

**Knowstone Parish Council – Minutes of the Parish Council Meeting
held on 23rd September 2025 at 7.30pm at Knowstone Village Hall.**

Present: Cllrs Pomfret (Chair), Clarke, Maidment, McGregor and Stanbury

Jane Mills, Clerk to the Council
District Cllr Milton

Prayers were led by Cllr Pomfret

25/09/49 Apologies
All Members present

25/09/50 Declarations of interest
To receive declarations of personal interests and disclosable pecuniary interests (DPIs) in respect of items on this agenda. Members were reminded that all interests should be declared at the beginning of the meeting and prior to the item being discussed.
There were no declarations

25/09/51 To agree the Agenda between Part A and Part B (confidential information)
It was **resolved** to agree the Agenda as published
Proposed: Cllr Stanbury, Seconded: Cllr Pomfret (all in favour)

25/09/52 To confirm and sign the Minutes of the Meeting of the Parish Council held 22nd July 2025
It was **resolved** to approve as a correct record and sign the Minutes of the Parish Council meeting held on Tuesday 22nd July 2025
Proposed: Cllr McGregor, Seconded: Cllr Pomfret (all in favour)

25/09/53 County Councillor Report
Apologies were received from the County Councillor

25/09/54 District Councillor Report
The District Cllr spoke about external and internal borrowing, and plans to develop housing at Seven Bretheren for homeless and low income families. The new baler is working well.
There have been some recent changes in the political balance of the council. An independent remuneration panel has been appointed. Prices for planning applications will be rising.
LGR information, a shadow authority will be set up in 2027, becoming the main authority in 2028. The proposal has to be submitted in November with a decision expected next March, but this may well be delayed to next summer. Please respond to any consultations.
Tower Farm will be decided by a planning inspector. An NDC hub has opened in Green Lanes. He was asked about Labour revision of licensing, but advised nothing has been finalised. The District Cllr reminded everyone to report pothole and drain problems.

- 25/09/55 Public Participation**
In accordance with Standing Order 3 (f) members of the public are permitted to make representations and ask questions, the period set aside shall not exceed 15 minutes. It should be noted that answers will generally not be given at the meeting where the questions are delivered, each member of the public is entitled to speak once.
No members of the public were present
Action Point: agenda item Flower Planters November.
- 25/09/56 To receive a report from the Parish Clerk**
To include financial information, bank reconciliation and payments and budget update
It was **resolved** to accept the financial information including reviewing the budget figures, and make the payments,
Proposed: Cllr Pomfret Seconded: Cllr McGregor, (all in favour)
Action Point: Payments to be made
- 25/09/57 To consider Action Points**
Action Points were noted
- 25/09/58 To consider Assertion 10, web and email reports**
It was agreed to defer this item to November for further information
Action Point: agenda item
- 25/09/59 To consider a What's App policy**
It was **resolved** to adopt the draft What's App Policy
Proposed: Cllr Pomfret, Seconded: Cllr Maidment (all in favour)
- 25/09/60 To consider ideas for capital projects and items for the budget.**
Members supported the idea of additional car parking and work on the wall at the Hall, they will submit ideas for inclusion in the budget to the Clerk by the end of October.
- 25/09/61 To consider recruitment of an additional councillor**
Members will follow-up possible candidates
- 25/09/62 To consider planning application: 80725**
Proposal and Location: Removal of existing oil tank enclosure and erection of garage and covered oil tank enclosure at Rosemary Cottage Knowstone South Molton Devon EX36 4RY
It was **resolved** to notify planning that the Council supports the application.
Proposed: Cllr Clarke, Seconded: Cllr Stanbury (all in favour)
It was noted that the council responded to application 80645 through delegated authority

25/09/63

To receive Councillor reports

- a. **Highways Cllr McGregor** White lines have been painted at Wiston Cross.
- b. **Footpaths & Beaples Stone – Cllr Pomfret** Gatepost adjacent to Maryilyn cottage has been replaced. Quotes are being sought for mtce of the area & Cllr Pomfret is authorised to deal with this.
- c. **Moors Management Association – Cllr Maidment** Members were advised that some posts need replacing. It was **resolved** that the Parish Council will pay for the repairs.
Proposed : Cllr Pomfret, seconded: Cllr Clarke. (all in favour)
- d. **Welcome Pack - Cllr Maidment** 4 packs have been sent out, Cllr Maidment will forward the documents to the Clerk for storage
Cllr Maidment cannot attend the December AGM but Cllr Pomfret will attend
- e. **Emergency Plan – Pomfret, Maidment & the Clerk**
Cllr Pomfret has received the spreadsheet, he is attending a seminar to discuss best practices for Community Resilience.
- f. **Parish Hall – Cllr Pomfret** reported on the events that have taken place, the new kitchen is in use
- g. **Police Advocate – Cllr Pomfret** advised he has attended a meeting at Exeter, there is now a 3rd party scheme to combat crime, there is a budget for an additional 3500 police officers
There is a new court being trialled for drug, shoplifting, and alcohol offences.
- h. **Snow Warden – Cllr Stanbury.** Nothing to report

Part B – Confidential Matters

25/09/64

Exclusion of Press and Public

In accordance with the **Public Bodies (Admission to Meetings) Act 1960**, the Council will resolve to exclude the press and public from the meeting during consideration of the following items, due to the confidential nature of the business to be transacted.

It was **resolved** that In accordance with the Public Bodies (Admission to Meetings) Act 1960, the Council will exclude the press and public from the meeting during consideration of the following items, due to the confidential nature of the business to be transacted.

Proposed: Cllr McGregor, seconded: Cllr Pomfret, (all in favour)

25/09/65

To consider staff matters

It was **resolved** that outstanding holiday entitlement payments be made in accordance with contractual terms

Proposed: Cllr McGregor, seconded: Cllr Pomfret, (all in favour)

25/09/66

To resolve to re-admit the press and public

It was **resolved** that the press and public be re-admitted

Proposed Cllr Pomfret, seconded: Cllr Maidment

To note the date of the next meeting November 25th 2025

There being no further business the meeting closed at 8.50pm

SignedDated.....

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