

**KNOWSTONE PARISH COUNCIL** - A meeting of Knowstone Parish Council will be held in the Parish Hall, Knowstone on: **Tuesday 23rd January 2018 at 7.30pm. All Councillors are summoned: members of the public are welcome.**

## **AGENDA**

1. **Apologies for absence**
2. **Declarations of Interest** (re. matters appearing on this agenda)
3. **Approve Minutes** of the last meeting (held on 28th November 2017)
4. **Matters Arising** from the minutes (not on the agenda)
5. **Correspondence (not covered elsewhere on Agenda)**
  - Note email dated 7 December 2017 to Planning Department ref. 64147 (Whitmore Farm)
  - Note email dated 18 December 2017 to Cllr Brailey, Leader North Devon Council re. Batsworthy noise problems
  - Note letter dated 18 December 2017 to Tiffany Nicholson re. Traffic Management for Community Events/Chapter 8 training
  - Note email dated 21 December to Rackenford & Rose Ash Parish Councils re. community bus
  - Note correspondence sent/received since preparation of the agenda.
6. **Public Questions** (*limited to 20 minutes*) **Members of the public are invited to speak only on a topic that is on this agenda; please contact the clerk for any other matter to be considered for inclusion on the agenda at a future meeting of the council.**
7. **Finance**
  - a) **Finance Report** – to agree accounts and bank reconciliation to 28.12.17. Review expenditure against budget to date and projected year-end figures, previously circulated.
  - b) **Accounts to settle:**

• Clerk's salary & holiday pay (Dec/Jan)	£126.25
• Wendy Vigus – website updating	£51.00
• DALC – Good Councillor Guides	£16.07
• Home Fayre (via Cllr T Browse) – telephone for use in emergency	£8.99
• Parish Online (annual fee)	£18.00 incl VAT
  - c) **Budget 2018/19** - review & agree Budget for 18/19 and Precept figure.
  - d) **Data Protection training for Clerk** – consider sending clerk on course, cost £40.
8. **Planning**
  - a) Applications received after preparation of the agenda
  - b) Applications notified since last meeting:
  - c) Note change of use approval granted to Roachill Farm and note receipt of email from R Vos.
9. **Electoral Review of North Devon** – discuss and agree council's response (letter dated 5 December 2017 from The Local Government Boundary Commission re. Electoral Review of North Devon)
10. **Third Party Reports** (if present):
  - a) District Councillor
  - b) County Councillor

**11. Members Reports**

- a) Highways - Cllr Filmer-Bennett
  - i) Update re. Roachill traffic
- b) Police – Cllr Moore
- c) Footpaths & Beaples Stone - Cllr Browse
- d) PCC - Cllr Howe
- e) Parish Hall – Cllr Filmer-Bennett
- f) Emergency Plan - Cllr Browse
- g) Standing Orders Working Group – Cllr Moore
- h) Parish Pound – Cllr Howe.

To consider participating in 'Garden of Gold' campaign to raise awareness of children's cancer as per information received in email dated 20.10.17 from Peter Heaton-Jones MP

- i) Moors Management – Cllr Costerton
- j) Exe Valley Bus – Cllr Howe

- 12. Beaples Standing Stone** – Review, discussion and vote on four quotations (ranging from £1200 to £6480), for the further refurbishment and future proofing of the Beaples Standing Stone site.

**13. Casual Vacancy for a Parish Councillor.**

- 14. CCTV Cameras** – to consider the installation of CCTV cameras in Knowstone, East Knowstone and Roachill.

- 15. Welcome Pack for new residents** – to consider the production & distribution of a Welcome pack for new residents from Knowstone Parish Council.

**16. Diary/Forthcoming Community Events:**

To consider upcoming community and/or national events

- 17. Members - Matters of Immediate Concern** for inclusion at the next meeting

**18. Date & Time of next meeting:**

Tuesday 27th February 2018 commencing at 7.30 p.m.

Parish Clerk: **Wendy Sweet**, South Riding, Roachill, South Molton, EX36 4EB  
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