

KNOWSTONE PARISH COUNCIL - A meeting of Knowstone Parish Council will be held in the Parish Hall, Knowstone on **Tuesday 28th August 2018 at 7.30pm. All Councillors are summoned; members of the public are welcome.**

AGENDA

1. **Apologies for absence**
2. **Declarations of Interest** (re. matters appearing on this agenda)
3. **Approve Minutes** of the last meeting (held on 24th July 2018)
4. **Correspondence (not covered elsewhere on the agenda)**
 - Note receipt of 'Countryside Voice' Summer edition from CPRE – copy available at meeting;
 - Note email dated 26.07.18 from Ken Miles, NDC re. Community Governance review;
 - Note email dated 31.07.18 from DCC re. extended consultation deadline for North Devon Link Road – SOS Emergency Phones Consultation;
 - Note email dated 7.08.18 from M Watson re. problem of dog mess;
 - Note receipt of Parish Paths Partnership Summer newsletter;
 - Note email dated 9.08.18 from Amanda Palmer, NDC re. Police and Crime Commissioner Councillor Advocate Scheme
 - Note email dated 17.08.18 from Devon Communities Together re. Devon Home Choice Training session invite;
 - Note receipt of Temporary Traffic Notice – prohibition of through traffic & parking on road from five crossway to Beaples Moor Cross from Monday 3 September until Friday 7 September 2018;
 - Note receipt of Temporary Traffic Order - prohibition of through traffic & parking in various roads in Northern Area, Devon between Monday 17 September 2018 and Sunday 31 March 2019;
 - Note any correspondence received after the preparation of the agenda.
5. **Public Questions** (*limited to 20 minutes*) **Members of the public are invited to speak only on a topic that is on this agenda; please contact the clerk for any other matter to be considered for inclusion on the agenda at a future meeting of the council.**
6. **Finance**
 - a) Review accounts to date, previously circulated.
 - b) **Accounts to settle**
 - Clerk's salary (£135.33) & expenses (£2.72) £138.05
7. **Adopt investment strategy** as circulated by Cllr Moore.
8. **Planning**
 - a) Applications received after preparation of the agenda
 - b) Applications notified since last meeting - ref 65094: Demolition of redundant farm buildings; conversion of upper barn 1 to form one dwelling together with erection of detached garage; conversion of lower barn 2 to form one dwelling; erection of two affording dwellings; creation of an area of public open space & upgrading access track at East Hill Farm.
 - c) Attendance at NDC Planning meeting on 12.09.18 at 10.00 a.m. re. Oaklands Poultry Farm's retrospective planning application, ref. 64059.

9. **Councillors' roles** – to discuss and clarify Snow Warden's duties and agree appropriate training.
10. **Third Party Reports** (if present):
 - a) District Councillor
 - b) County Councillor
11. **Members Reports**
 - a) Highways – Cllr Filmer-Bennett
 - b) Footpaths & Beaples Stone – Cllr Browse
 - c) Moors Management Association Report – Cllr Costerton
 - d) Parish Pound – Cllr Howe
 - e) Police Report – Cllr Moore
 - f) Parish Hall – Cllr Howe
 - g) PCC Report – Cllr Howe
 - h) Emergency Plan – Cllr Browse. Agree insurance letter, previously circulated, to Emergency Plan volunteers
12. To consider Cllr Howe's proposal that "prior to the start of future Knowstone Parish Council meetings prayers are said."
13. Form Working Group to sort through and dispose, where appropriate, old Knowstone Parish Council records
14. **Casual Vacancy for a Parish Councillor**
15. **Business at the Chairman's discretion** – no decision making to take place during this item
16. **Date & Time of next meeting:** Tuesday 25 September 2018 at 7.30pm.

Wendy Sweet

Clerk Knowstone Parish Council

23rd July 2018

All correspondence and other papers relating to this agenda can be viewed on www.knowstone.org.uk

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