

KNOWSTONE PARISH HALL COMMITTEE MEETING

To be held at the Parish Hall, Knowstone on 21st March 2017 @ 7.30pm

AGENDA

	<u>Responsible</u>
1. Apologies	All
2. Approval of 10.01.17 minutes	All
3. Matters arising from minutes (not covered below)	All
4. Correspondence	All
a. Tiverton Museum letter	
b. Business rates letter	
5. Finance report	
a. Income / outgoings summary	SB
b. Additional income handed over at meeting	All
6. RWE community fund update	All
7. Hall facilities / equipment	All
a. Defibrillator	
8. Hall maintenance issues	All
9. Hall activities / fundraising	
a. Feedback on events – coffee morning, quiz night, film nights	All
b. Progress of events planned for 2017	All
c. New bookings	KD
d. St George's Day tea – 23 rd April	All
10. Publicity / website update	All
11. AOB	All
12. Approval of next meeting date 9 th May 2017 @ 7.30pm	All