

**Knowstone Parish Council – Minutes of the Parish Council Meeting  
held on 22nd July 2025 at 7.30pm at Knowstone Village Hall.**

**Present:** Cllrs Pomfret (Chair), Parry, Maidment, McGregor and Stanbury

Jane Mills, Clerk to the Council

3 Members of the public

Representatives from Devon Culm attended and spoke about the land they have purchased for a Nature Reserve, it is not yet open as the sign-off for access is awaited..They will be submitting a planning application for hedge removal. They are working to expand the habitats of marsh fritillaries, by distributing devils-bit scabious. More information on [devonculm.org.uk](http://devonculm.org.uk)

Prayers were led by Cllr Pomfret

**25/07/33 Apologies**

Apologies were received from Cllr Clarke

**25/07/34 Declarations of interest**

To receive declarations of personal interests and disclosable pecuniary interests (DPIs) in respect of items on this agenda. Members were reminded that all interests should be declared at the beginning of the meeting and prior to the item being discussed.  
There were no declarations

**25/07/35 To agree the Agenda as published**

It was **resolved** to agree the Agenda as published  
Proposed: Cllr Pomfret. Seconded: Cllr McGregor(all in favour)

**25/07/36 To confirm and sign the Minutes of the Meeting of the Parish Council held 27<sup>th</sup> May 2025(herewith)**

It was **resolved** to approve as a correct record and sign the Minutes of the Parish Council meeting held on Tuesday 27<sup>th</sup> May 2025  
Proposed: Cllr Maidment, Seconded: Cllr McGregor (all in favour)

**25/07/37 County Councillor Report**

Apologies were received from the County Councillor

**25/07/38 District Councillor Report**

Apologies received from the District Councillor.

**25/07/39 Public Participation**

In accordance with Standing Order 3 (f) members of the public are permitted to make representations and ask questions, the period set aside shall not exceed 15 minutes. It should be noted that answers will generally not be given at the meeting where the questions are delivered, each member of the public is entitled to speak once.

No one wished to speak

25/07/40

**To receive a report from the Parish Clerk (herewith)  
To include financial information, bank reconciliation and  
payments and budget update**

It was **resolved** to accept the financial information including reviewing the budget figures, and make the payments,  
Proposed: Cllr McGregor, Seconded: Cllr Pomfret (all in favour)

HMRC	33.20
HMRC	33.20
Staff costs	133.30
Travel and exp	26.00
Accts package	14.40
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IT Equipment	49.99
bank charges	4.25
repyt donation	5000.00
HMRC	0.20
bank charges	4.25
website work	152.00
planters	29.20
staff costs	133.10
travel and exp	<u>53.00</u>
total	5680.49

Members were advised about the LGR survey being conducted by NDC and a publicity document to encourage residents to respond to the survey individually was distributed.

It was **resolved** to respond to the survey and distribute the publicity document to residents.

Proposed: Cllr Pomfret, Seconded: Cllr Stanbury (all in favour)

**Action Points:** make payments, and distribute link to the survey.

25/07/41

**To consider Action Points**

Action Points were noted

25/07/42

**To consider an update to road resurfacing through  
Roachill and worn road markings.**

Members were advised that the resurfacing has been done but despite requests for the white lining at Wiston Cross to be redone, it remains outstanding. Cllr Pomfret will continue to chase and the Clerk will write again to the County Cllr. A request for two give way signs to be erected was also made as there have been three accidents at the junction recently.

**Action Points:** Letter to be sent to County Cllr and Cllr Pomfret to continue chasing DCC

- 25/07/43 To consider possible arboricultural work on a tree in/adjacent to the churchyard**  
Members were advised of concerns regarding the safety of a beech tree, Cllr Pomfret will continue to check on the ownership of the land.
- 25/07/44 To consider a draft summer newsletter (herewith)**  
It was **resolved** to accept the summer newsletter for circulation  
Proposed: Cllr Pomfret, Seconded: Cllr Parry (all in favour)
- 25/07/45 To consider planning application: 80229**  
Location Address: The Stables Roachill Farm Roachill South Molton Devon EX36 4EB  
Proposal: Variation of conditions 2 (approved plans) and 3 (materials) attached to planning permission 79681 (part retrospective )  
regularisation of works in relation to retrospective extension to the dwelling, altered roofline. erection of porch and amended fenestration, together with proposed new rear extension, pergola and patio area (amended description)) to allow alterations to design and fenestration to include replacing flat green roof with asymmetrical pitched roof .  
It was **resolved** to support the application  
Proposed: Cllr Pomfret, Seconded: Cllr Stanbury (all in favour)  
The response to application 79890 sent to NDC following a decision was noted.  
**Action Point:** Send Planning response.
- 25/07/46 To consider Parish Online Offer re .gov.uk email**  
This was deferred to the next meeting, a report will be prepared concerning the website, and email compliance.  
**Action Point :** Prepare report for next meeting.
- 25/07/47 To receive Councillor reports**  
a. **Highways Cllr McGregor** (nothing further)  
b. **Footpaths & Beaples Stone – Cllr Parry** (broken gate reported, Beaples Stone covered in weeds)  
c. **Moors Management Association – Cllr Maidment** (nothing currently)  
d. **Welcome Pack - Cllr Maidment** (none distributed)  
e. **Emergency Plan – Cllr Parry** (all documentation handed to Chair and forwarded to Clerk)  
f. **Parish Hall – Cllr Pomfret** (report attached to minutes)  
g. **Police Advocate – Cllr Pomfret** (next meeting next week, unable to attend, additional patrols in Tiverton)  
h. **Snow Warden – Cllr Stanbury**(nothing currently)

**25/07/48**

**To note the date of the next meeting September 23<sup>rd</sup> 2025**

The Chair thanked Cllr Parry for his input and insight whilst he had been a parish councillor, and his valuable help as Vice-Chair, when the Chair was acting as Clerk. He will be missed

There being no further business the meeting closed at 8.50pm

Signed .....Dated.....

DRAFT