

**KNOWSTONE PARISH COUNCIL** - A meeting of Knowstone Parish Council will be held in the Parish Hall, Knowstone on **Tuesday 26th June 2018 at 7.30pm**. **All Councillors are summoned; members of the public are welcome.**

## AGENDA

1. **Apologies for absence**
2. **Declarations of Interest** (re. matters appearing on this agenda)
3. **Approve Minutes** of the last meeting (held on 29th May 2018)
4. **Correspondence (not covered elsewhere on the agenda)**
  - Note receipt of letter dated 22.05.18 from Victim Support asking for contribution towards its work;
  - Note receipt of email and press release dated 5.06.18 from DCC re. library services consult;
  - Note receipt of email dated 8.06.18 from Barnstaple Town Clerk re. North Devon Record Office;
  - Note receipt of Agenda for Parish Forum to be held on 3rd July 2018 at 7.00 p.m.;
  - Note receipt of Annual Report 2017 from CPRE Devon, available at meeting.
  - Note letter dated 5.06.18 to Mr & Mrs Allen re. footpath #7;
  - Note letter dated 19.06.18 to Highways re. damage being caused by lorries to road from Moortown Cross and Blackerton Cross;
  - Note receipt of email dated 18.06.18 from Bev Costerton re. overgrown footpath from East Knowstone to Shapcott;
  - Note any correspondence received after the preparation of the agenda.
5. **Review and agree Councillors' roles**
6. **Public Questions** (*limited to 20 minutes*) **Members of the public are invited to speak only on a topic that is on this agenda; please contact the clerk for any other matter to be considered for inclusion on the agenda at a future meeting of the council.**
7. **Finance**
  - a) To resolve to agree accounts and bank reconciliation as at 20.06.18, previously circulated.
  - b) **Accounts to settle**

• Clerk's salary (£161.36) & expenses (£45.39)	£206.75
• J Poole Plant Hire and Groundworks	£1200.00 (incl £200 VAT)
8. **Planning**
  - a) Applications received after preparation of the agenda
  - b) Applications notified since last meeting
  - c) To review and agree Cllr Filmer-Bennett's proposed statement at NDCC planning meeting on 11th July 2018 re. Oaklands Poultry Farm's retrospective planning application, ref. 64059:

'Knowstone Parish Council wish to make representation for the retrospective planning application for Oakland's Chicken farm on the grounds of environmental amenity as it is assumed that the waste products from this large development could well be driven by lorry through Knowstone and Roachill as the most direct route and as such would cause an unacceptable presence in these communities particularly as better and less populated roads are available. Knowstone Parish Council wish to request that any planning given to this development has a requirement for the disposal of any waste product to be moved not through the populated areas of the parish and any building materials be also routed with the same consideration.'

9. **Third Party Reports** (if present):
  - a) District Councillor
  - b) County Councillor
  
10. **Discuss and agree Council's response to Devon Council's proposal to decommission and remove six emergency 'SOS' telephones** located along the A361 from Uplowman to Rackenford Moor as outlined in DCC's letter dated 4.06.18, circulated to all councillors.
  
11. **Risk Assessment** – to resolve to adopt risk assessment as circulated prior to the meeting - Cllr Moore
  
12. **Members Reports**
  - a) Highways – Cllr Filmer-Bennett
  - b) Footpaths & Beaples Stone – Cllr Browse
  - c) Moors Management Association Report – Cllr Costerton
  - d) Parish Pound – Cllr Howe
  - e) Police Report – Cllr Moore
  - f) Parish Hall – Cllr Filmer-Bennett
  - g) PCC Report – Cllr Howe
  - h) Emergency Plan – Cllr Browse
  
13. **Casual Vacancy for a Parish Councillor**
  
14. **Diary/Forthcoming Community Events:**  
To consider upcoming community and/or national events
  
15. **Members - Matters of Immediate Concern** for inclusion at the next meeting
  
16. **Date & Time of next meeting:** Tuesday 24 July 2018 at 7.30pm.

*Wendy Sweet*

Clerk Knowstone Parish Council

20th June 2018

Parish Clerk: **Wendy Sweet**, South Riding, Roachill, South Molton, EX36 4EB  
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