

**Knowstone Parish Council – Minutes of the Parish Council Meeting
held on 3rd February 2026 at 7.30pm at Knowstone Village Hall.**

Present: Cllrs Pomfret (Chair), Clarke, McGregor Maidment, Stanbury and Groves from minute no:

Jane Mills, Clerk to the Council
District Cllr Milton
County Councillor Hopley
1 Member of the public
Prayers were led by Cllr Pomfret

- 26/02/81 Apologies**
All Members present
The prospective new Cllr was delayed so co-option followed minute 26/02/86
- 26/02/82 Declarations of interest**
To receive declarations of personal interests and disclosable pecuniary interests (DPIs) in respect of items on this agenda. Members were reminded that all interests should be declared at the beginning of the meeting and prior to the item being discussed.
There were no declarations
- 26/02/83 To agree the Agenda as published**
It was **resolved** to agree the Agenda as published
Proposed: Cllr Pomfret, Seconded: Cllr Maidment (all in favour)
- 26/02/84 To confirm and sign the Minutes of the Meeting of the Parish Council held 25th November 2025**
It was **resolved** to approve as a correct record and sign the Minutes of the Parish Council meeting held on Tuesday 25th November 2025
Proposed: Cllr Pomfret, Seconded: Cllr Stanbury (all in favour)
- 26/02/85 County Councillor Report**
The County Councillor advised he has met the new Neighbourhood Highways Officer. He will advise the Clerk of contact details. He urged members to support the request to re-open the front desk at South Molton Police Station, due to the significant increase in crime in the area, by writing to the Police and Crime Commissioner.
- 26/02/86 District Councillor Report**
The District Councillor gave an update on Trade Waste and recycling, NDC had revisited the earlier decision, trade waste will continue to be collected, but not trade recycling. Parking charges will be increasing. The government has announced a reduction in the grant payable to NDC. Devon and Somerset Fire and Rescue have announced they are investigating the increased number of fires on Anstey Common.
- 26/02/87 To resolve to co-opt a new Councillor to fill the current vacancy**
It was proposed by Cllr McGregor, and seconded by Cllr Clarke that David Groves be co-opted to the Council. All were in favour.
Cllr Groves signed the acceptance of office form and received a welcome pack

- 26/02/88 Public Participation**
 In accordance with Standing Order 3 (f) members of the public are permitted to make representations and ask questions, the period set aside shall not exceed 15 minutes. It should be noted that answers will generally not be given at the meeting where the questions are delivered, each member of the public is entitled to speak once.
 A member of the public sought clarification on the current situation with planning in relation to the two picnic areas, which are for sale by DCC. It was agreed he would forward correspondence to the Clerk, who would contact NDC Planning.
- 26/02/89 To receive a report from the Parish Clerk
 To include financial information, bank reconciliation and payments and budget update**
 It was **resolved** to accept the financial information including reviewing the budget figures, and make the payments,
 Proposed: Cllr Stanbury Seconded: Cllr McGregor, (all in favour)
Action Point: Payments to be made
- 26/02/90 To consider Action Points**
 Action Points were noted
- 26/02/91 To consider Assertion 10, websites and email**
 Members were advised that the new website was progressing, Aubergine was now offering up to 20 .gov email addresses for £60 per annum and the web domain was included in the new web cost. It was **resolved** to proceed with the .gov.uk emails.
 Proposed: Cllr Pomfret, Seconded: Cllr Maidment, (all in favour)
 It was further **resolved** to renew the current website for a further year to enable current users to continue.
 Proposed: Cllr Pomfret, Seconded: Cllr McGregor, (all in favour)
- 26/02/92 To review policies**
- **Standing Orders**
 - **Financial Regulations**
 - **Statement of Internal Control**
 - **General and Financial Risk Assessment**
 - **Asset Register**
- It was **resolved** to format the Standing Orders and Financial Regulations Index and correct a typing error at 3.2. (FR) and (SO) 1 p and that all policies above have been reviewed.
 Proposed: Cllr Pomfret Seconded: Cllr Stanbury (all in favour)
 It was further **resolved** to review the asset register and amend the location of the printer to the Clerk's address
 Proposed: Cllr Maidment Seconded: Cllr Clarke (all in favour)
Action Point: make amendments
- 26/02/93 To consider an update on the emergency plan**
 It was agreed to defer this to the next meeting
Action Point: Agenda item

- 26/02/94** **To consider replacement of parish noticeboards**
 The Clerk to bring prices, sizes and designs to the next meeting
Action Point: Agenda item
- 26/02/95** **To consider the Parish Footpaths Survey**
 Members will be emailed the P3 forms and were asked to contact the Chair with any information they have. Future consideration to be given forming a working group
- 26/02/96** **To consider new road sign for the moor to stop long vehicles turning left in the village**
 Members were advised that a sign has recently been erected.
- 26/02/97** **Update on picnic areas**
 The Chair advised that he had spoken to Norse, the company which is marketing the picnic areas, he was advised there have been some problems with utilities, there has been some local interest, best and final offers are due by the end of February
- 26/02/98** **To receive Councillor reports**
- a. Highways Cllr McGregor** (Cllr McGregor enquired about the possibility of a manual salt spreader, prices will be brought to the next meeting.) Agenda item.
 - b. Footpaths & Beaples Stone – Cllr Pomfret** Following the work that was completed previously, this will be looked at in the better weather in order to move forward.
 - c. Moors Management Association – Cllr Maidment**, Cllr Maidment requested that the Association is allowed to cut the gorse instead of burning. It was **resolved** to allow cutting
 Proposed: Cllr Pomfret, seconded: Cllr McGregor, (all in favour)
 - d. Welcome Pack - Cllr Maidment** , 2 more packs have been delivered
 - e. Emergency Plan – Pomfret, Maidment & the Clerk**
 This will be an agenda item
 - f. Parish Hall – Cllr Pomfret** reported a lunch and Christmas social, also Christmas Bingo and a January coffee morning. The Burns night had to be cancelled due to the Chef suffering a broken leg. A recent coffee morning raised funds and the hall is financially sound. There have been recent changes to some trustees. The Hall now has a full licence
 - g. Police Advocate – Cllr Pomfret** Although The Police and Crime Commissioner role is being abolished, but Cllr Pomfret is still attending any meetings.
 - h. Snow Warden – Cllr Stanbury**. The bins will be checked for salt supplies
- To confirm the date of the next meeting**
The next meeting will be the 24th March 2026

There being no further business the meeting closed at 9.05 pm

SignedDated.....

