

KNOWSTONE PARISH COUNCIL

A meeting of Knowstone Parish Council will be held via ZOOM on: **Tuesday 2nd June 2020 at 7.00 p.m.**

All Councillors are summoned; members of the public are welcome. Meeting link:

<https://zoom.us/j/97144829505?pwd=WXlGZlF4d2VjbXNmMjNOMzFOZEQ2UT09>,

Meeting ID: 971 4482 9505, Password: 183735.

To join by phone ring 0208 080 6591 and enter Meeting ID and Password when prompted.

Prayers

AGENDA

1. **Apologies for absence**
2. **Declarations of Interest** (re. matters appearing on this agenda)
3. **Approve Minutes** of the last meeting (held on 25th February 2020)
4. **(a) To resolve to ratify decisions made via email on 24th March 2020** regarding powers delegated to the Clerk to make payments on behalf of the Council and to deal with legally required actions and responses.

(b) To confirm that when a planning application is received by the Council a remote Council meeting will be held to discuss it.
5. **Coronavirus Assistance** – update
6. **Public Questions** (*limited to 10 minutes*) **Members of the public are encouraged to submit any questions, relating to items on this agenda, they may have in advance of the meeting via the Clerk.**
7. **To resolve to adopt Addendum to Standing Orders to reflect temporary changes in meeting procedures during COVID pandemic** – previously circulated
8. **To discuss and agree** Council's response to complaint received from a parishioner regarding the non-removal of the old mobile home at Sidemoor Picnic Area.
9. **Police Update** – Cllr T Moore
10. **Finance**
 - a) To ratify payments made since the last Council meeting on 26th February as follows:

| | |
|---|---------------------------|
| W Sweet (Clerk's pay) | £187.75 |
| Website Development Ltd | £234.00 (incl VAT £39.00) |
| Wendy Vigus (website updating) | £51.00 |
| DALC membership renewal | £56.62 |
| Alison Marshall (internal audit fee) | £100.00 |
| W Sweet (Clerk's pay & expenses) | £278.53 |
| Came & Company (insurance renewal) | £218.00 |
| ZOOM annual subscription (50% discount) | £71.94 (incl VAT £11.99) |
| Richard Grant Memorials (Beaples Stone lettering) | £114.48 (incl VAT 19.08) |
| ICO renewal | £35.00 (via direct debit) |
 - b) To note receipt of £2,038.00 on 30.04.20 from NDC being first 50% of precept payment
 - c) To discuss payment of DALC's invoice for 5 participants at the Planning Seminar on 16th March

- d) To resolve to agree accounts for year ending 31st March 2019 (previously circulated)
 - e) To resolve to complete and submit Certificate of Exemption regarding this year's External Audit.
 - f) To resolve to agree Section 1 of the Annual Audit Return and for the Chairman to sign it at a later date when safe to do so.
 - g) To resolve to agree Section 2 of the Annual Audit Return and for the Chairman to sign it at a later date when safe to do so.
11. **Beaples Stone area** – to discuss and agree maintenance
12. **Planning**
- (i) Brief report on reported breach of planning to NDC Enforcement Department re.land at Crosside Hill
 - (ii) Oaklands Poultry Farm - Note outcome of appeal
13. **Business at the Chairman's discretion** – no decision making to take place during this item
14. **To confirm date & time of the next meeting**

Wendy Sweet

Clerk Knowstone Parish Council

27th May 2020

Parish Clerk: **Wendy Sweet**, South Riding, Roachill, South Molton, EX36 4EB
(Tel: 01398 341692 / 07786652753 – email: parishclerk@knowstone.org.uk)