

KNOWSTONE PARISH COUNCIL - A meeting of Knowstone Parish Council will be held in the Parish Hall, Knowstone on **Tuesday 24th July 2018 at 7.30pm**. **All Councillors are summoned; members of the public are welcome.**

AGENDA

1. **Apologies for absence**
2. **Declarations of Interest** (re. matters appearing on this agenda)
3. **Approve Minutes** of the last meeting (held on 26th June 2018)
4. **Correspondence (not covered elsewhere on the agenda)**
 - Note email dated 4.07.18 sent to B Costerton re. footpath #7;
 - Note emailed dated 4.07.18 from NDC re. new date for Parish Forum (Thursday 26.07.18);
 - Note emails dated 4.07.18 and 9.07.18 from DCC Highways re. use of the highway from Moortown Cross to Blackerton Cross;
 - Note email dated 9.07.18 sent to M Poole re. footpath #3;
 - Note any correspondence received after the preparation of the agenda.
5. **Public Questions** (*limited to 20 minutes*) **Members of the public are invited to speak only on a topic that is on this agenda; please contact the clerk for any other matter to be considered for inclusion on the agenda at a future meeting of the council.**
6. **Finance**
 - a) Quarterly review of expenditure against budget 18-19, previously circulated.
 - b) Review and agree accounts and bank reconciliation, previously circulated.
 - c) Note receipt of £303.85 VAT refund.
 - d) **Accounts to settle**

• Clerk's salary (£130.13) & expenses (£2.95)	£133.08
• Wendy Vigus (website updating)	£ 51.00
• Renewal of Clerk's SLCC membership	£ 59.00
 - e) Agree Chairman's attendance at DALC Chairmanship training course on 11 September 2018 at a cost of £25.00 plus VAT.
7. **Planning**
 - a) Applications received after preparation of the agenda
 - b) Applications notified since last meeting
 - c) Attendance at NDC Planning meeting re. Oaklands Poultry Farm's retrospective planning application, ref. 64059.
8. **Councillors' roles** – to discuss and clarify Snow Warden's duties and agree appropriate training.
9. **Third Party Reports** (if present):
 - a) District Councillor
 - b) County Councillor

10. **Members Reports**

- a) Highways – to consider Cllr Filmer-Bennett’s proposal that “Knowstone Parish Council having received all the relevant details on engaging with Devon County Council’s Road Warden Scheme as laid down in the contract and advice received from Devon County Council, circulated prior to this meeting agrees to proceed to finalise the agreement and proceed with the recruitment of appropriate volunteers.”
 - b) Footpaths & Beaples Stone – Cllr Browse
 - c) Moors Management Association Report – Cllr Costerton
 - d) Parish Pound – Cllr Howe
 - e) Police Report – Cllr Moore
 - (i) general update;
 - (ii) discuss and agree Council’s response to proposed merger of Devon & Cornwall Police with Dorset Police as per email dated 3.07.18 from the Office of the Police & Crime Commissioner, previously circulated.
 - f) Parish Hall – Cllr Howe
 - g) PCC Report – Cllr Howe
 - h) Emergency Plan – Cllr Browse
11. To consider Cllr Howe’s proposal that “prior to the start of future Knowstone Parish Council meetings prayers are said.”
12. **Casual Vacancy for a Parish Councillor**
13. **Business at the Chairman’s discretion** – no decision making to take place during this item
14. **Date & Time of next meeting:** Tuesday 28 August 2018 at 7.30pm.

Wendy Sweet

Clerk Knowstone Parish Council

19th July 2018

Parish Clerk: **Wendy Sweet**, South Riding, Roachill, South Molton, EX36 4EB
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