

## KNOWSTONE PARISH HALL COMMITTEE MEETING

Minutes of Meeting held on 13<sup>th</sup> April 2015 @ 8pm

**Present:** Ken Dykes (Vice Chair), Sheila Bray (Treasurer), Wendy Vigus (Secretary), Ian Brooks, Tim Browse, Michele Browse, Rosie Bere, Andrew Bere, Trevor Reynolds

**1. Apologies:** John Smith (Chair), Olwen Smith, Reg Howe and Christine Watson (PCC representatives). NB: KD ran meeting in absence of JS.

**2. Approve minutes:**

- a. Committee meeting 02.02.15 approved
- b. Fundraising ideas generation 02.03.15 approved

**3. Correspondence:** None

**4. Finance:**

a. Income / outgoing summary from treasurer

As of 02.03.15 current account totalled £1677.81 and deposit account totalled £1164.25.

<u>Income</u>		<u>Outgoings</u>	
£156	Quiz night 27 <sup>th</sup> Feb	£170	EDF
£113.50	Dance	£84	Mrs Thompson
£55	Hall hire	£110.40	AFS Fire + Security
<b>£324.50</b>		<b>£364.50</b>	

Total of current and deposit accounts equals £2802.16.

SB stressed that care needs to be taken with expenditure going forward as funds are low. SB to investigate if additional alcohol licence fee needs to be paid and to confirm amount. This may be in addition to £92.32 licence fee which is to be paid in May. SB to provide EDF with latest meter reading as estimated reading is too low. Aiming to sort this prior to installation of the solar panels.

b. Additional income / outgoings handed over at meeting

<u>Income</u>		<u>Outgoings</u>
£15	4 <sup>th</sup> March Dance Club	None recorded
£35	7 <sup>th</sup> March charity dance	
£15	18 <sup>th</sup> March Dance Club	
£7.50	18 <sup>th</sup> March Garden Club	
£20	21 <sup>st</sup> March children's party	
£15	1 <sup>st</sup> April Dance Club	
£138.25	6 <sup>th</sup> April dance	
£15	Monday Keep Fit	
£25	Wednesday Keep Fit	
£47.60	Film night	
<b>= £333.35</b>		

- c. WV confirmed that JS has completed forms to become a signatory and should be able to sign cheques within the next few weeks.

#### **5. Grant Report**

- a. TB to contact Matt Gregory regards advising us on and quoting for the WiFi project.
- b. Agreed that moving telegraph pole and removing part of bank would provide c. six additional parking spaces and therefore is unlikely to justify the expense. Alternative option of purchasing glebe land was briefly discussed. Agreed by all to put such projects on hold until more is known about the wind farm community fund and the opportunities which may arise.

#### **6. Solar PV Tech update**

Confirmed that planning has been approved and work is due to start on Friday 17<sup>th</sup> April with KD, TB and IB being the points of contact in the absence of JS. All agreed that JS should be thanked for his hard work in getting this project off the ground.

Issue of whether VAT can be reclaimed is still outstanding.

#### **7. Hall maintenance issues**

- a. KD to enquiry with Tim Thompson as to when he plans to paint the hall and to liaise with SB so she can contact Steve Bendell regards painting barge boards at the same time.
- b. KD to ask those installing solar panels if they can replace loose slate whilst on roof.
- c. All agreed that although black membrane is unsightly it is work in progress and is not permanent. IB is aiming to plant in September. IB detailed that fibre matting could be sourced at a cost of £25 per square metre.
- d. IB confirmed that the bench has been repaired by himself and Terry Jackson and is back in its original place (where it must stay as the legs have been shortened to allow for slope in tarmac). Thanks were given to Terry Jackson for his assistance.

#### **8. Hall facilities / equipment**

- a. KD outlined the costs of purchasing a whiteboard as £37 for a 1200mm by 900mm board. Agreed to put whiteboard on hold until KD can discuss need further with JS.
- b. KD to donate old TV to a local parishioner as it is not fit for hall purposes.

#### **9. Hall activities / fundraising**

- a. Film night on 26<sup>th</sup> March was well attended and made a profit. 35 people were involved in the Meal Deal and 41 people watched the film. Next event on 30<sup>th</sup> April (Paddington) appears to be attracting some interest already.
- b. Committee reviewed OS's notes on the fete planning. All agreed that a separate meeting is needed to discuss logistics. It was noted that proposed date of 26<sup>th</sup> May is a Bank Holiday Monday and an alternative date is preferable. Hall provisionally booked for Tuesday 26<sup>th</sup> May at 8pm and OS to confirm if this is suitable.
- c. KD demonstrated horses for hobby horse race night. WV, KD and IB to meet separately to discuss logistics. WV to suggest a date for this meeting.
- d. Garden Club plant sale confirmed as 16<sup>th</sup> May.

**10. Matters for inclusion at next meeting:** Need to co-opt PCC members / Kim Wooton onto committee.

**11. Date of next meeting:** Monday 1<sup>st</sup> June 2015 at 8pm

**Meeting closed at 9.15pm**