

KNOWSTONE PARISH COUNCIL

A meeting of Knowstone Parish Council will be held on **Tuesday 23rd January 2024 at 7.30 p.m. in Knowstone Parish Hall. All Councillors are summoned; members of the public are welcome.**

Prayers

AGENDA

1. **Apologies for absence**
2. **Declarations of Interest** (re. matters appearing on this agenda)
3. **Approve Minutes** of the last meeting held on 28th November 2023
4. **Correspondence (not covered elsewhere on the agenda).**

To note receipt of the following:

29/11/2023	NDDC Planning "Comments acknowledgement for 77905"
30/11/2023	email from Peninsula Transport re Rail Strategy
01/12/2023	Snow Warden Update - 1st Dec 23
01/12/2023	Devon CC News Update
04/12/2023	NDDC Planning applications received and decided
04/12/2023	Devon Communities Together – "Enterprising Halls"
05/12/2023	Devon Climate Emergency Newsletter
05/12/2023	Public consultations on changes to HPC's construction site permits
05/12/2023	Recording Devon County Council's priorities for 2024/25
07/12/2023	Copy of email from Cllr Yabsley to R Sables re TTRO2454383
07/12/2023	NDC' Planning Forum for Town and Parish Councils
08/12/2023	Financial Support for the North Devon Ring & Ride Service
11/12/2023	NDDC Planning applications received and decided
11/12/2023	Devon Communities Together Newsletter
12/12/2023	email re Peninsula Transport Strategy
13/12/2023	Closure of Pinpoint directory service
15/12/2023	Devon CC Update
15/12/2023	email regarding parishioners' concerns re green bins
18/12/2023	NDDC Planning applications received and decided
19/12/2023	Devon Community Resilience Forum conference info
20/12/2023	Funding support for Places of Worship repairs
21/12/2023	Notification that Batsworthy Fund applications are open
21/12/2023	A361 - NorthDevon Link Road - Traffic Bulletin - 21.12.23
27/12/2023	email invoice re hall charger
29/12/2023	Enquiry re Knowstone village hall historical documents
01/01/2024	NDDC Planning applications received and decided
03/01/2024	Devon Climate Emergency Newsletter
03/01/2024	Email and Form to confirm Precept request
04/01/2024	OPCC Councillor Advocate Meeting Invitation
04/01/2024	NDC Planning Forum meeting Invitation
04/01/2024	Councillor Advocate OPCC event dates email
04/01/2024	Councillor Advocate OPCC Information email
04/01/2024	Councillor Advocate OPCC police stations reopening dates
05/01/2024	A361 Traffic Bulletin
05/01/2024	Peninsula Transport strategy consultation webinar dates
08/01/2024	NDDC Planning applications received and decided
09/01/2024	Community Speedwatch Annual Report
12/01/2024	Confirmation of extension to planning 77981 consultation
14/01/2024	New invoice from Parish Online #18UE034-0006

- **Note correspondence received after the preparation of the agenda.**

5. **Public Questions** (*limited to 20 minutes*) **Members of the public are allowed to speak on a topic that is on this agenda; please contact the clerk for any other matter to be considered for inclusion on the agenda at a future meeting of the council.**

Discussion of Public Questions raised at last meeting.

6. **Finance**

- (a) To review accounts to date for 23-24 and bank reconciliation, previously circulated.
- (b) To discuss reimbursement for replacement Battery and pads for defibrillator at Log Cabin Diner.
- (c) To discuss request from Parish Hall Committee.
- (d) To discuss request from Parishioner to replace noticeboard in Roachill.
- (e) To discuss the email regarding North Devon Ring & Ride.
- (f) To agree to settle the following accounts:

Wendy Vigus – minute taking and production (November meeting)	£80.93
John Pomfret – reimbursement for EV point subscription as agreed in previous meeting.	£96.00
Parish Online Annual Subscription	£36.00

- (g) To note receipt of £2,628.00 from Hare’s Down and Knowstone Moors Management Association.
- (h) Update by Chairman on progress towards digital banking.
- (i) Does the Council wish to be a “living wage” employer rather than “minimum wage” employer?
- (j) Confirmation received (08/01/12) from Alison Marshall to carry out audit at end of financial year.

7. **Budget 2023/2024 preparation** – discuss and agree to submit budget for 2024/25, previously circulated and confirm Precept figure previously agreed (or agree final submission figure). Confirmation received (email 08/01/12) from Alison Marshall to carry out audit at end of financial year.

8. **Internal Audit Report recommendations** – update from Chairman on items from last meeting.

9. **Electric Vehicle Charging Point** – update.

10. **Planning**

- (a) Applications notified since last meeting
Ref 77981 – Erection of Replacement Building at Great Wadham Barton. (based on pre-application advice **Ref 77905** . Class Q Application, permitted development.
 Discuss and agree Knowstone Parish Council’s response and comments.
- (b) Applications notified since the preparation of the agenda.
- (c) Other planning matters

11. **Third Party Reports** (if present):

- a) District Councillor
- b) County Councillor

12. **Members Reports**

- (a) Highways – Cllr Dey –
- (b) Footpaths & Beaples Stone – Cllr Parry
- (c) Moors Management Association – Cllr Maidment
- (d) Welcome Pack - Cllr Maidment
- (e) Emergency Plan – Cllr Parry
 - (i) Update re. purchase of a generator for the hall plus associated fitting costs.
- (f) Parish Hall – Cllr Pomfret
- (g) Police Liaison –
- (h) Snow Warden – Cllr Stanbury

13. **Business at the Chairman's discretion** – no decision making to take place during this item
14. **To confirm date, time & venue of next meeting** – Tuesday, 26th March 2024 at 7.30 p.m. in the Parish Hall

John Pomfret

Acting Clerk, Knowstone Parish Council

16th January 2024

Acting Parish Clerk: **John Pomfret**, East Crosside Farm, Knowstone, South Molton, EX36 4RT
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