

**KNOWSTONE PARISH COUNCIL** - A meeting of Knowstone Parish Council will be held in the Parish Hall, Knowstone on: **Tuesday 27th February 2018 at 7.30pm. All Councillors are summoned: members of the public are welcome.**

## **AGENDA**

1. **Apologies for absence**
2. **Declarations of Interest** (re. matters appearing on this agenda)
3. **Approve Minutes** of the last meeting (held on 23rd January 2018)
4. **Matters Arising** from the minutes (not on the agenda)
5. **Correspondence (not covered elsewhere on Agenda)**
  - Note letter dated 26.01.18 to Local Government Boundary Commission for England
  - Note letter dated 8.02.18 to Cllr Cann, copy to Customer Services re. problems with recycling collection in East Knowstone; note Cllr Cann's response.
  - Note letter received from Tiffany Nicholson re. Traffic Management for Community Events/Chapter 8 training
  - Note email dated 15.02.18 received from Selectra re. Smart Meters Rollout – information has been posted on the website.
  - Note email dated 15.02.18 received from Alison Marshall, Internal Auditor. The Council's internal audit will take place on 25.04.18.
  - Note any correspondence received after the preparation of the agenda
6. **Public Questions** (*limited to 20 minutes*) **Members of the public are invited to speak only on a topic that is on this agenda; please contact the clerk for any other matter to be considered for inclusion on the agenda at a future meeting of the council.**
7. **Finance**
  - a) **Finance Report** – to agree accounts and bank reconciliation to 28.01.18 (previously circulated). Review expenditure against budget to date (previously circulated).
  - b) **Accounts to settle:**

Clerk's salary (£171.70) & expenses (£13.00)	£184.70
Website Development Ltd (website hosting services)	£222.00
  - c) Consider request from **Exe Valley Market & Community Bus** for reimbursement of shortfall of £477.18 as per their letter dated 19.02.18, previously circulated.
  - d) **Financial Regulations** – adopt financial regulations as per draft copy circulated to all councillors.
8. **Planning**
  - a) Applications received after preparation of the agenda
  - b) Applications notified since last meeting:
  - c) Discuss and agree Council's response to Retrospective Planning application at Oaklands Poultry Farm (Pt Hillands), East Anstey, Ref. 64059.
9. **Third Party Reports** (if present):
  - a) District Councillor
  - b) County Councillor

10. **Members Reports**

- a) Highways - Cllr Filmer-Bennett
  - i) Discuss Knowstone Parish Council's participation in the Road Warden Scheme, details previously circulated
  - ii) Update re. Roachill traffic
  - iii) Discuss the possibility of erecting 'not suitable for satnav routes' in the Parish
- b) Police – Cllr Moore
- c) Footpaths & Beaples Stone - Cllr Browse
- d) PCC - Cllr Howe
- e) Parish Hall – Cllr Filmer-Bennett
- f) Emergency Plan - Cllr Browse
- g) Standing Orders Working Group – Cllr Moore
- h) Moors Management – Cllr Costerton
- i) Exe Valley Bus – Cllr Howe
- j) Batsworthy Noise Working Group – report on recent meeting with NDC – Cllr Browse

11. **Signage for articulated vehicles through the parish**

12. **Casual Vacancy for a Parish Councillor.**

13. **CCTV Cameras/Neighbourhood Watch** – report back from Cllr Moore.

14. **Welcome Pack for new residents** – report back from Cllr Moore.

15. **Diary/Forthcoming Community Events:**

To consider upcoming community and/or national events

16. **Members - Matters of Immediate Concern** for inclusion at the next meeting

17. **Date & Time of next meeting:**

Tuesday 27th March 2018 commencing at 7.30 p.m.

*Wendy Sweet*

Clerk Knowstone Parish Council

22nd February 2018