

KNOWSTONE PARISH HALL COMMITTEE - MINUTES OF THE MEETING HELD ON THURSDAY 22 FEBRUARY 2018

Reg welcomed Stephen Vincent to the meeting and he agreed to be co-opted onto the Hall Committee.

1. In attendance: Mr. R.G. Howe (Chairman), Mr. K Dykes (Vice-Chairman), Mrs. S. Bray (Treasurer), Mrs. W. Sweet, Mrs. C. Whatcott, Mr. J. Filmer Bennett, Mr. S. Vincent
2. Apologies for absence: Ms. T. Nicholson, Mr. P. Dey
3. Minutes of the meeting held on Tuesday 16th January were approved
4. Matters arising:
 - In Touch – Reg to speak to Michele (done)
 - Village Day – judge required for Arts & Crafts – Reg to speak to a family friend (done). Ms Deborah Pengelly, artist (member of the Society of Equestrian Artists), sculptor and potter, has agreed to do the judging. Also, Reg to ask Johnny Kingdom to open the show (done, Johnny will consult his diary). Cookery to be judged by Diane Pring. Photography – Fred Camp has confirmed his attendance.
 - Reg thanked those members of the committee who helped to prepare the church and hall for Bill Norman's funeral.
5. Correspondence: South West Foundation report on community groups Sheila to respond
6. Finance: Sheila has produced a budget for 2018. There are two payments to be made – Boiler Service and payment for kettle. Insurance re Village Day. Sheila has received a response from our Insurers (Community First). Tug-of-War is covered so long as it is properly supervised. NB Ken to check with tug-of-war rope supplier re recommended storage conditions and terms of their warranty. NB Trustee Indemnity – we are covered. Sheila has produced a 'Takings Sheet' for hall events.
7. RWE/ Devon Community Foundation: Ken noted that the DCF will be holding their next meeting in our hall

Curtains – samples on their way to Tiff

Need for new speakers to be reviewed

BroadBand signs to be on display in hall (Ken to arrange)

Screen curtain holder (Ken to speak to David Herbert (carpenter) to get a quote.

Tiff's suggestion for forward planning for hall improvements was agreed to.

8. Hall maintenance issues: 3 slates missing off hall roof S/W end. Reg to speak to Nick Avery (done). Slates were replaced on Monday 26th January by. Nick noted that when the solar panels were installed some slates were forced upwards to allow for cable entries leaving them liable to damage in high winds. Ken to contact solar panel installer. Paths surrounding the hall need pressure washing to remove the moss. As the same applies to the church paths we will organise a joint effort.
9. Hall Activities:
Film Nights: 'Sully' produced a surplus of £64.10 well done Michele
The next film is 'Paddington 2' to be shown on March 22nd
Indoor Spring Market on 31st March: Being organised by Stephen Vincent. 13 tables so far confirmed (£7 each) Post meeting note – as at 3rd March 16 sold with 7enquiries. Steve will encourage the stall holders at the 31st March event to sign up for 16th June
10. Village Show & Fair 16th June. Wendy S, Wendy V and Sheila will meet on April 2nd to finalise details of the competitions ready for the website. Sheila has produced a TimeLine for the show.
Gazebos – we have 6 new ones, 2 in the shed, plus Ken's plus the marquee (nb two required for catering). 22 tables available.
Banners: Steve has designed a banner and will obtain quotes from local suppliers. These will be generic for continued use.
Johnny Kingdom – as mentioned above, Johnny has been asked to declare the show open. We await his reply.
11. Calendar: Ken has updated and distributed the hall calendar

12. Date of next meeting: To accommodate Steve the meeting day has been changed to a Thursday. New dates are as follows:

- April 12th
- May 10th
- June 7th
- July 12th
- September 6th
- October 11th
- November 15th – Hall meeting and AGM
- December 6th

R.G. Howe

Chairman/ Secretary