

KNOWSTONE PARISH COUNCIL - A meeting of Knowstone Parish Council will be held in the Parish Hall, Knowstone on: **Tuesday 27th March 2018 at 7.30pm. All Councillors are summoned: members of the public are welcome.**

AGENDA

1. **Apologies for absence**
2. **Declarations of Interest** (re. matters appearing on this agenda)
3. **Approve Minutes** of the last meeting (held on 27th February 2018)
4. **Matters Arising** from the minutes (not on the agenda)
5. **Correspondence (not covered elsewhere on Agenda)**
 - Note email dated 28.02.18 sent to NDC Planning re. Retrospective Planning application at Oaklands Poultry Farm, East Anstey;
 - Note email dated 5.03.18 from NDC Environmental Health & Housing re. Impact of Severe Weather on your parish; note response dated 6.03.18 sent by Clerk;
 - Note email dated 6.03.18 from NDC Enforcement re. Enforcement Update and Consultation.
 - Note letter dated 7.03.18 from NDC Exchequer advising that Parish Grant for 2018/19 will be at the same level as 2017/18, ie £398.00.
 - Note receipt of Spring newsletter, 'Devon Life' from CPRE
 - Note any correspondence received after the preparation of the agenda
6. **Public Questions** (*limited to 20 minutes*) **Members of the public are invited to speak only on a topic that is on this agenda; please contact the clerk for any other matter to be considered for inclusion on the agenda at a future meeting of the council.**
7. **Finance**
 - a) **Finance Report** – to agree accounts and bank reconciliation to 28.02.18 (previously circulated).
 - b) **Accounts to settle:**

Clerk's salary (£151.50) & expenses (£30.80)	£182.30
Wendy Vigus – website updating	£ 51.00
 - c) Review updated Asset Register, previously circulated.
 - d) Written motion received from Cllr Howe: proposing that, as the Exe Valley Bus Routes to South Molton and Barnstaple were an initiative of the Parish Council some years ago and in view of the fact that we have budgeted to assist the Bus Committee when necessary, we reimburse the Exe Valley Bus Committee for the shortfall in revenue for both those routes in 2017 - amounting to £477.03.
8. **Planning**
 - a) Applications received after preparation of the agenda
 - b) Applications notified since last meeting:
 - (i) Ref. 64608 - Prior Notification For Erection Of One Agricultural Building (storage) at Cross Hill Lane Farm, Knowstone EX36 4RT
 - (ii) Ref. 64542 – Extension to Dwelling at Highfield, Knowstone
9. **Third Party Reports** (if present):
 - a) District Councillor

- b) County Councillor
10. **NDC Community Governance Review** Discuss and agree Knowstone Parish Council's response to email dated 7.03.18 from Ken Miles, Head of Corporate & Community Services re. any issues with parish boundaries
11. **General Data Protection Regulation** Discuss and agree action plan to compile with new legislation
12. **Members Reports**
- a) Highways - Cllr Filmer-Bennett
 - (i) Discuss Council's response to Traffic Sensitive Street Review
 - (ii) Discuss Council's possible participation in the Road Warden Scheme
 - b) Police – Cllr Moore
 - c) Footpaths & Beaples Stone - Cllr Browse
 - d) PCC - Cllr Howe
 - e) Parish Hall – Cllr Filmer-Bennett
 - f) Emergency Plan - Cllr Browse
 - g) Parish Pound – Cllr Howe
 - h) Standing Orders Working Group – Cllr Moore
 - i) Moors Management – Cllr Costerton
 - j) Exe Valley Bus – Cllr Howe
13. **Problem of litter in stone depot layby** Discuss & agree any action to be taken.
14. **Casual Vacancy for a Parish Councillor.**
15. **Neighbourhood Watch** – report back from Cllr Moore.
16. **Welcome Pack for new residents** – report back from Cllr Moore.
17. **Diary/Forthcoming Community Events:**
To consider upcoming community and/or national events
18. **Members - Matters of Immediate Concern** for inclusion at the next meeting
19. **Date & Time of next meeting:**
Tuesday 24th April 2018 commencing at 7.30 p.m.

Wendy Sweet

Clerk Knowstone Parish Council

22nd March 2018