

## KNOWSTONE PARISH HALL COMMITTEE MEETING

To be held at the Parish Hall, Knowstone on 31<sup>st</sup> May 2016 @ 7.30pm

### AGENDA

	<u>Responsible</u>
1. Apologies	
2. Approval of 19.04.16 minutes	All
3. Matters arising from minutes (not covered below)	All
4. Correspondence	All
5. Finance report	
a. Income / outgoings summary	SB
b. Additional income handed over at meeting	All
c. Hall charges	All
6. Committee issues	
a. Co-opted / non-members organising events	All
7. Hall facilities / equipment	All
a. Disabled toilets	
b. Parking spaces	
8. Hall maintenance issues	All
9. Hall activities / fundraising	
a. Progress of events planned for 2016 / 2017	
i. New bookings	KD
ii. Hobby Horse night	All
iii. Other ideas	All
10. RWE community fund wishlist	All
11. Publicity	All
a. Website content	
b. Website editor	
c. Contacting local organisations	
12. AOB	All
13. Date and time of next meeting	All