

**KNOWSTONE PARISH COUNCIL** - A meeting of Knowstone Parish Council will be held in the Parish Hall, Knowstone on **Tuesday 27th November 2018 at 7.30pm. All Councillors are summoned; members of the public are welcome.**

Prayers

### AGENDA

1. **Apologies for absence**
2. **Declarations of Interest** (re. matters appearing on this agenda)
3. **Approve Minutes** of the last meeting (held on 23rd October 2018)
4. Talk by Toby Russell, Community Landing Sites Development Officer, Devon Air Ambulance
5. **Correspondence (not covered elsewhere on the agenda)**
  - Note receipt of email dated 25.10.18 from DCC Flood and Coastal Risk Management with October 2018 Strategy Newsletter;
  - Note receipt of email dated 29.10.18 from Wessex Resolutions CIC re. Home Improvement Loans in partnership with North Devon Council – article for website requested, poster to be displayed on Knowstone noticeboard;
  - Note receipt of email dated 29.10.18 from North Devon Record Office re. Meeting for Funders and Supporters;
  - Note receipt of email dated 1.11.18 from NDC Electoral Services Manager re. Polling District Review;
  - Note receipt of email dated 1.11.18 from NDC Planning and Economy Manager re. Notification of adoption of the North Devon and Torridge Local Plan;
  - Note receipt of email dated 5.11.18 from Office of the Poice and Crime Commissioner for Devon, Cornwall and the Isles of Scilly re. Councillor Advocate Scheme Update;
  - Note receipt of Parish Online News and Updates dated 6.11.18;
  - Note and discuss response to email dated 9.11.18 from Mrs Cherry Selby re. The Log Cabin Diner;
  - Note letter dated 9.11.18 sent to Cllr D Brailey, Leader NDC re. Batsworthy Wind Farm – Noise Measurements, with copies to Peter Heaton-Jones MP, Tim Hatcher, Chairman Batsworthy Noise Working Group, D/Cllr J Yabsley, D/Cllr E Ley, D/Cllr R Cann, D/Cllr J Patrinos, M Mansell, Chief Executive, NDC
  - Note receipt of letter from Citizens Advice Torridge, North, Mid & West Devon dated 12.11.18 thanking KPC for its recent donation;
  - Note receipt of Citizens Advice Torridge, North, Mid & West Devon newsletter dated 12.11.18;
  - Note receipt of DALC newsletter dated 14.11.18;
  - Note receipt of CPRE's 'Field Work' and 'Countryside Voice' Winter 2018 – copies available at meeting;
  - Note receipt of email dated 20.11.18 from Beverley Triggs, NDC re. Parish Councillors Register of Interests – letter from Devon and Cornwall Police;
  - Note receipt of email dated 20.11.18 from CPRE re. Green Clean 2018 – the results are in;
  - Note any correspondence received after the preparation of the agenda.
6. **Public Questions** (*limited to 20 minutes*) **Members of the public are invited to speak only on a topic that is on this agenda; please contact the clerk for any other matter to be considered for inclusion on the agenda at a future meeting of the council. Standing orders are suspended during this item.**
7. **Finance**
  - a) Review and agree accounts and bank reconciliation, previously circulated.

b) **Accounts to settle**

- Clerk's salary Oct/Nov (£161.36) & expenses (£71.07) £232.43
- DALC – attendance of T Moore at Chairmanship course £30.00 (incl VAT)
- McAfee (c/o the Clerk) – 2 year subscription to McAfee LiveSafe £79.98 (incl VAT)
- Clerk's salary Nov/Dec (to be paid on 28.12.18) £156.15

c) Agree Parish Hall's request for £200 donation as per their email dated 29.10.18.

d) Resolve to renew KPC's membership of CPRE at a cost of £36.

e) **Budget 2019/20 preparation** – review and discuss draft budget for 19/20 and provisional Precept figure. Discuss new projects and new community expenditure.

8. **Planning**

a) Applications received after preparation of the agenda

b) Applications notified since last meeting – **Reference 65023**: Approval of details in respect of discharge of condition 4 (soft & hard landscaping) attached to planning permission 65272 (variation of condition 2 (approved plans) attached to planning permission 63067 (change of use of land from agriculture to mixed agriculture & equine use & erection of stable block together with formation of manege) to enable the re-positioning of the stable block) at Lockett Mill, Knowstone.

c) Oaklands Poultry Farm retrospective planning application, ref. 64059 – report back by Cllr Howe of attendance at NDC Planning meeting.

9. **Third Party Reports** (if present):

- a) District Councillor
- b) County Councillor

10. **Members Reports**

a) Highways – Cllr Filmer-Bennett

b) Footpaths & Beaples Stone – Cllr Browse

c) Police Report – Cllr Moore

- (i) Agree KPC's involvement with Councillor Advocate Scheme

d) Parish Pound – Cllr Howe

e) Parish Hall – Cllr Howe

f) PCC Report – Cllr Howe

g) Snow Warden – Cllr Stanbury

11. **Casual Vacancy for two Parish Councillors**

12. **Business at the Chairman's discretion** – no decision making to take place during this item

13. **Date & Time of next meeting**: Tuesday 22nd January 2019 at 7.30 p.m.

*Wendy Sweet*

Clerk Knowstone Parish Council

22nd November 2018

All correspondence and other papers relating to this agenda can be viewed on [www.knowstone.org.uk](http://www.knowstone.org.uk)

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