



Wendy Sweet <knowstoneparishclerk@gmail.com>

RE: Chapter 8 training - 8th & 9th April 2019

2 messages

Jeremy Filmer-Bennett <filmer.bennett@btinternet.com>

6 February 2019 at 07:27

To: Highway Maintenance Team - Mailbox <highwaymaintenanceteam-mailbox@devon.gov.uk>

Cc: Wendy Sweet <knowstoneparishclerk@gmail.com>, Miriam Fraser <miriam.fraser@devon.gov.uk>

Dear Marie , happy to confirm my attendance

Kind Regards

Jeremy Filmer-Bennett

01398 341924

From: Highway Maintenance Team - Mailbox [mailto:highwaymaintenanceteam-mailbox@devon.gov.uk]

Sent: 05 February 2019 13:21

To: Highway Maintenance Team - Mailbox

Subject: Chapter 8 training - 8th & 9th April 2019

Good afternoon,

I am writing to confirm that you are booked on the forthcoming C&G Unit 2 (Chapter 8) course scheduled for the **8th & 9th April 2019**.

Please find below details of the course content and location for your information:

Course Title	Length	Course Details	Venue Location & Time
C&G Unit 2 (Chapter 8 Course) <i>Aimed at those who are engaged with roadwork's or temporary restrictions, which cause partial or total obstruction of the highways. The 2-Day course will provide candidates with sufficient knowledge of signing, lighting and guarding methods in order to minimize delays and eliminate risk of accidents whilst maintaining a safe environment for</i>	2 days (<i>Training day and Assessment day</i>)	Upon completion of Chapter 8 training and assessment, candidates will be competent in the following: <ul style="list-style-type: none"> ▪ Select positioning, erect and maintain the correct signs, warning and information notices, lamps, cones, barriers, etc. in the prescribed manner. ▪ Understand the need to permit and maintain controlled movement of 	Crediton Training Depot Fordton Trading Estate Crediton EX17 3BZ 08:30 – 16:30

<p><i>the general public, the road user, and those engaged with the works.</i></p>		<p>pedestrian and vehicular traffic at the site of the works and other areas that are affected by the works</p> <ul style="list-style-type: none"> ▪ Appreciate the requirements of safe practices whilst carrying out the works in the highway with particular emphasis to the protection of the general public and those associated with the works ▪ Understand the importance and procedures associated with correct operation and use of manual and automatic signals including their correct positioning in accordance with defined instructions ▪ Identify, as works progress, the need for the introduction of revised control measures including road closures, traffic diversion, single-file traffic, one-way traffic, additional pedestrian protection etc.
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Tea and coffee will be provided, however candidates will need to provide their own lunch.

Please also see the attached list of requirements for the course provided by the training supplier. Please note, we will not be able to provide you with Personal Protection Equipment as an external attendee.

In regards to the Hi Viz jacket & trousers there is no colour preference, most delegates are in yellow/orange. The gloves should be able to protect you in loading and offloading equipment or moving the signage/lights, there isn't a grade as such required.

The hard hat should conform to HSE requirements (which basically says not damaged, fits the wearer & from a reputable supplier).

For a go to guide here is the link to the HSE PPE page.

<http://www.hse.gov.uk/construction/faq-ppe.htm>

Please confirm that you are able to attend at your earliest convenience.

Kind regards

Marie Brewster**Highway Services Assistant**

Working hours: Monday to Wednesday 9am to 3pm

Highway Services Team

Highways & Traffic Management

Devon County Council

Community Road Warden Scheme	Tel: 01392 383000
Highways Services Team	Email: hwaymain@devon.gov.uk
Devon County Council	
Taw View (1st Floor), North Walk, Barnstaple	Disclaimer: http://www.devon.gov.uk/email.shtml
EX31 1EE	

Privacy

The personal data you provide will be held by Devon County Council for the purpose(s) of administering your training request. The data will be held securely and not kept for longer than necessary. Under the General Data Protection Regulations (GDPR) you have the right to ask that your details are removed. More information about how we process your data under GDPR is available in the Highway Community Projects Privacy Notice.

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Useful links:[Self-help and community support, including Community Road Warden Scheme](#)[Devon Highways information for town and parish councils](#)[Maps \(including drainage\)](#)[Report a problem](#)[Safety inspections and defects](#)[Community Payback Scheme](#)[Town and Parish Fund, Locality Budget and other funding sources](#)[Invest in Devon fund](#)[Pothole Action Fund](#)[Safety at Street Works and Road Works – A Code of Practice](#)[Traffic Signs Manual \(ref Chapter 8\)](#)[Lengthsman programme of work](#)[Highways Maintenance Budget](#)

[The Good Verge Guide](#)

[Flood Resilience Grant](#)

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Virus-free. www.avg.com

Wendy Sweet <knowstoneparishclerk@gmail.com>

6 February 2019 at 20:35

To: Tony Moore <tonymoore@knowstone.org.uk>, Timothy Browse <timothybrowse@knowstone.org.uk>, Reg Howe <reghowe@knowstone.org.uk>, John Stanbury <johnstanbury@knowstone.org.uk>

Wendy Sweet
(Knowstone Parish Clerk)
Tel : 01398 341692

Please send all email responses and communication of an official nature to:
parishclerk@knowstone.org.uk

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