

## KNOWSTONE PARISH HALL TRUST

### Minutes of an Annual General meeting on 14th November 2017 @ 7.30pm

**Present:** Current committee: Reg Howe (Chairman), Ken Dykes (Vice Chairman), Sheila Bray (Treasurer), Phil Dey, Jeremy Filmer-Bennett, Tiffany Nicholson, Wendy Sweet

#### **Members of the Public – 2**

Before opening the meeting the chairman welcomed Cath Whatcott and members of the public (Helen Whitman & David Morgans).

He read an email he had received from Wendy Vigus in which she tendered her resignation as secretary. She will help with events when needed and is happy to organise the competitions at the next year's Knowstone Fair.

1. **Apologies** - None

2. **Approve 2016 minutes**

KD proposed to accept the 2016 AGM minutes, seconded by TN. All were in agreement and they were signed by the Chairman as a true record of the 2016 AGM

3. **Correspondence** – none other than covered above. A formal vote of thanks should be given to Wendy and the chairman will write a letter of thanks on behalf of the committee. It was also agreed to buy a gift for Wendy and RH will approach Anthony for suggestions of what to get.

4. **Chairman's report** – copy attached to these minutes.

5. **Treasurer's report**

SB circulated Accounts for the year ending 9<sup>th</sup> September 2017 and balance sheet as at 9<sup>th</sup> September 2017. The accounts show a surplus of £5,657 and SB pointed out that there was a cheque for approx.. £3000 for electrical work which had not yet cleared the bank account (and would be included in next year's accounts). The accounts were approved subject to their inspection; JFB proposed, TN seconded, all agreed.

6. **Constitution**

It was felt that this item could be put on the back burner as there were no pressing items relating to the Parish Hall Trust's constitution as he had been checked out last year by Ian Brooks.

7. **Election of committee**

All the current committee agreed to stand for a further year. Cath Whatcott was happy to become a committee member. TN proposed her election, WS seconded and all were in agreement. Cath was asked to pass all her details (address, DOB etc) to SB for filing.

The meeting closed at 7.52 p.m.

**KNOWSTONE PARISH HALL ANNUAL GENERAL MEETING  
TUESDAY 14TH NOVEMBER 2017 - CHAIRMAN'S REPORT**

First of all I would like to pay tribute to our erstwhile Secretary, Wendy Vigus. What a tower of strength and dynamism she has been during her tenure. We understand her need to stand down whilst she has so much else on her plate and we look forward to welcoming her back in due course. Wendy was particularly active in connection with our Village Day & Show and she has agreed to organise the competitions (Photography, Arts & Crafts and Flower Arranging) for next year's event.

We have had a busy year and a well used hall. Thank you Ken for being such an effective custodian of this great parish asset and for keeping such a useful calendar. A look back will remind us all of the dance nights, film nights, coffee mornings, parties, hobby horse night, bingo, Christmas Fayre, art classes, keep fit, and dance club plus all the meetings of the Parish Council, PCC and the many private bookings eg Devon Doctors.

The hall itself has benefitted from new chairs and tables, new lighting and heating, a boarded out loft and important external building work. In due course we will see further improvements to the interior with fresh curtaining and a disabled toilet. Well done Ken for negotiating the Batsworthy 'Maze'.

Sheila has kept tabs on our finances which are healthy. And talking of health how good it is to have a village defibrillator on the wall – well done the dance club for raising all that money to make it happen.

Every committee member has contributed to the success of our hall and I thank you all for your hard work and loyalty.

Let us look forward to 2018 with new ideas and an even more successful Village Day.

Reg Howe  
Chairman of the Hall Committee  
14 November 2017