

KNOWSTONE PARISH COUNCIL - A meeting of Knowstone Parish Council will be held in the Parish Hall, Knowstone on **Tuesday 22nd January 2019 at 7.30pm**. **All Councillors are summoned; members of the public are welcome.**

Prayers

AGENDA

1. **Apologies for absence**
2. **Declarations of Interest** (re. matters appearing on this agenda)
3. **Approve Minutes** of the last meeting (held on 27th November 2018)
4. **Correspondence (not covered elsewhere on the agenda)**
 - Note email dated 29.11.18 from Corporate & community Services Officer, NDC – Minutes of the Parish Forum of 7th November 2018;
 - Note email dated 1.12.18 from Jane Faust re. NDC in news re. Batsworthy Cross
 - Note email dated 4.12.18 from Devon Communities Together re. Free Emergency Planning Workshop for Parishes being held at Barnstaple Rugby Club – Weds 30th January 2019;
 - Note receipt of Parish Online News & Updates dated 6.12.18;
 - Note email dated 6.12.18 from the Office of the Police and Crime Commissioner for Devon, Cornwall and the Isles of Scilly re. Councillor Advocate Scheme Update;
 - Note email dated 13.12.18 from Highways Services Team re. Devon Highways Parish & Town Council Updates;
 - Note email dated 18.12.18 from office of the Police and Crime Commissioner – Councillor advocate briefing;
 - Note receipt of DALC newsletter dated 19.12.18;
 - Note email dated 21.12.18 from Ros Davies with Parish Paths Partnership Annual Finance Forms 2018/19;
 - Note email dated 21.12.18 from Ros Davies, Devon CC, P3 Winter Newsletter;
 - Note email dated 21.12.18 from Devon Highways re. Temporary Traffic Notice - Road from Beaples Moor Cross to Moortown Cross, Knowstone, Rackenford (TTRO1928785)
 - Note email dated 22.12.18 from CPRE;
 - Note email dated 27.12.18 from Devon Air Ambulance – Local Volunteer Opportunities 2019;
 - Note email dated 4.01.19 from Jane Faust re. NDC's agreement with the operator of 5 Nov 2018;
 - Note email dated 4.01.19 from DALC re. Royal Garden Party Nominations 2019: deadline 23rd January;
 - Note email dated 7.01.19 with form and letter attached from Exchequer Manager, NDC re. Parish Precept 2019/20; note email dated 8.01.19 sent requesting short extension to deadline for receipt of completed form;
 - Note email dated 9.01.19 from Ros Davies, DCC attaching RSN Rural Funding Digest – January 2019 Edition;
 - Note email dated 9.01.19 from Office of the Police & Crime Commissioner re. Councillor advocate update;
 - Note email dated 10.01.19 from Highway Services, DCC attaching signed Road Warden agreement;
 - Note email dated 11.01.19 from Devon Countryside Access Forum;
 - Note email dated 11.01.19 to Mrs Selby, 'Friends of the Log Cabin Diner' re. defibrillator and her reply dated 11.01.19;
 - Note email dated 12.01.19 from CPRE – Campaigns Update;
 - Note email dated 14.01.19 from CPRE – Invitation to attend housing seminar;
 - Note email dated 15.01.19 from Jane Faust re. Noise assessments of the turbines at Batsworthy Cross;

- Note any correspondence received after the preparation of the agenda.
5. **Public Questions** (*limited to 20 minutes*) **Members of the public are invited to speak only on a topic that is on this agenda; please contact the clerk for any other matter to be considered for inclusion on the agenda at a future meeting of the council. Standing orders are suspended during this item.**
 6. **Investigate possible night landing sites for the Air Ambulance within the parish**
 7. **Finance**
 - a) Review accounts and bank reconciliation to date, previously circulated.
 - b) **Accounts to settle**

• Clerk's salary Dec/Jan (£124.92) & expenses (£34.29)	£159.21
• Wendy Vigus, website updating	£76.50
• SLCC Reginal Training Seminar (attended by Clerk)	£90.00 (incl VAT)
• Parish Online annual renewal	£36.00 (incl VAT)
 - c) Note receipt of £2,628.00 from Haresdown and Knowstone Moors management Association.
 - d) **Budget 2019/20 preparation** – agree budget for 19/20 and set Precept figure.
 8. **Planning**
 - a) Applications received after preparation of the agenda
 - b) Applications notified since last meeting
 9. **Third Party Reports** (if present):
 - a) District Councillor
 - b) County Councillor
 10. **Members Reports**
 - a) Highways – Cllr Filmer-Bennett
 - b) Footpaths & Beaples Stone – Cllr Browse
 - c) Police Report – Cllr Moore
 - d) Parish Pound – Cllr Howe
 - e) Parish Hall – Cllr Howe
 - f) PCC Report – Cllr Howe
 - g) Snow Warden – Cllr Stanbury
 11. **Casual Vacancy for two Parish Councillors**
 12. **Business at the Chairman's discretion** – no decision making to take place during this item
 13. **Date & Time of next meeting:** Tuesday 26th February 2019 at 7.30 p.m.

Wendy Sweet

Clerk Knowstone Parish Council

17th January 2019

All correspondence and other papers relating to this agenda can be viewed on www.knowstone.org.uk

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