

**Knowstone Parish Council – Minutes of the Parish Council Meeting held on 23<sup>rd</sup> July 2024 at 7.30pm at Knowstone Village Hall.**

**Present:** Cllrs Pomfret (Chair), Maidment, McGregor, Parry and Stanbury.

**In attendance** Mrs J Mills, Parish Clerk,  
Cllr Milton District Cllr  
Cllr Yabsley County Cllr from minute no:24/07/045  
3 Members of the public

Prayers were led by Cllr Pomfret

- 24/07/037 Apologies**  
Apologies were received from Cllr Clarke
- 24/07/038 Declarations of interest**  
To receive declarations of personal interests and disclosable pecuniary interests (DPIs) in respect of items on this agenda. Members were reminded that all interests should be declared at the beginning of the meeting and prior to the item being discussed.
- 24/07/039 To agree the agenda as published, Part A and B** (confidential information)  
It was **resolved** to agree the agenda as published Part A and B  
Proposed: Cllr Pomfret, seconded: Cllr McGregor (All in favour)
- 24/07/040 To confirm and sign the Minutes of the Annual Meeting of the Parish Council held 28th May 2024**  
It was **resolved** to confirm and sign the Minutes of the Annual Meeting of the Parish Council held on 28<sup>th</sup> May 2024  
Proposed: Cllr Pomfret, seconded: Cllr Maidment (All in favour)
- 24/07/041 County Councillor Report**  
The County Councillor arrived at the meeting at minute no: 24/07/045 after which his report is recorded
- 24/07/042 District Councillor Report**  
The District Councillor advised that with the new government in place, changes are expected to the planning system. A new economic strategy including rural areas and agriculture was discussed at the last NDC meeting. There is a new Leader of NDC
- 24/07/043 Public Participation**  
In accordance with Standing Order 3 (f) members of the public are permitted to make representations and ask questions, the period set aside shall not exceed 15 minutes. It should be noted that answers will generally not be given at the meeting where the questions are delivered, each member of the public is entitled to speak once.

A member of the public wished to speak about the planning application at item 12

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24/07/043

**To receive a report from the Parish Clerk**

The Parish Clerk circulated a brief report with a list of payments

- Salary pyts May/June £330.11
- PAYE £82.40
- Travel £54.00
- Expenses May/June £52.00
- Reimb exp Annual Mtg £55.54

It was **resolved** to agree the payments as listed

Proposed: Cllr McGregor, seconded: Cllr Stanbury (All in favour)

It was further **resolved** to purchase Scribe Lite accounts package

Proposed: Cllr McGregor, seconded: Cllr Pomfret (all in favour)

Action Point: Scribe Lite to be ordered

24/07/044

**Review of Financial Regulations & consider delegation**

To review the Council's Financial Regulations. (draft new issue April 2024)

It was agreed that the significant changes should be highlighted and emailed to Members, agenda item next meeting

Action Point: Highlight changes, email Members, agenda item

24/07/043

**Review Freedom of Information Policy, Model Publication Scheme**

It was **resolved** to accept the above policy after deleting bus shelters from Class 7.

Proposed: Cllr Parry, seconded: Cllr McGregor (all in favour)

Action Point: Amend policy.

24/07/043

**Review of Press and Media Policy**

It was **resolved** to accept the above policy

Proposed: Cllr Pomfret, seconded: Cllr McGregor (all in favour)

24/07/044

**To consider planning application 78921**

**Location: Traceys Cottage Knowstone South Molton Devon EX364RY**

**Proposal: Technical Details submission for the erection of one local needs residential dwelling, following permission in principle 76371**

**Application type: Technical Details Consent**

It was **resolved** to suspend Standing Orders to enable a member of the public to speak

Proposed: Cllr Pomfret, seconded: Cllr McGregor, (all in favour)

After the member of the public spoke:

It was **resolved** to re-instate Standing Orders

Proposed: Cllr Pomfret, seconded: Cllr Parry (all in favour)

After a brief discussion

It was **resolved** to respond to planning supporting the application.

Proposed: Cllr Pomfret, seconded: Cllr McGregor (all in favour)

Action Point: Respond to planning.

Members were advised that application 78598 had been approved

- 24/07/045 To consider Wild Woods**  
Concerns were expressed about a recent post on Facebook regarding a proposed festival, and issues regarding whether or not the correct licensing was in place.  
It was agreed that the Parish Clerk should write to Licensing and Planning to confirm that all the correct requirements have been fulfilled. The District Cllr will also make enquiries.  
Action Point: Parish Clerk to write to the relevant departments.
- At this juncture the County Cllr arrived and gave a report. He advised that the new Chief Executive is making a lot of savings which will be allocated to highways. Social care accounts for a significant amount of County expenditure. Network rail is being pressured to improve services between Barnstaple and Exeter and bus services need improvement.  
Members reported potholes to him which he will investigate.
- 24/07/046 To consider an annual or six-monthly information leaflet/ newsletter**  
Members were shown an idea for an information leaflet/newsletter  
The Parish Clerk was asked to bring costs for design and print of 100 leaflets to the next meeting.  
Action Point: obtain costings and agenda next meeting
- 24/07/047 To consider training on use of defibrillators**  
Parish Clerk to continue seeking information on training  
Action Point: seek further information, future agenda
- 24/07/047 To consider Knowstone Parish Council Support for legislation re lithium – ion batteries and their disposal**  
Members to consider  
Action Point: Agenda next meeting
- 24/07/048 To consider having a LOGO for the Parish Council**  
Members were in agreement with having a LOGO  
Action Point: create some designs, agenda next meeting.
- 24/07/049 To consider the appointment of a police advocate for the area**  
It was **resolved** to submit Cllr Pomfret's name as a Police Advocate  
Proposed: Cllr Stanbury, seconded: Cllr McGregor (all in favour)  
Action Point: advise OPCC
- 24/07/050 To consider trying to purchase land for parking for the Village/Village Hall?**  
After some discussion it was **resolved** to write to Kingstons and the Diocese about possible purchase or lease of land to provide car parking for the village  
Proposed: Cllr Pomfret, seconded: Cllr Parry (all in favour)

Action Point: letters to be written.

Next meeting 24<sup>th</sup> September 2024

There being no further business the meeting closed at 9.06pm

Signed.....Dated.....

Draft