

## KNOWSTONE PARISH HALL COMMITTEE MEETING

To be held at the Parish Hall, Knowstone on 19<sup>th</sup> April @ 7.30pm

### AGENDA

	<u>Responsible</u>
1. Apologies	
2. Approval of 09.02.16 and 08.03.16 minutes	All
3. Matters arising from minutes (not covered below)	All
4. Correspondence	All
5. Finance report	
a. Income / outgoings summary	SB
b. Additional income handed over at meeting	All
6. Committee issues	
a. Contact list	WV
b. Job descriptions	WV
7. Hall facilities / equipment	All
8. Hall maintenance issues	All
9. Hall activities / fundraising	
a. Progress of events planned for 2016 / 2017	
i. New bookings	KD
ii. Film night	WV
iii. Hobby Horse night	WV
iv. Wine tasting / Barn Dance / Parish Draw / St Georges	JFB/PD
v. Other ideas	All
10. RWE community fund update	IB
11. Publicity	
a. Website	WV
b. Contacting local organisations	WV
12. AOB	All
13. Date and time of next meeting	All