

KNOWSTONE PARISH COUNCIL - A meeting of Knowstone Parish Council will be held in the Parish Hall, Knowstone on **Tuesday 25th September 2018 at 7.30pm. All Councillors are summoned; members of the public are welcome.**

AGENDA

1. **Apologies for absence**
2. **Declarations of Interest** (re. matters appearing on this agenda)
3. **Approve Minutes** of the last meeting (held on 28th August 2018)
4. **Correspondence (not covered elsewhere on the agenda)**
 - Note receipt of DALC Annual Report 2017/18 and Devon Communities Together Commemorative Booklet, copy available at the meeting;
 - Note receipt of RSN Rural Funding Digest - September Edition;
 - Note receipt of Devon Communities Together September newsletter;
 - Note letter dated 5.09.18 emailed to DCC Planning regarding planning application ref. 65094;
 - Note email dated 5.09.18 regarding Parish Councillors' Register of Interest forms;
 - Note email dated 6.09.18 to Devon & Cornwall Police re. Councillor Advocate Scheme;
 - Note receipt of email dated 7.09.18 from DCC Roads & Transport Team re. Winter Service 2018/19;
 - Note receipt of email dated 8.09.18 from CPRE re. Campaigns update;
 - Note receipt of email dated 10.09.18 from NDC with advance notice of the next Parish Forum to be held on Wednesday 7.11.18;
 - Note emailed dated 10.09.18 sent to Dr Watson re. dog fouling problem;
 - Note receipt of email invitation dated 11.09.18 to the forthcoming celebration of the thirtieth anniversary of the opening of the North Devon Record Office;
 - Note email dated 13.09.18 from Torridge District and North Devon Councils re. Publication of Inspector's Report on North Devon and Torridge Local Plan;
 - Note emails dated 17.09.18 to Tom Vaughan and C/Cllr J Yabsley for attending meeting on 10.09.18 to discuss Road Warden Scheme;
 - Note receipt of email dated 17.09.18 from Cllr E Costerton tendering his resignation; note email dated 18.09.18 to NDC advising them of resignation; notice receipt of Notice of Vacancy in Office of Councillor from NDC;
 - Note any correspondence received after the preparation of the agenda.
5. **Public Questions** (*limited to 20 minutes*) **Members of the public are invited to speak only on a topic that is on this agenda; please contact the clerk for any other matter to be considered for inclusion on the agenda at a future meeting of the council. Standing orders are suspended during this item.**
6. **Finance**
 - a) Financial Report by RFO. Agree accounts and bank reconciliation, previously circulated.
 - b) **Accounts to settle**
 - Clerk's salary (£136.89) & expenses (£11.25) £148.14
 - c) To consider payment of grant of £200 to Knowstone PCC for maintenance of the graveyard (reference their letter dated 22.08.18 previously circulated).
 - d) To consider making a donation towards South Molton & District Community News monthly newsletter.

7. To resolve to adopt following wording as pre-meeting prayer:
"Heavenly Father, We pray that you will bless this meeting of Knowstone Parish Council.
Give us grace to discharge faithfully, fairly and wisely our responsibilities to our community.
Guide our deliberations, keep our vision clear, our resolution firm and our good humour intact.
Amen"
8. **Planning**
- a) Applications received after preparation of the agenda
 - b) Applications notified since last meeting
9. **Councillors' roles** – to discuss and clarify Snow Warden's duties and agree appropriate training.
10. **Third Party Reports** (if present):
- a) District Councillor
 - b) County Councillor
11. **Members Reports**
- a) Highways – Cllr Filmer-Bennett
 - (i) to discuss and vote on Cllr Filmer-Bennett's proposal that: "Knowstone Parish Council having received all the relevant details on engaging with Devon County Council's Road Warden Scheme as laid down in the contract and advice received from Devon County Council, circulated prior to this meeting agrees to proceed to finalise the agreement."
 - (ii) Subject to the acceptance of the above resolution, agree to appoint Cllr Filmer-Bennett as Road Warden.
 - (iii) Report back re. E Knowstone HGV sign
 - (iv) Report back re. damaged grate in East Knowstone.
 - (v) Discuss Council's response to email dated 29.08.18 from M Garrod Poole re. debris and water on hill between Wadham Cross and Lockett Bridge.
 - (vi) Speed control sign for Knowstone.
 - b) Footpaths & Beaples Stone – Cllr Browse
 - c) Moors Management Association Report
 - d) Police Report – Cllr Moore
 - e) Parish Hall – Cllr Howe
 - f) PCC Report – Cllr Howe
12. **Casual Vacancy for a Parish Councillor**
13. **Business at the Chairman's discretion** – no decision making to take place during this item
14. **Date & Time of next meeting:** Tuesday 23rd October 2018 at 7.30pm.

Wendy Sweet

Clerk Knowstone Parish Council

20th September 2018

All correspondence and other papers relating to this agenda can be viewed on www.knowstone.org.uk

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