Councillor
12. **Members Reports**
- a) Highways – Cllr Filmer-Bennett
 - b) Footpaths & Beaples Stone – Cllr J Pomfret
 - c) Police – Cllr Moore
 - d) Moors Management – Cllr Moore
 - e) Parish Hall – Cllr Howe
 - f) PCC – Cllr Howe
13. **Business at the Chairman’s discretion** – no decision making to take place during this item
14. **To confirm date & time of the next meeting** – 22nd October 2019 at 7.30 p.m.

Wendy Sweet

Clerk Knowstone Parish Council

18th September 2019

Parish Clerk: **Wendy Sweet**, South Riding, Roachill, South Molton, EX36 4EB
(Tel: 01398 341692 – email: parishclerk@knowstone.org.uk)