

**KNOWSTONE PARISH COUNCIL** – A meeting of Knowstone Parish Council will be held in the Parish Hall, Knowstone on: **Tuesday 22nd October 2019 at 7.30pm. All Councillors are summoned; members of the public are welcome.**

**Prayers**

## **AGENDA**

1. **Apologies for absence**
2. **Declarations of Interest** (re. matters appearing on this agenda)
3. **Approve Minutes** of the last meeting (held on 24th September 2019)
4. **Correspondence** (not covered elsewhere on the agenda)
  - Email dated 26.09.19 from NDC Planning re. Supplementary Planning Document consultation;
  - North Devon Weekly Information Sheets dated 30.09.19, 7.10.19 & 14.10.19;
  - DALC newsletter dated 1.10.19;
  - DCC newsletter 'connectme' dated 4.10.19 - Town and Parish Councils encouraged to plant trees;
  - Email dated 7.10.19 from NDC – Minutes of Parish Forum 19th September 2019;
  - Email dated 7.10.19 from DCC – Devon Dark Skies evening event – 31st October;
  - Note any correspondence received after the preparation of the agenda.
5. **Public Questions** (*limited to 20 minutes*) **Members of the public are invited to speak only on a topic that is on this agenda; please contact the clerk for any other matter to be considered for inclusion on the agenda at a future meeting of the council.**
6. **Finance**
  - a) Financial Report by RFO. Review accounts and bank reconciliation to date and expenditure to date against budget, previously circulated.
  - b) Note receipt of BACs remittance advice from NDC – final 50% of precept & grants.
  - c) Accounts to settle:

• Wendy Sweet – pay (£196.35) & expenses (£5.31)	£201.66
• Susannah Coffin – repair of Roachill walls	£190.00
  - d) To consider making a donation to Torridge, North, Mid and West Devon Citizens Advice as per their email and letter dated 26.09.19, previously circulated.
7. **Planning**
  - a) Applications notified since last meeting
  - b) Applications determined since last meeting
  - c) Applications received after preparation of the agenda
8. **East Hill Farm**
  - (i) Update
  - (ii) Agree appointment of solicitor
9. **Third Party Reports** (if present):
  - a) District Councillor
  - b) County Councillor

10. **Members Reports**
  - a) Highways – Cllr Filmer-Bennett
    - (i) Written proposal from Cllr Filmer-Bennett that this council writes to the Lead Councillor for Highways complaining at the failure by Devon County Council to implement an agreement to amend the signage at Holy Moor Cross to remove the positive signage for HGVs through East Knowstone whilst all other directional signage to remain and the ‘no HGV’ signage to remain for the Tracey Hill access to Knowstone.
    - (ii) To agree that the Traffic Warden be empowered to apply for road closure for the Village Fair and Dog show to held on 28th June 2020 between the hours of 12 noon to 17.00 and to be on Knowstone High street, on Fore Street from the field beside the log store beside the Masons arms to the High street and the lane between Rose Cottage and Indslake Cottage
    - (iii) Report back on attendance at Highways Conference
    - (iv) Traffic through Roachill
  - b) Footpaths & Beaples Stone – Cllr J Pomfret
  - c) Police – Cllr Moore
  - d) Moors Management – Cllr Moore
  - e) Parish Hall – Cllr Howe
  - f) PCC – Cllr Howe
  - g) Snow Warden – Cllr Stanbury
11. **Business at the Chairman’s discretion** – no decision making to take place during this item
12. **To confirm date & time of the next meeting** – 26th November 2019 at 7.30 p.m.

*Wendy Sweet*

Clerk Knowstone Parish Council

15th October 2019

Parish Clerk: **Wendy Sweet**, South Riding, Roachill, South Molton, EX36 4EB  
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