

**KNOWSTONE PARISH HALL COMMITTEE - MINUTES OF THE
MEETING HELD ON THURSDAY 12th April 2018**

1. In attendance :Mr. R.G.Howe(Chairman), Mr K. Dykes (Vice – Chairman), Mrs. S. Bray(Treasurer), Mrs W. Sweet, Mrs. C. Whatcott, Mr J. Filmer-Bennett, Mr S.Vincent, Ms. T. Nicholson, and Mr P. Day.

2. Apologies for absence : None

3. Review and Approve minutes of 22nd February 2018:

Minutes of the last meeting were approved Proposed by KD and seconded by PD all in favour

4. Matters Arising :

All matters would be covered in the meeting .

5. Correspondence :

A letter had been received from FORCE (the cancer charity) thanking the dance club for its donation; a copy of the letter is on the notice board of the village hall.

6. Finance report :

The treasurer gave a verbal report of monies received as follows :

Coffee morning 1	£22.69
Dance	£146.00
Film profit	£62.65

Details of the monies made from the Spring market will be circulated at a later date but a profit of around £94.91 and bric a brac provided an income of £11.50

Monies paid on the night	
Coffee morning 2	£25.10
Hire of Hall	£348.21

Other items by the treasurer,

A possible audit team of Craig Taylor to be approached by WS.

The new fire certificate has been obtained and will be displayed in the hall KD/SB.

Discussion on the Spring market : The stallholder feedback was that the fair was a success and better than Barnstaple .Potential stalholders need as much notice of events as possible around 12 months. Details of finance to be circulated later.A copy of the source of the geographical spread of the stall holders was circulated .

Discussion on a possible combined Christmas Fair with PCC: The PCC 's real point of concern over a joint church/hall venture was the likely income which,if shared, would have to be over £1000.00 to match last year's PCC Fair which raised over £500.00.

It was resolved that due to possable confusion that could be created that the proposed joint one would not be held and the existing PCC Christmas fair would continue as normal this year. Consideration would be given to holding a late Autumn fair as well next year.

7. RWE Community Fund Update:

KD reported that the Fund commitee had held its meeting at Knowstone Village Hall but no news had been heard as to the results of that meeting.

A further meeting of the Village Hall committee needs to be arranged to discuss a bid for grant money for the next round .

The new plates were still not in use and the kitchen had not been sorted out. TN to organise.

KD will try to ascertain what monies the fund had spent this year so far.

It was agreed that the tug o' war ropes be purchased - a 10 metre one and a 23 metre one KD to do this.

Hall Curtains: TN circulated a costing for the purchase of curtains. This costing would leave a shortfall of £270.00 to be obtained from Village Hall funds. KD proposed this and TN - seconded agreed unanimously

TN proposed a working group to discuss the future needs of the hall for the next five years, to be more strategic in our bids for outside funding and produce a draft five year plan . Members were agreed as follows: KD to chair this meeting , members PD,TN,WS,CW.

8. Maintenance Issues:

KD reported that a water leak had been spotted on the Dance Night caused by the overflow from the hot water boiler freezing and causing the water to back up into the roof.This has been fixed.

KD reported that the kitchen urn is reaching the end of its life and the cost of a wall mounted boiler would be around £350.00
(in AOB KD established the cost of replacing the existing urn would be £80.00. It was agreed to do this - KD to organise .)

The working party still neeeded to clear the build up of moss around the building.It was agreed that PD and KD will organise

9. Hall Activities, fund raising ,Beetle Drive and Film night

The Beetle Drive is planned for the 19th May 2018.The format will be the same as 2017 starting at 7.00 p.m.£5.00 per head, a bring and share supper WS and TN to organise . Bar to be run by Ray Sweet.

The Defibrillator was used and the pads needed to be replaced. This has been done by the KPC,however as the Village Hall still had ring-fenced funds for the defibrillator it was agreed that the money for the replacement pads would be donated to the KPC.SB and WS to organise.

A letter has been received by the Chairman stating that Michele Browse was standing down after three years of running the Film Club. The committee expressed its thanks to her.It was agreed that TN and SV would take over the running of the club with assistance from PD. A meeting would be arranged with Michele Browse to effect the handover - SV to arrange. A discussion would need to be held with the Masons Arms as to their continued involvement TN to arrange.

10. Progress with Village Day and Show :

Stalls: a list of those stalls already agreed had been circulated by WS. A new one will be circulated after discussions with SV to enable

clarity on the sales of potential stall sites. Those already committed as follows:

Devon Wildlife
Partylight Candles
Hycroft Crafts
A Decoupage stall,
Chocolate and fudge company
Cat Blackboard
Facepainting
Sandart Water activities

It was agreed that as we would be unable to run a separate cake stall this year we would sell cakes in the Cafe with CW responsible.

Ice cream: after some discussion it was agreed that a decision would be made at the next meeting .SV to bring details of Scoop and Smile and TN to bring details of the ice cream company at Tarr Steps.

Competitions: an email had already been circulated, judges agreed and all in favour.

RH asked if it was possible for payments of stallholder fees to be done by BACS. This would be checked by SB

Road Closure :JFB reported there may be a problem with booking the Chapter 8 training for TN and we should have an alternative plan if this is so. JFB to liaise with TN on confirming or otherwise the training.

Clarification to be agreed at the next meeting of the birds of prey attraction TN

A decison will need to be made on the possible use of a bouncy castle. SV had obtained details of a suitably qualified company - to be agreed at the next meeting.

RH stated that Peter Heaton –Jones MP had confirmed he would be pleased to open the Fair .

TN had obtained three trophies that could be used as prizes for the Tug o'war, Welly Whanging etc.

A meeting was agreed to concentrate purely on progressing the Fair for 26th April 7.30p.m.

11. Calendar Updates:

A meeting has been booked by the NFU for the 25th April 2018

12. A.O.B.

SV asked members to circulate the advertising flyers for the Fair . KD reported that further to a complaint from the Dance group about TN he would be redoing the guide and TN would not be asked to assist at dances in the future.

RH reported that Michele Browse was now the correspondent for In Touch Magazine and any Parish information for publication should be forwarded to her.

13. Date / time of the next full meeting

The next full meeting will be on Thursday 10th May 2018 at 7.30 p.m.