

**KNOWSTONE PARISH COUNCIL** - A meeting of Knowstone Parish Council will be held in the Parish Hall, Knowstone on: **Tuesday 24th October 2017 at 7.30pm. All Councillors are summoned: members of the public are welcome.**

## **AGENDA**

1. **Apologies for absence**
2. **Declarations of Interest** (re. matters appearing on this agenda)
3. **Approve Minutes** of the last meeting
4. **Matters Arising** from the minutes (not on the agenda)
5. **Correspondence (not covered elsewhere on Agenda)**

Note receipt of the following (all previously circulated):

  - Email dated 27.09.17 from Two Moors Way Association re. A Volunteers Welcome day at Chudleigh on 4th November;
  - Email invitation dated 28.09.17 to attend Parish Forum to be held on Monday 13th November at 7.00 p.m. at Brynsworthy;
  - Letter from The Pensions Regulator acknowledging completed declaration of compliance;
  - Email dated 11.10.17 from Jon Griggs, Head of Resources, NDC informing Parish Councils that Parish Grant funding will be reduced by 50% in 2018/19 and removed from 2019/20 onwards.
  - Email from Sarah Child dated 16.10.17 about Batsworthy Cross issues
  - Devon Healthwatch Voices publication (copy available at meeting)

Correspondence sent:

  - Note letter sent to Mrs Jenkins confirming decision re. Sidemoor lease
6. **Public Questions** (*limited to 20 minutes*) **Members of the public are invited to speak only on a topic that is on this agenda; please contact the clerk for any other matter to be considered for inclusion on the agenda at a future meeting of the council.**
7. **Finance**
  - a) Finance Report – note receipt of final 50% of Parish Precept 17/18 and Parish grants 17/18, totalling £2064.77. Review accounts to 24.10.17 and expenditure against budget, previously circulated.
  - b) Accounts to settle:

• Clerk's salary & expenses	£248.60
• Wendy Vigus (taking & producing minutes)	£48.50
• DALC Conference attended by Clerk	£25.00
• Local Council Administration, 10th Edition (via Clerk)	£78.40
• Currys (via Clerk) – laptop, software, scanner printer	£728.94
  - c) Budget 2018/19 preparation - review & discuss draft Budget for 18/19.
  - d) To consider replacement of Roachill noticeboard by D Herbert – estimated cost £150-£200.
  - e) To consider Beaples Stone strimming by Ian Woolacott at a cost of £60.00.
8. **Planning**
  - a) Applications received after preparation of the agenda
  - b) Applications notified since last meeting:
    - i) Ref 63852: Erection of Agricultural Livestock Building (1 of 2) at Weston Farm, Knowstone
    - ii) Ref 63851: Erection of Agricultural Livestock Building (2 of 2) at Weston Farm, Knowstone
    - iii) Ref 63853: Erection of Agricultural Dry Manure Storage Building at Weston Farm, Knowstone
    - iv) Ref 63854: Erection of Agricultural Building to cover existing silage store at Weston Farm

9. **Third Party Reports** (if present):
  - a) District Councillor
  - b) County Councillor
  
10. **Members Reports**
  - a) CPR training – Cllr Moore
  - b) Highways - written report from Cllr Filmer-Bennett, who will be absent, has been circulated
  - c) Police – Cllr Moore
  - d) Footpaths & Beaples Stone - Cllr Browse
  - e) PCC - Cllr Howe
  - f) Parish Hall – Cllr Howe (in Cllr Filmer-Bennett’s absence)
  - g) Emergency Plan - Cllr Browse
  - h) Standing Orders Working Group – Cllr Moore
  - i) Parish Pound – Cllr Howe
  - j) Batsworthy Noise Group – Cllr Howe
  - k) Moors Management – Cllr Costerton
  - l) Exe Valley Bus – Cllr Howe
  
11. **Casual Vacancy for a Parish Councillor.** Review co-option process.
  
12. **Diary/Forthcoming Community Evens:**  
To consider upcoming community and/or national events
  
13. **Members - Matters of Immediate Concern** for inclusion at the next meeting
  
14. **Date & Time of next meeting:**  
  
Tuesday 28th November commencing at 7.30 p.m.

*Wendy Sweet*

Clerk Knowstone Parish Council

19th October 2017