

## **KNOWSTONE PARISH COUNCIL**

**Minutes of the KPC meeting; 27 July 2016 NB THESE ARE BACKGROUND INFO AS THE MEETING WAS NOT IN QUORATE.**

The meeting opened at 7:30pm

### **Present:**

Cllr Reg Howe (VICE CHAIR)  
Cllr Ian Brooks (IB)  
Cllr Timothy Browse (TCB)  
Mrs Wendy Vigus (Temp Clerk)  
Cllr Eric Ley NDC  
Cllr Jeremy Yabsley DCC (part)

### **Also in attendance:**

Members of the Public x 5

### **1. Apologies:**

- 1.1 Cllr Mike Smith (Chair), Richard Vos (Clerk). None received from Cllr John Stanbury. Meeting proceeded but was not in quorum due to only three councillors being present.

### **2. Declarations of interest (matters appearing on the posted agenda):**

- 2.1 None

### **3. Minutes:**

- 3.1 The minutes of the last meeting had been circulated to all councillors in draft. Approval deferred to next meeting.

### **4. Matters arising from the minutes (not on the agenda).**

- 4.1 None

### **5. Correspondence:**

Email dated 19<sup>th</sup> July 2016 received from NDC Enforcement Officer stating that a site visit has been conducted at Enfield House. Interior work does not require listed building consent. Matter has been closed by NDC and KPC.

### **6. Public Questions (limited to 20 minutes)**

Meeting closed for public questions.

Mr Jeremy Filmer-Bennett asked if KPC could comment on the proposed incinerator at the Dulverton Farmers Fallen Stock company (deadline 5<sup>th</sup> August). IB confirmed that no comment would be made unless requested by East Anstey PC.

Draft for approval

Mrs Rosemary Newton thanked TCB for helping bring about improvement to Hittsford Lane. She also noted that the current sign could not be moved.

Mr Tony Moore asked if there was budget to place signs on Knowstone Moor warning walkers of ticks. TCB to discuss with Ros Davies. IB to discuss with Exmoor Park Rangers. Suggested that Moors Management Association could also help.

Mr David Morgan sought clarification over the RFO and that the hiring of a bookkeeper would be reflected in the Clerk's salary. RGH confirmed that it would.

Queries were raised over location of Pidland Farm and nature of planning application. As no information was available, Mr D Morgan agreed to find out location. Parish Clerk to circulate planning application number, timings and actions.

Cllr Eric Ley asked why four rather than three councillors were required to make the meeting in quorum as this was not usual in his experience.

## **7. Knowstone Parish Council - vacancies**

RGH noted that four people had expressed interest and thanked two of these for attending meeting. Others had sent apologies. RGH noted that the Returning Officer has displayed notices on all Parish boards. Meeting was made open to public again. Mr Jeremy Filmer-Bennett suggested that all applicants email post meeting to indicate if they are still interested in role. Meeting closed to public again.

## **8 Finance**

Nothing could be ratified so this section was postponed to next meeting.

## **9 Planning**

9.1 None

9.2 61343 Rakino – Extension to dwelling and erection of replacement garage  
61268 Shapcott Farm – Change of use of agricultural building to dwelling  
61400 Beaples Hill Farm – Erection of agricultural building  
61011 The Barn Roachill – Extension and alterations to dwelling

9.2.1 61343 Rakino – approved 26<sup>th</sup> July

9.3 60810 has been approved.  
61268 prior approval has been given.  
61400 prior approval of details will not be required. Development permitted.  
61011 has been approved.

## **10. Hittsford Lane – consider siting of sign to warn traffic**

Suggested wording from Mrs Tiffany Nicholson of Rosemary Cottage was read out. Cllr Eric Ley confirmed that he was aware of signs being erected without need for sign off by DCC. Issue to be discussed at next meeting.

**11. Batsworthy Cross Community Fund update on consultation process. Also reports on BNWG**

RGH gave brief update on BCCF. Panel in place. Nigel Arnold will be Chair. May be open for applications later in year.

RGH gave update on Batsworthy Noise Working Group and issues over meetings with DCC. Meeting opened to public so Mr D Morgan could provide update. He stated that BNWG had declined meeting with DCC to be held at their venue and with Parish attendees limited to five. Meeting closed to public.

**12. Third Party Reports (if present):**

12.1 Cllr Eric Ley will look into how Fullabrook action group operated.

Noted that options consultation on strategy for North Devon Link Road closes on 29<sup>th</sup> July (opened 27<sup>th</sup> June). Improvements to junctions and widening road to three lanes focusing on South Molton to Bideford section. Very keen for all Parish Councils to comment. However no comment could be made due to nature of meeting.

Change in rubbish collections being considered. Either three weekly for black bins or charging for green waste bins. Comments appreciated.

New local plan to come into force in 2017. Key change is that any planned development would need backing of local community. Noted that documents were passed to Cllr Mike Smith post the last meeting.

12.2 Cllr Jeremy Yabsley not present at this time. See point 14.

12.3 RGH reported that there had been a minor accident on A361, DIC at Knowstone Picnic site and continuing issues at Little Oak.

**13. Members Reports:**

13.1 RGH updated on upcoming Hall events and wishlist for BCCF application.

13.2 RGH reported that community bus is operating well.

13.3 Lucy Barlow, DCC Highways Services Manager, looking to run conferences.

13.4 TCB noted that first cut of footpaths had been delayed due to manpower availability. Likely to start soon. DCC will pay for first cut but Parish will pay for second cut to commence in September. TCB requested clarification on his role and requested greater autonomy to decide how Footpaths budget was spent. All agreed that this was a sensible request.

Parish Clerk to write again to request a Harpson / Kidland sign of a similar size as that for Beaples Barton.

13.5 Nothing to report

13.6 As 12.3

13.7 RGH noted Harvest Supper will be taking place on 17<sup>th</sup> September.

**14. Members – Matters of immediate concern or inclusion at next meeting**

No matters of immediate concern.

Following issues to be discussed as priority at the next meeting (may require a special meeting to discuss):

- Co-option of new members

- Finance – approval of issues not discussed
- Allocation of footpath budget
- East Hill progress
- Batsworthy Cross Community Fund / BNWG update
- Number of councillors required for meeting to be in quorum
- Monthly vs bimonthly KPC meetings
- Signage – Hittsford Lane and Harpson / Kidland
- Village pumps – sprucing up
- 6<sup>th</sup> October Defibrillator Familiarisation Day

Cllr Jeremy Yabsley joined the meeting at 9.05pm and gave the DCC report (12.2)

Progress is being made with East Hill site. Vegetation has been cut back for health and safety reasons to allow site visits. Fencing also to be improved. Likely to be marketed in three weeks' time. Parish Clerk to request a legal pack if none sent automatically.

Recommended that the BNWG accept DCC's meeting proposal to allow discussions to continue. Stressed importance that all is done to ensure compliance.

Outlined the proposed A361 improvements and encouraged parishioners to respond to the 'A361 Have Your Say' consultation. (*Post meeting note - cut off date for responses has been extended by 2 weeks*).

### **13. Date & Time of next meeting:**

13.1 Date and time of next meeting: Tuesday 27 September 2016 @ 7.30pm unless a special meeting is convened in the interim

Meeting closed at 21.40hrs

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Minutes prepared by Wendy Vigus (Temp Clerk)

#### Police contact numbers:

In Emergencies call : 999

Non-Emergency call : 101

Email contact : [southmolton@devonandcornwall.pnn.police.uk](mailto:southmolton@devonandcornwall.pnn.police.uk)

#### DCC pothole reporting helpline :

<https://new.devon.gov.uk/roadsandtransport/report-a-problem/>